CUC Chair Lenczewski called the meeting to order.

APPROVAL OF AGENDA

Lenczewski asked that UNIV course revisions be added to New Business, and that the materials from the Colleges of Engineering and Engineering Technology, Health and Human Sciences, and Liberal Arts and Science with regards to the guest speakers be moved up in the agenda. Atkins made a motion, seconded by Gray, to APPROVE THE AGENDA AS AMENDED. Motion passed unanimously.

ANNOUNCEMENTS

1. Minutes from the October 9, 2014, meeting have been approved.

CONSENT AGENDA

Bah made a motion, seconded by Aase, to APPROVE THE CONSENT AGENDA. The motion passed unanimously. The following college minutes with no undergraduate-level curricular items were so received.

College of Engineering and Engineering Technology #3
College of Visual and Performing Arts #1

The following college minutes with undergraduate-level curricular items were so received.

College of Business #3
College of Education #3

COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

College of Liberal

New ENVS and SOCI courses were noted as well as the proposed 3+3 program in
Arts & Sciences #4

Sociology and Law. Gaebler reported that this program was modeled after the 3+3 program in Political Science and Law that was approved last year. These programs will allow high-achieving students to earn their bachelor’s and juris doctor degrees in six years instead of seven. Gaebler added that this program is not unique to NIU; there are many institutions offering similar 3+3 programs. It is also key that students get the proper advising from the start. Lenczewski asked if this is a program that could be offered across majors and Gaebler responded that it is better to look at each one on a case-by-case basis. He added that this will be clearer when the Engineering proposal is discussed. Gaebler also said that the purpose of these programs is to provide a hook to attract really good undergraduate students and to get them to attend law school at NIU. Jaffee asked what happens if students don’t meet the LSAT requirement and Gaebler responded that they apply to the Law School the traditional way, after four years of undergraduate studies. A brief discussion followed regarding undergraduate students in graduate courses. Kolb reported that both the 3+3 programs in Sociology and Engineering were approved by APASC. Aase made a motion, seconded by Gómez-Vega, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #4 (9/24/14). Motion passed unanimously.

College of Engineering & Engineering Technology #2

In these minutes is another 3+3 program with the College of Law. It was explained that the main difference between the two programs in LA&S and this one is that students cannot complete all of their undergraduate requirements in the first 90 semester hours. So the two colleges needed to create a blended program where students start taking law courses but also continue to take engineering courses. For this program, students will also need to take courses during the summer. It was clarified that students still complete both the bachelor’s and law degrees in six years, saving them tuition on a full year of law school. There were questions about what would be the interest for engineering students in law, and Tahernezhadi explained that most of them pursue careers in intellectual property or environmental law. Jaffee made a motion, seconded by Atkins, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #2 (9/25/14) PENDING PRES. BAKER APPROVAL. Motion passed unanimously.

College of Health & Human Sciences #8

Pavkov explained that the new major proposal is the result of the School of Family, Consumer and Nutrition Sciences (FCNS) splitting up their Comprehensive Major in Nutrition, Dietetics, and Hospitality Management into two separate majors. Also, new course NURS 380 was noted. Pavkov said that a lot of the management content will be hands on. He added that all throughout the process of splitting up the old program the school has been in contact with the Provost’s Office. Hospitality Administration was changed to Hospitality Management last year in preparation for the new major proposal. The new major will be Hospitality and Tourism Management. Pavkov said that employability of students will be enhanced and he has seen a growth in students at other institutions who have made a similar change. He also said that this would be the only program of its kind in the region. Jaffee
asked why the program will be online and Pavkov responded that they took into consideration that most of the students enrolling in the program are employed, nontraditional students. Aase asked if the school checked with the College of Business to make sure they approve of the new major; he expressed concern about the College of Business accreditation. Pavkov said that he and Dean Block did have conversations with the College of Business early in the process, and it was his understanding that this would not affect College of Business’s accreditation. Aase said he would not approve unless he had evidence of this from the College of Business. After some phone calls, the approval by the College of Business was confirmed. Aase reported that FCNS made their courses specific to hospitality management, so this will be OK with College of Business accreditation. Aase also expressed concern with the language about proficiency credits and that how FCNS will award those credits is not specifically defined. Pavkov said that this language is currently in the catalog; it comes from the current major. The proficiency credits are faculty driven. It was suggested that that language be changed to “…proficiency credit for prior college credit….”. Discussion followed regarding how proficiency credit is handled at other institutions and that an overall policy on how it’s handled at NIU should be developed. Kolb said that this is something he has been working on. New course NURS 380 was discussed. The title, Promoting Career Success, doesn’t quite match the description, which includes academic success. The CUC suggested that “Academic” be added to the course title. Atkins made a motion, seconded by Bah, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #8 (10/17/14) WITH THE EXCEPTION OF NURS 380 AND WITH THE PROFICIENCY CREDIT AMENDED AS SUGGESTED ABOVE AND PENDING APASC, GEC, BOT, AND IBHE APPROVALS. Motion passed unanimously.

New courses ACCY 375 and ACCY 415 were noted. Atkins made a motion, seconded by Kilaparti, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF BUSINESS #2 (9/23/14) PENDING APASC APPROVAL. Motion passed unanimously.

New courses KNPE 432 and LESM 365 were noted. Bah made a motion, seconded by Atkins, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #4 (10/7/14). Motion passed unanimously.

New courses ETR 230, ETT 231, ETT 329, EPFE 300, EPFE 302, EPFE 415, and EPS 430 were noted. Lenczewski said that they should also check on nonduplication for EPFE 302 with Nongovernmental Organizations and Leadership Development (NGOLD) and Women’s Studies. Lenczewski pointed out the social science and science requirements on pages 14 and 15 and said that what they are requiring is not specific. She wasn’t sure if the department was aware of the fact that the Department of Geography also offers courses in natural sciences as well as social sciences. It was also noted on these pages that the phrase “or equivalent” for MATH 110 cannot be used since it cannot be programmed in MyNIU. They need to
come up with specific course or delete the phrase all together. Smith informed the college of this fact and no alternative courses have been provided to date. Aase made a motion, seconded by Hunt, TO TABLE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #5 (10/21/14) FOR VERIFICATION OF NONDUPLICATION FOR EPFE 302 AND CLARIFICATION OF THE REQUIREMENTS ON PAGES 14 AND 15. Motion passed unanimously.

**College of Engineering & Engineering Technology #4**

New course IEET 450 was noted. Lenczewski asked if there is an issue with them using the term “scientists.” She suggested that at some point this course could be crosslisted with an ILAS course. Kilaparti made a motion, seconded by Jaffee, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #4 (10/23/14). Motion passed unanimously.

**College of Health & Human Sciences #4**

New courses FCNS 293, FCNS 393, FCNS 294, and FCNS 394 were noted. Atkins made a motion, seconded by Hunt, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #4 (9/19/14). Motion passed unanimously.

**College of Health & Human Sciences #5**

New courses in AHLS and FCNS were noted. The school was asked to check with Biological Sciences regarding nonduplication on the AHLS courses, but they explained that these courses used to be offered though a topics course and are now being proposed as separate courses. Atkins made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #5 (9/26/14). Motion passed unanimously.

**College of Health & Human Sciences #6 & #7**

New course FCNS 319 was noted. It was also pointed out that in these attachments are the rest of the changes to the program in Early Childhood Education that are parallel changes to what has been previously submitted by the College of Education. There is also a proposal to change the name of a minor from Nutrition, Dietetics, and Hospitality Management to Nutrition, Health and Wellness. Gómez-Vega made a motion, seconded by Atkins, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #6 & #7 (10/3 and 10/10, 2014) PENDING APASC AND PRES. BAKER APPROVAL. Motion passed unanimously.

**College of Health & Human Sciences #9**

New courses UHHS 468, FCNS 419, and NURS 353 were noted, as well as a new certificate of undergraduate study in Leadership in Aging Services. It was reported that the school was asked if they checked with Accountancy regarding availability of the ACCY courses and the response was that ACCY 206 or ACCY 288 are prerequisites for PHHE 453, one of the courses required for the certificate. Aase made a motion, seconded by Gómez-Vega, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF HEALTH AND HUMAN SCIENCES #9 (10/24/14) PENDING APASC, PRES. BAKER, AND
Committee on the Undergraduate Curriculum (CUC)
Third Meeting/2014-15 Academic Year
November 13, 2014
Approved

Bot Approval. Motion passed unanimously.

College of Liberal Arts & Sciences #5
New courses GEOG 360, GEOG 462X, MET 475, and PSYC 480 were noted. Aase made a motion, seconded by Gómez-Vega, to approve the undergraduate curricular items in college of liberal arts and sciences #5 (10/1/14). Motion passed unanimously.

College of Liberal Arts & Sciences #6
New courses ANTH 409, CLCE 302, and CLCE 410 were noted as well as a new certificate of undergraduate study in film and television studies. Lenczewski asked if the college of visual and performing arts would be OK with the certificate due to the film content and Jaffee responded that the college doesn’t teach film courses, so this is OK. Aase made a motion, seconded by Atkins, to approve the undergraduate curricular items in college of liberal arts and sciences #6 (10/8/14). Motion passed unanimously.

College of Liberal Arts & Sciences #7
A number of new courses in foreign languages and literatures were noted. They are also proposing several course revisions changing “elementary” to “beginning,” and the addition of a culture and civilization component. Kolb said these changes are acceptable with anthropology and Atkins said that they would be acceptable with History. Atkins added that there is a precedent for foreign languages and literatures having these kinds of courses. Hunt made a motion, seconded by Gómez-Vega, to approve the undergraduate curricular items in college of liberal arts and sciences #7 (10/15/14) pending GEC and pres. Baker approval. Motion passed unanimously.

College of Liberal Arts & Sciences #8
Lenczewski noted the number of course revisions in English where they are changing both the title and the description. Jaffee said it looks like they are rebranding the courses and other CUC members agreed that the proposed revisions should make the courses more attractive to students. Gómez-Vega clarified that is what the department is doing. The CUC discussed specifically the revision to ENGL 315 – Shakespeare, where they are adding “for Non-Majors” to the title. The discussion focused on whether or not have that new wording would diminish the course. Committee members asked if the department could be asked to reconsider and Smith said she would pass on that request. Aase made a motion, seconded by Jaffee, to approve the undergraduate curricular items in college of liberal arts and sciences #8 (10/22/14) pending GEC approval. Motion passed unanimously.

College of Liberal Arts & Sciences #9
New courses ANTH 424, MATH 494, and WGST 201 were noted. It was explained that the application for general education credit will go to the GEC for consideration. Hunt made a motion, seconded by Bah, to approve the undergraduate curricular items in college of liberal arts and sciences #9 (10/29/14) pending GEC approval. Motion passed unanimously.
New courses ARTS 405, ARTS 450, THEA 460, and THEA 461 were noted as well as the substantive changes to the B.A./B.F.A. Jaffee explained that the School of Art is restructuring the studio arts program, including changing it from a limited retention program to a limited admissions program. In the past, if a student was not able to stay in the program, they often left the college for another program. With the proposed changes, students would enter as B.A. majors, and then if they don’t get admitted into the B.F.A, they would still be able to remain in the college as B.A. in Art majors. They are creating a multidisciplinary experience. Jaffee said that this change is being done at other institutions. She also explained the difference between the B.A. and the B.F.A. in that that B.F.A. is the professional degree and the B.A. is the liberal arts degree. A brief discussion followed regarding the differences between limited admissions and limited retention for this program. Jaffe then pointed out that on page 11, it should say “Core Studio Requirements” rather than “Core Studio Arts Requirements.” Gray made a motion, seconded by Hunt, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF VISUAL AND PERFORMING ARTS #2 (10/22/14) WITH THE AFOREMENTIONED REVISION AND PENDING APASC, GEC, AND PRES. BAKER APPROVAL. Motion passed unanimously.

OLD BUSINESS

1. CEDU #13 (AY 13-14). This was tabled for parallel proposal from the School of FCNS. It was reported that all of the parallel proposals from CHHS have now been received. Aase made a motion, seconded by Gómez-Vega, TO APPROVE THE REMAINING UNDERGRADUATE CURRICULAR ITEMS FROM COLLEGE OF EDUCATION #13 (AY 13-14). Motion passed unanimously.

2. CHHS #2 (all undergraduate items). This was tabled, pending receipt of the rest of the Early Childhood Education revisions. The rest of the changes have been received (CHHS #6/#7). Aase made a motion, seconded by Hunt, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS FROM COLLEGE OF HEALTH AND HUMAN SCIENCES #2 PENDING PRES. BAKER APPROVAL. Motion passed unanimously.

3. APPM changes
   a. Curricular Definitions Items 2 (tabled 4/10/14). Nothing more on this at this time.
   b. Guidelines for Online Courses Carrying Undergraduate Credit Offered by NIU (was not reviewed with the other documents last spring). It was explained that the changes are just bring the language up-to-date. Bah made a motion, seconded by Gómez-Vega, TO APPROVE THE CHANGES TO THE GUIDELINES FOR ONLINE COURSES CARRYING UNDERGRADUATE CREDIT OFFERED BY NIU (see Appendix A). Motion passed unanimously.

4. PLUS catalog language. Discussion postponed.
NEW BUSINESS

1. UNIV 101 and UNIV 201 Revisions. Kolb presented a first reading of revisions to UNIV 101 and UNIV 201 as part of the PLUS revisions. Committee members were reminded that they are the curriculum committee for all UNIV courses. The final PLUS report should be approved by the task force tomorrow (November 14, 2014). The changes come from the Provost’s Office and First and Second Year Experience and are the result of the PLUS Report’s recommendation that these courses be required for all students who are in their first year at NIU. Discussion followed regarding what the passing grade should be, i.e., a C is equivalent to successfully completing a course. There was also discussion among those present who teach UNIV 101 regarding the motivation of students, or lack thereof, to pass the class. Hall said that the bar should be set as high as possible. Hunt asked about the “or equivalent” language and Kolb responded that there are departments that currently offer an equivalent course, for example, all engineering majors take a comparable course through the college (UEET 101). He added that this statement would allow for flexibility for departments or colleges to offer similar courses, as long as the UNIV 101/UNIV 201 guidelines are met. Atkins said that advisors need to be aware of any equivalent courses. It was also clarified that a student transferring in with an equivalent course could have the requirement waived. Jaffee asked if this was a general education requirement and Kolb responded that it is not.

Gray made a motion, seconded by Hunt, TO ADJOURN. Motion passed by acclamation at 2:50 p.m.

The next meeting will be November 25, 2014, 12:30, Altgeld 212.

Respectfully submitted,

Donna M. Smith
Appendix A

Guidelines for Online Courses Carrying Undergraduate Credit Offered by Northern Illinois University

Section III. Item 23.

Delivery of undergraduate courses by remote electronic means

- must include significant interaction (e.g., email, discussion boards, chat lines, etc.) between students and instructor, and among students, when such opportunities would normally be part of the course if offered in traditional on-campus mode,
- must follow established procedures for instituting any new course into the NIU offerings,
- must be supervised and assessed by the department scheduling the course, and
- must be administered consistent with standards of scheduling, notification, prerequisites, and requirements that apply to all NIU courses.

Such courses ought not become the electronic equivalent of correspondence courses.

Instructor Considerations

Limitations regarding who may enroll in a course in a given term, along with any other special requirements, should be announced in the Schedule of Classes and publicized along with any additional dissemination of information about the course. In particular, the fact that the delivery system for a course is the World Wide Web/Internet should be indicated in all announcements. In developing online courses, instructors should pay particular attention to and provide explicit plans for assessing the effectiveness of teaching the course online and communicate these plans and the results of their implementation when requested to do so.

Rationale: There is no longer a published Schedule of Classes. The second change done for consistency. “Online” is in the title of this section, without the hyphen. See also similar revisions below.

Ownership and use of online material is governed by the university intellectual property policy.

Departmental/College Considerations

Undergraduate courses offered online are subject to the same approval processes as for other undergraduate courses. It is the responsibility of departments and colleges offering online courses to determine when and for what subject matter online delivery is appropriate.

Because the usual criterion of “contact hours” may not be germane, proposals for undergraduate-level courses intended to be offered primarily or exclusively online must include a rationale as to how the number of credit hours for each proposed course has been determined.

Online courses will count in the student's course load; university rules and departmental considerations regarding number of hours of credit that an undergraduate-level student can take in an academic term apply to online courses as they do to any other.
University Administrative Considerations
Persons receiving undergraduate academic credit for an online course must be admitted to NIU just as would be required for any other course for undergraduate credit.

All online courses carrying undergraduate credit must be assigned an official instructor of record.

Online undergraduate courses will be assigned to an academic term for purposes of drop/add, withdrawal, refund policies, etc.

Acceptance of an undergraduate student's transfer of credit from online courses is subject to the established limits on transfer of course credit with no special limitations on the amount of credit from online courses that may be applied toward an NIU undergraduate degree.

Online undergraduate courses will not be identified any differently than other courses on NIU transcripts.

PERIODIC REVIEW: These Guidelines shall be reviewed every five years by the Academic Policy Committee of the University Council.

Approved by the Undergraduate Coordinating Council October 4, 2001
Last Updated: 10/4/01