

**NIUAA Board Meeting**  
**Virtual via ZOOM**  
**June 3, 2020, 2:00pm to 3:00pm**

**Present:** Steve Cunningham, Chris Doe, Michael Fortner, Norden Gilbert, Deborah Haliczzer, Sabrina Hammond, Steven Johnson, Carole Minor, Al Mueller, Lynn Neeley, Michael Peddle, Bob Self, Andy Small, Toni Tollerud, Clair Williams

**Call to Order:** Deborah Haliczzer called the meeting to order at 2:02pm.

**Approval of Agenda:** Motion to approve the agenda was made by Clair Williams, seconded by Toni Tollerud, and carried.

**Approval of Minutes:** Clair Williams notified that there was an amendment in the minutes which was: under committee reports, Audit and Finance Committee, the first bullet be changed to read: The audit was concluded on February 19, 2020 and the committee's favorable report on the financial statement for the two years ended December 31, 2018 and 2019 was issued on that date. Motion to approve March 4, 2020 minutes as amended was made by Sabrina Hammond, seconded by Michael Fortner, and carried.

**President's Remarks:**

- Update on SUAA summer and fall meetings: Deborah Haliczzer updated that there is no word on the meetings and that they may try to combine the two into one once the go ahead is given.
- Thank You: Deborah thanked everyone for being patient. She also thanked Clair Williams, Linda Holderman, and Sara Lamberty for doing the audit.

**Treasurer's report:** Al Mueller shared his written report

- Al stated there are no unusual transactions.
- Two CDs matured right around COVID-19 and there were two attempts to schedule to renew and once that was able to happen the promotion was no longer available.

Motion to accept Treasurer's report was made by Toni Tollerud, seconded by Carole Minor, and carried.

**Committee Reports:**

- *Audit and Finance Committee:* Clair Williams submitted written report
  - Clair highlighted his written report that the average monthly decline of dues for 2020, as compared to 2019, is 6.97%.
- *Bylaws Committee:* Deborah Haliczzer reported
  - Bylaws will be updated and voted on at annual meeting once we're able to hold the annual meeting. Nothing new to report; changes and updates were made at the March meeting and just need to have an annual meeting to present and have it voted on.
- *Communication:* Bob Self had nothing to report
  - Deborah Haliczzer commented that she really liked the newsletter, including items that highlighted what people are doing/reading.
- *Membership Committee:* Andy Small reported
  - Andy was able to attend the Operating Staff Council meeting and SPS Council meeting just before COVID-19 happened.
  - The committee is looking for a chair. If you're interested, please contact Andy or Deborah Haliczzer.

- Chris Doe let everyone know that there are numerous layoffs and retirements and that those employees have been making contact regarding their membership or becoming a member.
- Sabrina Hammond stated she has also gotten some responses from inquiries which she had made, and they have been declines, unfortunately.
- Toni Tollerud has talked a great deal in the Benefits committee regarding membership.
- *Benefits Committee:* Toni Tollerud reported
  - Toni stated a big discussion item has been the changing of benefits and that Benefits Choice ended May 31. Toni stated there are major changes that are happening.
  - There was no parking benefit discussed.
- *Education Committee:* Toni Tollerud reported
  - Toni stated there are some items on the list once we get back to being able to have groups.
  - The DeKalb Public Library is open for outside work and once they open to inside work, they will discuss when to activate their items as some were going to take place at the DeKalb Public Library.
- *Parking Committee:* There was no formal report
  - The question arose about the status of the parking permits and no one knew. Chris Doe will email Laura Lundelius to find out the status of parking permits.
  - As of the finishing of these minutes, Chris Doe contact Laura Lundelius and at this time Parking is expecting to sell permits starting July 1 and permits being displayed August 1. Retirees will have to do permits by mail, if possible, rather than coming into the office. Parking does not have all of the details yet but as soon as they do, they will let Chris know and she will disseminate out to the membership.
- *Public Relations:* Steven Johnson is working on some future trips.
- *Social Committee:* Sabrina Hammond Reported
  - Sabrina and Rhonda Wybourn will be working together on the Social Committee.
  - Sabrina is working on a proposal for “Virtual Lunch Social”. Sabrina sent a draft of some ideas. Need to determine what the theme will be, with one idea being to give people something good to focus on. Hoping after July 4 but before August, perhaps mid-July. Michael Peddle suggested that perhaps we text the people that don’t have email as a way to be able to reach out to more people. Chris Doe stated she’d have to look and see what the phone numbers are that are on file but that’s a possibility.
- *Scholarship Committee:* Norden Gilbert reported
  - Andy Small reported that the committee needs a chair.
  - Clair Williams has been in contact with the NIU Foundation and our balance is \$62,550. The scholarship has been increased to disperse \$2,025.
  - NIU Foundation Day of Giving has been postponed.
  - Judy Schneider, who has been our main contact with the NIU Foundation, has accepted a position elsewhere.
  - There is 16 months left in the waiver of the Foundation’s 15% fee so if we can raise more money in the next 16 months, we have an advantage.
  - Andy asked if we give just one scholarship and the response was that at this point it’s just one per year and it circles among the seven colleges. There has been discussion about if we can raise more money to make a multi-year. That could be something to talk about. Michael Peddle thinks there’s an equity issue because we’re rotating colleges and if you do that then you’ve cut the funds down from what each college was told. Toni Tollerud stated maybe we should leave it and not increase so that we can build up some equity. It was stated that the committee is waiting to see what the Day of Giving produces.
  - It was recommended that it probably would be useful for the committee to discuss the issue and if we were to get enough money to offer two \$2,000 scholarships and it was asked if

would we then go to a system where there's two colleges each year? The board is interested in the Scholarship Committee taking a look at giving more and Deborah stated we really need to think about this. The Scholarship Committee would have to make a recommendation to the board.

- *SUAA Action*: Michael Peddle reported
  - Michael stated there's nothing new but stated that, somehow, we need to get out the word about the fact that this is an election year as his report didn't make it in the newsletter.
  - Deborah stated that it would be a good idea to still have Michael Fortner speak on the annual meeting and follow up with something for the newsletter.
- *SUAA Foundation*: Andy Small had nothing to report

#### **Old Business:**

- *Appreciation/Recognition*: Deborah Haliczler sent out a reminder to get in touch with Clair Williams if anyone has nominations for the Appreciation/Recognition. Clair Williams has received a few nominations. The committee will be Clair, Joe Grush, Carole Minor. As soon as the committee knows when annual meeting is, they will begin meeting and making a decision.

#### **New Business:**

- *Rescheduled NIUAA Annual Meeting*:
  - Deborah Haliczler stated that she's not confident about having the annual meeting on September 2. Are we going to be ready?
  - It was stated that SUAA is doing theirs in October. Andy Small suggested wait until after the SUAA annual meeting as then there can be updates that come from that meeting.
  - Michael Fortner stated that there is a doubt that there will be much change between August, September or October from where we were this spring in relation to COVID-19.
  - Toni Tollerud asked if there's a need for us to meet before November 3 due to any potential political items from SUAA and Michael Peddle stated the way it worked for mid-term elections is that SUAA produced a voter guide which was strictly informational as they didn't endorse candidates.
  - Carole Minor stated the health issue will be more important than the political issue and maybe to consider having the meeting sometime after the middle of September.
  - Toni suggested that we could do an in person meeting and a Zoom meeting tied to it so that those that may not wish to go out yet can be part of the meeting; there was a lot of agreement to that as it will also give people that may not be able to attend in person, normally, the ability to participate.
  - Steve Cunningham stated that the SUAA board meeting is next week.
- *Rescheduled SUAA Annual Meeting*: Steve Cunningham stated the SUAA Annual Meeting is set for October 28.
- *Update from Nominations Committee*: Deborah Haliczler stated that the full slate of nominations was sent out.

Motion to accept the revised slate of nominees was made by Andy Small, seconded by Carole Minor, and carried.

- NIU Retiree Email changes: “Multi-Factor Authentication (MFA)”: Chris Doe explained that it’s not a change to email but to the security. Employees have been using MFA since January and Division of Information Technology (DoIT) is ready to roll out to Retirees who have an niu.edu email address. However, there were some issues encountered and it’s been put on hold. Those that already set up the MFA won’t lose access to their email and will be ready once it rolls out. More information will be sent out when DoIT is ready.

**Next Meeting:** NIUAA Board Meeting, September 9, 2020 per recommendation after discussion, 1:00pm to 2:30pm via Zoom. Chris Doe will set up the link.

**Upcoming Meetings:** SUAA Annual Meeting, Springfield, October 28, 2020  
NIUAA Annual Membership Meeting, TBD  
NIUAA Board Meeting, December 2, 2020

**Adjournment:** Motion to the meeting at 3:00pm was made by Sabrina Hammond, seconded by Clair Williams, and carried.