NORTHERN ILLINOIS UNIVERSITY
Committee for the Improvement of Undergraduate Academic Environment (CIUAE)

Call for Application
David W. Raymond Grant for the Use of Technology in Teaching
in the 2018-2019 Academic Year

David W. Raymond, while a member of the first Board of Trustees of Northern Illinois University, created an endowment to fund an annual award of $1,000 to the faculty member who has most creatively and fruitfully implemented new teaching technologies. **Only tenured and tenure-track faculty are eligible to apply for the award.**

The recipient of the award will be expected to discuss and demonstrate the project in a public presentation in the spring of 2019. This presentation will contribute to faculty knowledge of the benefits, pitfalls, and outcomes of using technology in teaching, thus accomplishing one of Trustee Raymond’s objectives in establishing this endowment.

Applicants for the award must describe a project that incorporates and actively employs instructional technologies in the teaching of a course or the preparation of supporting materials for a course. Project descriptions should be organized according to the guidelines on the following page. The emphasis is on incorporating new technologies that affect a large number of students per semester (100 or more students). **Any former David W. Raymond Grant recipients are ineligible for this award.** Applications will be judged by CIUAE, according to the following criteria:

<table>
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<tr>
<th>Criteria</th>
<th>Maximum Points</th>
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<td>Degree of innovation and creativity.</td>
<td>20</td>
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<tr>
<td>Impact of technology on teaching and learning.</td>
<td>20</td>
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<tr>
<td>Number of students impacted by the project.</td>
<td>10</td>
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<tr>
<td>Applicability to other academic areas.</td>
<td>10</td>
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<tr>
<td>Educational impact beyond NIU's campus.</td>
<td>10</td>
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The winner of the award will be announced in the spring each year, and funds will be available after the public presentation. Applicants should use the attached form. All applications should be forwarded to: CIUAE in care of the Provost’s office (provost@niu.edu). This Call for Application can also be found at [https://www.niu.edu/academicaffairs/awards/raymond-grant-award.shtml](https://www.niu.edu/academicaffairs/awards/raymond-grant-award.shtml)

**Deadline for submission application: January 15, 2019**

See next page for application form

**2018-2019 David W. Raymond Grant**
for the use of Technology in Teaching
Applicant’s Name: __________________________________ Title: ____________________

Department Name: _____________________________________________________________

Phone/Fax/Email: _____________________________________________________________

Project Title:   _____________________________________________________________

Project rationale: Narrative organized under the following sections should not exceed five single-spaced typed pages using at least 12-point font.

Part 1: Innovation – Objectives and Description of the project: This section should (a) present the objectives of the project, (b) describe the project, (c) explain the significance of the project; (d) briefly discuss the ways in which the project is innovative and creative in the use of technology.

Part 2: Applicability – Impact of the project: This section should present (a) the impact of the project on students (courses, number of students involved, ways in which their learning has been affected), (b) how the project addresses and meets the needs, priorities and missions of the department, college, and university, (c) applicability to other courses in similar and disparate disciplines, cross-disciplinary impact, including the applicant’s willingness to assist in such transfer, etc. and (d) the educational impact beyond NIU’s campus.

Please include a letter of support from the chair of the applicant’s department, school, or division indicating the significance of the project within the discipline. The letter should be attached to the application form.

It is highly recommended that the applicant submit a digital presentation no longer than 5 minutes showing the technology in action in the course or courses.

The application, letter of support, and digital presentation should be submitted to CIUAE in care of the Provost’s office (provost@niu.edu) by January 15, 2019.

See previous page for application guidelines