The University Assessment Panel (UAP) meeting was held on Friday, 7 March 2014, at 10:00 am in Altgeld 203.

**Announcements**

Douglass welcomed guests Julia Spears, Michaela Holtz and Stephanie Zobac to the meeting.

**Status Report for the Office of Student Engagement and Experiential Learning**

The status report for the Office of Student Engagement and Experiential Learning was discussed. Julia Spears, Associate Vice Provost for Engaged Learning, Michaela Holtz, Assistant to the Director, and Stephanie Zobac, Assistant Director were on hand to discuss the report and answer questions the group had. Feedback will be sent to the program.

**Status Report for the Masters of Science in Teaching**

The status report for the Masters of Science in Teaching was discussed. Since no one was on hand to discuss the report the report has been tabled. Guests will be invited to the April 18 UAP meeting where the report will be discussed again.

**Status Report for the B.S./B.A. in Environmental Studies**

The status report for the B.S./B.A. in Environmental Studies was discussed. The correct report was not submitted to the UAP for the B.S./B.A. in Environmental Studies. Chris Parker will discuss the report and what is needed with Melissa Lenczewski, Director, Institute for the Study of the Environment, Sustainability, and Energy. The new report will be discussed at a future UAP meeting.

**Student Support Unit Checklist, Rubric and Feedback Discussion**

The suggestion was made to remove the student support units from the UAP’s review and move them over to the newly formed Assessment Council which is housed in Student Affairs and Enrollment Management. The Assessment Council would be responsible for reviewing the assessment plan and status reports that are submitted by the units every five years and providing feedback. The Director of Planning and Assessment would stay on the UAP and a member of the UAP would stay on the Assessment Council. Further discussion is needed on this matter and it will be discussed again at a future UAP meeting.

The meeting was adjourned at 11:40 am. The next meeting is scheduled for 21 March 2014 in Altgeld 203 at 10:00 am.