PRESENT: S. Armstrong (EDU/LEED), W. Bostwick (HHS/NUHS), A. Clark (for S. Schraufnagel (LAS/POLS), E. Gaillard (LAS/CHEM), S. Howell (EDU/KNPE), B. Jaffee (VPA/ART), K. Mantzke (BUS/ACCY)

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

In lieu of a chair, Smith called the meeting to order. Introductions were made.

ELECTION OF CHAIR

Howell said he would be willing to serve as the chair. Bostwick made a motion, seconded by Armstrong, TO APPROVE HOWELL AS GCCC CHAIR FOR THE 2014-15 ACADEMIC YEAR. Motion passed unanimously.

ANNOUNCEMENTS

1. Minutes from the April 14, 2014, meeting approved and sent electronically.

2. Section C Attachments, Items previously in Section B, now reported for inclusion in the 2014-15 Graduate Catalog. This is informational only for the GCCC. The GCCC already approved the curricular items in this document, but they needed additional approvals. Section C reports when those additional approvals have been received.

3. Section D Attachments, Items reported for inclusion in the 2014-15 catalog by another standing committee of the Graduate Council. This is also informational. Most often the catalog changes here will come from the Standards Committee and typically address policies and procedures that are found in the front section of the catalog.


5. GCCC members are reminded that if they are unable to attend a GCCC meeting, they can name a substitute to represent their constituency. They should also inform Donna Smith (753-0126) so the substitute can be added to Vibe.

New GCCC members should note that the consent agenda is used to expedite the consideration of some college curriculum committee minutes and other straightforward and/or noncontroversial curricular items. If a GCCC member has a question/concern about or wants to discuss any item on the consent agenda, she or he should ask to have that item removed from the consent agenda and added to the items for discussion prior to the approval of the consent agenda.
The last Friday in October, 2014 (10/31/14), is the deadline for receipt in Donna Smith’s office of college curriculum committee minutes with proposed revisions for the next (2015-16) Graduate Catalog.

6. Vibe Document Access. Smith gave an overview of how materials are set up in Vibe and how the Consent Agenda works. The Graduate Council Curriculum Committee (GCCC) reviews all changes for the graduate catalog. The kind of issues the GCCC pays particular attention to are mostly new courses (check on duplication) and new programs.

CONSENT AGENDA

Mantzke made a motion, seconded by Gaillard, TO APPROVE THE CONSENT AGENDA. Motion passed unanimously. The following minutes with no graduate curricular items were so received.

- College of Business #8 (AY 13-14)
- College of Business #9 (AY 13-14)
- College of Business #1
- College of Education #12 (AY 13-14)
- College of Education #2
- College of Health and Human Sciences #12 (AY 13-14)
- College of Health and Human Sciences #1
- College of Health and Human Sciences #2
- College of Visual and Performing Arts #3 (AY 13-14)

The following minutes with graduate curricular items were so received.

- College of Business #10 (AY 13-14)
- College of Education #14 (AY 13-14)
- College of Health and Human Sciences #13 (AY 13-14)
- College of Liberal Arts and Sciences #13 (AY 13-14)
- College of Liberal Arts and Sciences #2

COLLEGE MINUTES FOR DISCUSSION

College of Education #13 (AY 2013-14)

New courses KNPE 503 and LESM 545 were noted. Also in these minutes are two new certificates of graduate study: 1) Sport and Exercise Psychology and 2) Sport Management. Armstrong made a motion, seconded by Mantzke, TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF EDUCATION #13 (4/15/14). There was clarification of the language that states that students currently enrolled in the M.S. in Sport Management would be ineligible to obtain this certificate. Howell said that these
certificates could be feeders into their master’s programs. Other audiences for the certificates could be individuals currently in professional sports. Clark asked why there weren’t courses in psychology offered for Sport and Exercise Psychology and Howell responded that the courses for that certificate are specific to sports psychology. **Motion passed unanimously.**

**College of Education #1**
Bostwick made a motion, seconded by Clark, **TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF EDUCATION #1 (8/26/14).** Smith pointed out that new course proposal LEEA 521 was presented in a previous set of CEDU attachment and is already in the catalog. She also noted that the course revision for SEEC 520 can go through because the parallel proposal for LTLA 520X has been received. **Motion passed unanimously.**

**College of Engineering and Engineering Technology #1**
Mantzke made a motion, seconded by Armstrong, **TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #1 (9/18/14).** Smith pointed out new course TECH 511. Armstrong asked if there would be duplication with the College of Health and Human Sciences, and Bostwick replied that there would not be. **Motion passed unanimously.**

**College of Health and Human Sciences #3**
New courses COMD 690, COMD 773, and FCNS 702 were noted. Armstrong made a motion, seconded by Jaffee, **TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #3 (9/12/14).** Clarification was made regarding nonduplication. **Motion passed unanimously.**

**College of Liberal Arts and Sciences #1**
Clark made a motion, seconded by Mantzke, **TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #1 (8/27/14).** New courses HIST 556 and PHIL 601 were noted. Clark said that Schraufnagel wanted to note that in the rationale for PHIL 601 it says that students need permission to carry a load of 10 semester hours or more, when the actual policy is 12 semester hours or more. **Motion passed unanimously.**

**College of Liberal Arts and Sciences #3**
Mantzke made a motion, seconded by Armstrong **TO APPROVE THE GRADUATE-LEVEL CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #3 (9/17/14).** New courses ECON 647 and STAT 550 were noted. There was a question about the description for STAT 550 and whether or not the department should be repeating the title in the description. Smith said they should not be repeating the title and she will work with the department to make sure that course description fits catalog style. Committee members also asked for clarification on the description for ECON 647, specifically regarding the spelling of Malliavin and capitalization for martingale. Smith will check on this. [Note: These are correct as presented.] Committee members also asked if the department is allowed to address nonduplication by stating that “No departments have been formally contacted.” Smith responded that that is the right of the department
to include such a statement. However, if GCCC members feel that any department needs to check on nonduplication, or needs to check with an additional department, that is their right to ask for that. She added that if there is no statement at all that addresses nonduplication, she tries to follow-up with that department prior to the GCCC meeting.

OLD BUSINESS

1. None.

NEW BUSINESS

1. APPM Documents. Smith explained that last year a number of revisions were made to the curriculum section of the Academic Policies and Procedures Manual (APPM). These were approved by the Committee on Undergraduate Curriculum (CUC) last spring and also need approval of the GCCC. These documents will be available for consideration at the November meeting, time permitting.

Smith added that often the November meeting has a long agenda due to the October deadline for colleges to submit materials for the next catalog, so the APPM changes may end up getting tabled.

Mantzke made a motion, seconded by Armstrong, to adjourn. The meeting adjourned at 10:50.

The next meeting of the Graduate Council Curriculum Committee is November 10, 2014, 10:00, Conference Room 304, Lowden Hall.

Respectfully submitted,
Donna M. Smith, Catalog Editor/Curriculum Coordinator