PRESENT: G. Aase (BUS/OMIS), A. Birberick (Vice Provost, ex officio), I. Gomez-Vega (LAS/ENGL), J. Gray (HHS/NUHS), R. Kilaparti (EET/TECH), M. Lenczewski (LAS/GEOL, chair), B. Rohl (EDU/KNPE/Student), D. Shernoff (EDU/LEPF), A. Ward (LAS/POLS)

CONSULTANTS: D. Smith (Catalog Editor/Curriculum Coordinator)

Lenczewski called the meeting to order.

APPROVAL OF AGENDA

Aase made a motion, seconded by Rohl, to APPROVE THE AGENDA. Motion passed unanimously.

ANNOUNCEMENTS

1. Minutes from the September 13, 2012, were electronically approved.

2. Lenczewski asked CUC members to comment on each set of the college minutes that have undergraduate curriculum items. She also reminded CUC members of their role, and that is to review the curricular items and look for anything that may overlap with university standards, or that involves duplication or conflict among departments or colleges. The CUC should try to avoid wordsmithing. Aase asked if the CUC could look at interdisciplinary courses and programs more closely and Lenczewski confirmed that the CUC is the curriculum committee for those programs (see Bylaws Change), and that a more careful examination of those materials is appropriate in those cases.

CONSENT AGENDA

Aase made a motion, seconded by Shernoff, to APPROVE THE CONSENT AGENDA. The motion passed unanimously. The following college minutes with no undergraduate-level curricular items were so received.

College of Business #1
College of Health and Human Sciences #1

The following college minutes with undergraduate-level curricular items were so received.

None.
COLLEGE MINUTES AND OTHER CURRICULAR ITEMS FOR DISCUSSION

**College of Education #1**

It was noted that the last item in the attachments had been tabled by the CEDU and should not be considered by the CUC. Aase made a motion, seconded by Rohl, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF EDUCATION #1 (9/4/12) WITH THE EXCEPTION OF THE “OTHER CATALOG CHANGE” ON PAGE 1. **Motion passed unanimously.**

**College of Engineering & Engineering Technology #1**

In these minutes is a new course proposal. Aase asked about the purpose behind the other course revisions and Kilaparti responded that the department is updating some of their courses according to new systems; these are minor adjustments. Rohl made a motion, seconded by Kilaparti, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY #1 (9/24/12). **Motion passed unanimously.**

**College of Liberal Arts & Sciences #1**

Lenczewski pointed out the undergraduate curricular items in these minutes, including new courses, a new minor, and revisions to the degree in Community Leadership and Civic Engagement and the Non-governmental Organization Leadership and Development Center. She reported that when the college checked with the Department of Management regarding the courses for the minor in Community Leadership and Civic Engagement, they gave their permission for all of the MGMT courses in the proposal except for MGMT 333. That course will be removed from the proposal. The college is also proposing CLCE 100 for general education credit. It was pointed out that the CLCE course titles in the revisions to the major and the proposal for the new minor don’t match. Smith will follow up with the college. They are also proposing POLS 251 for general education credit. Both CLCE 100 and POLS 251 will have to be approved by the General Education Committee before inclusion in the General Education program. Discussion followed regarding why a general education course description is listed in more than one place in the catalog. Rohl said that as a student, she likes to have things accessible and not have to flip around. Smith noted that in the online catalog, there is a link to course descriptions in a central database. Shernoff made a motion, seconded by Gray, TO APPROVE THE UNDERGRADUATE CURRICULAR ITEMS IN COLLEGE OF LIBERAL ARTS AND SCIENCES #1(9/5/12) PENDING GEC, PRES. PETERS, AND BOARD OF TRUSTEES APPROVAL. **Motion passed unanimously.**

**OLD BUSINESS**

1. **APPM revisions.** Birberick reminded the CUC that there is a small group (herself, the chairs of CUC and GEC, and Smith) looking at changes to the APPM and specific committee bylaws to bring them up to date and eliminate inconsistencies. One of the suggestions coming out of the CUC in the past years has been to better define a minor and set minimum and maximum number of hours for completion of a minor. This group looked at language for major programs in the APPM and
language for minors at other institutions and came up with this definition: “A minor can be no less than 18 semester hours and no more than 33. Minors exceeding 33 hours need to present supportive evidence that such an exception is best national practice. A minimum of 9 semester hours need to be upper division courses.”

Smith looked at all of the interdisciplinary minors to see if they would comply with the definition and they do; a document was presented to the CUC illustrating this. Also, there is only one minor at NIU that is less than 18 semester hours (15 hours), and three that exceed 33 semester hours (although two of those have a range where a student could complete the minor with less than 33 hours). Birberick added that a department could offer a minor for more than 33 hours, but they would have to provide supportive evidence for that. The purpose of defining hours for a minor, including defining the number of hours to be taken in upper-division courses, is to avoid having a minor that a student could complete with courses they are using for general education and their major. Aase asked if there was a limitation on a student using the same course for both a minor and a major. Lenczewski said that in the College of Liberal Arts and Sciences they have a policy that students cannot use the same course for both a minor and a major. Birberick said that there should be a sense that a minor is a distinct program, but a minor shouldn’t have so many requirements that it takes students too long to complete. There was also discussion that by defining a minor it helps clarify the purpose of a minor, i.e., a certificate is the least amount of hours in a discipline(s), a minor requires a few more for a more specialized purpose. It was also suggested that a comment be added to the proposed language that if a student plans carefully, then he or she can complete a minor within the 120 semester hours required to graduate. A revised proposal will be presented to the CUC at their next meeting.

2. CEDU #15. Tabled for a clearer set of attachments (nothing new at this time).

NEW BUSINESS

1. Bylaws change. Lenczewski presented the addition to the CUC bylaws. She also acknowledged the suggestions for other minor changes that several CUC members made in Vibe. Discussion followed and changes will be made and presented at the next CUC meeting as a second reading. Lenczewski asked that any other comments be sent to her or Smith or made to Vibe by October 29.

Meeting was adjourned by acclamation at 2:15 p.m.

The next meeting will be November 8, 2012, 12:30, Altgeld 225.

Respectfully submitted,

Donna M. Smith
SECTION A – Recorded for inclusion in the Undergraduate Catalog  

COLLEGE OF EDUCATION

Department of Special and Early Education

CITC Course Revision  
Page 115, 2011-12 Undergraduate Catalog

TLEE TLEC 340 THE LANGUAGE ARTS AND SOCIAL STUDIES FOR THE PRIMARY CHILD (3). How to support … … primary grades.

CITC Other Catalog Change  
Page 112, 2011-12 Undergraduate Catalog

Emphasis in 04 Certification with Preschool Special Education Approval

Core Requirements (61-65)

↓ EPFE 201\(^1\) – Education as an Agent for Change (3)

↓ TLEE TLEC 340 – The Language Arts and Social Studies for the Primary Child (3).

COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Industrial and Systems Engineering

Course Revision  
2012-13 Undergraduate Catalog

494. HEALTH SYSTEMS DESIGN PROJECT (3) (4). Basic approaches to … … consent of department.

Department of Mechanical Engineering

Course Deletion  
2012-13 Undergraduate Catalog

220. MECHANISM DESIGN (3).

New Course  
2012-13 Undergraduate Catalog

CIP Code: 014.1901

320. MECHANISM DESIGN AND ANALYSIS (3). Kinematic and dynamic analysis of mechanisms;
mechanism design philosophy; and mechanism synthesis. Theory and design are supplemented by computer techniques. Mechanisms include cams, gears, and linkages. PRQ: MEE 211.

Course Revision 2012-13 Undergraduate Catalog


Course Revision 2012-13 Undergraduate Catalog

381. COMPUTATIONAL METHODS AND PROGRAMMING IN ENGINEERING DESIGN (3). Number representation, … … and scalability. PRQ: CSCI 240, and MEE 211 and MATH 336.

Course Revision 2012-13 Undergraduate Catalog

470. DESIGN OF MACHINE ELEMENTS (3). Fatigue analysis; … … mechanical elements. PRQ: MEE 212 and MEE 220. CRQ: MEE 331 or consent of department.

Course Revision 2012-13 Undergraduate Catalog


COLLEGE OF HEALTH AND HUMAN SCIENCES

School of Family, Consumer and Nutrition Sciences

Other Catalog Change Page 163, 2012-13 Undergraduate Catalog

Emphasis in 04 Certification
↓
Core Requirements (61-65)
COMD 305/LTLA 403X – Language Development (3)
↓
TLEE TLEC 340 – The Language Arts and Social Studies for the Primary Child (3).
↓

COLLEGE OF LIBERAL ARTS AND SCIENCES
Interdisciplinary Courses

Women’s Studies (WOMS)

Course Revision  Page 198, 2012-13 Undergraduate Catalog

332. GROWING UP FEMALE (3). Examination of the experience of growing up female in America from an interdisciplinary perspective, … …. 

Course Revision  Page 198, 2012-13 Undergraduate Catalog

390. INTERNSHIP IN WOMEN’S STUDIES (1-3). Work as an intern in activities related to women’s studies. Reading and paper … … consent of director.

Environmental Studies (ENVS)

All University Sections

Inter-College Interdisciplinary Certificates and Programs

Other Catalog Change  Page 343, 2012-13 Undergraduate Catalog

↓  ↓
Emphasis 5. Non-Government Organization (33-34)  Requirements outside Environmental Studies (9)
CLCE 100 – Introduction to Public Service (3)  Community Leadership and Civic Engagement (3)
CLCE 400 310 – Community Civic Engagement (3)
CLCE 300 410 – Nonprofits and Community Engagement (3)
↓

Environmental Studies Section

Other Catalog Change  Page 241, 2012-13 Undergraduate Catalog

↓  ↓
Emphasis 5. Non-Government Organization (33-34)  Requirements outside Environmental Studies (9)
CLCE 100 – Introduction to Public Service (3)  Community Leadership and Civic Engagement (3)
CLCE 400 310 – Community Civic Engagement (3)
CLCE 300 410 – Nonprofits and Community Engagement (3)
Received by the Undergraduate Coordinating Council November 1, 2012

COMMITTEE ON THE UNDERGRADUATE CURRICULUM (CUC)
Second Meeting/2012-13 Academic Year
October 11, 2012

SECTION A – Recorded for inclusion in the Undergraduate Catalog p. 4 of 6

↓

Non-Governmental Organization Leadership and Development Center

All University Sections

Inter-College Interdisciplinary Certificates and Programs

Other Catalog Change Page 339-340, 2012-13 Undergraduate Catalog

NOTE: This major is not being deleted, it is just being removed from this section in the catalog.

Major in Community Leadership and Civic Engagement (B.A. or B.S.)

Total Hours for a Major in Community Leadership and Civic Engagement: 58-75 (B.A.) OR 65-75 (B.S.)

Inter-College University-Wide Interdisciplinary Courses

Other Catalog Change Page 347, 2012-13 Undergraduate Catalog

NOTE: These courses are not being deleted, they are just being removed from this section in the catalog.

↓
Community Leadership and Civic Engagement
(see also Non-Governmental Organization Leadership and Development Center)

↓
CLCE 400. COMMUNITY ENGAGEMENT (3). . . . . .

New Course Page 286, 2012-13 Undergraduate Catalog

CIP Code: 44.0

CLCE 429. INTERNATIONAL NGOs AND GLOBALIZATION (3). Review of the history of international nongovernmental organizations (INGOs) particularly changes since the advent of neoliberal globalization beginning in the late 1980s that heralded an “NGO boom.” Ethnographic examination of the political roles of INGOs and challenges negotiating multiple relationships with communities, governments, and social movements. PRQ: Junior standing or consent of instructor.

Course Revision Page 286, 2012-13 Undergraduate Catalog
CLCE 100. INTRODUCTION TO PUBLIC SERVICE COMMUNITY LEADERSHIP AND CIVIC ENGAGEMENT (3). Introduction to the meaning of public service and avenues for community leadership and civic engagement including avenues for making contributions to community and society. Emphasis placed on nonprofit organizations, public service, volunteering, activism, and philanthropy, locally and globally.

Course Revision Page 286, 2012-13 Undergraduate Catalog

CLCE 300 410. NONPROFITS AND COMMUNITY ENGAGEMENT (3). Provides practical and theoretical understanding of nonprofit sector. Includes a service learning component via student projects with community agency partners. PRQ: CLCE 100, PSPA 401, or permission of center.

Course Revision Page 286, 2012-13 Undergraduate Catalog

CLCE 490 310 COMMUNITY CIVIC ENGAGEMENT (3). Application of public service and community leadership concepts through service learning community civic engagement activities assignments in the local community. Requires 100 hours of public service completed by the end of the semester in which the student enrolls in this course. PRQ: CLCE 100.

Course Revision Page 286, 2012-13 Undergraduate Catalog

CLCE 499S. CAPSTONE SEMINAR IN COMMUNITY LEADERSHIP AND CIVIC ENGAGEMENT (3). Intensive case study, research paper or other scholarly work in community leadership and civic engagement. Includes readings, regular meetings and a formal presentation of results at completion. Serves as final capstone project in the CLCE major. Majors only; must also be enrolled in, or have already completed, CLCE 490. PRQ: senior standing; CLCE majors only; CLCE 100 and consent of center.

Other Catalog Change Page 285-286, 2012-13 Undergraduate Catalog

Center for Non-Governmental Organization Leadership and Development (NGOLD) (CLCE)

↑

Major in Community Leadership and Civic Engagement (B.A. or B.S.)

Requirements in Department (7-10 15)
CLCE 100 - Introduction to Public Service Community Leadership and Civic Engagement (3)
CLCE 300 - Nonprofits and Community Engagement (3),
OR
CLCE 310 - Civic Engagement (3)
CLCE 350 - Community Organizations in a Digital World (3),
OR CLCE 390 – Special topics in Community Leadership and Civic Engagement (3)
SECTION A – Recorded for inclusion in the Undergraduate Catalog

OR CLCE 429 – International NGOs and Globalization (3)
CLCE 400 – Community Engagement (3),
OR CLCE 490 – Civic Engagement Internship (1-3)
CLCE 410 - Nonprofits and Community Engagement (3)
CLCE 495 - Capstone Seminar in Community Leadership and Civic Engagement (3)

Requirements outside Department (B.A., 43-57; B.S., 50-57)

↓

Emphasis 1. Advocacy
Requirements outside Center (15)
Five of the following, from at least three different departments (15)

CLCE 499 – Capstone Seminar in Community Leadership and Civic Engagement (3)
COMS 300 - Speech Writing (3)

↓

Emphasis 2. Arts and Humanities
Requirements outside Center (15)
Five of the following, from at least four different departments

ANTH 462 - Museum Methods (3)
ART 457 - Museum Education (3)
ART 465 - Introduction to Museum Studies (3)
CLCE 499 – Capstone Seminar in Community Leadership and Civic Engagement (3)
HIST 352 - Popular Culture in Japan (3)

↓

Emphasis 5. Global

↓

Total Hours for a Major in Community Leadership and Civic Engagement: 587-75 (B.A.) OR 657-75 (B.S.)

Other Catalog Change

Certificate of Undergraduate Study
Civic Engagement (12)

↓

Required Courses (9)
CLCE 100 – Introduction to Public Service (3)
CLCE 410 – Nonprofits and Community Engagement (3)
SECTION B – Recorded, but further approval needed before inclusion in the Undergraduate Catalog

p. 1 of 3

COLLEGE OF LIBERAL ARTS AND SCIENCES

Non-Governmental Organization Leadership and Development Center

All University Section

GEC Other Catalog Change Pages 36 & 37, 2012-13 Undergraduate Catalog

Interdisciplinary Studies (3-6)
↓
BIOS 101. PLANT PRODUCTS AND HUMAN AFFAIRS (3). … …. 
↓
CLCE 100. INTRODUCTION TO PUBLIC SERVICE (3). Introduction to community leadership and civic engagement including avenues for making contributions to community and society. Emphasis placed on nonprofit organizations, public service, volunteering, activism, and philanthropy, locally and globally.

EPFE 201. EDUCATION AS AN AGENT FOR CHANGE (3). … …. 
↓

Interdisciplinary Studies (3-6)
↓
BIOS 101. Plant Products and Human Affairs (3)
CLCE 100. Introduction to Public Service (3)
EPFE 201. Education as an Agent for Change (3)
↓

The Center for Non-Governmental Organization Leadership and Development Center (NGOLD) (CLCE)

The Center for Non-Governmental Organization Leadership and Development (NGOLD) Center is an interdisciplinary, faculty governed center that engages in a range of activities that support leadership and development of domestic and international nongovernmental organizations (NGOs), with a particular focus on regional and global NGOs that are headquartered in northern Illinois. Faculty, staff, and students work with the NGO sector in research, education and training, and engagement to promote the professionalization of NGO management and to increase their capacities to provide services to their clients. Faculty from throughout the university participate in its activities. The Center for Non-Governmental Organization Leadership and Development Center offers both a B.A. and a B.S. degree for a major in
community leadership and civic engagement that is designed primarily for students seeking a career in public affairs in government, voluntary social agencies, and public interest groups. Each student must complete the required courses of the major along with an emphasis field. Several university departments participate in the major in community leadership and civic engagement.

**Minor in Community Leadership and Civic Engagement (18)**

Requirements in Department (6)
- CLCE 100 - Community Leadership and Civic Engagement (3)
- CLCE 310 - Civic Engagement (3)

Requirements outside Department (3)
- PSPA 326X - Nonprofit Management (3),
  OR POLS 326 - Nonprofit Management (3)

Three of the following from different departments (9)
- ANTH 329 - Anthropology and Contemporary World Problems (3)
- CLCE 350 - Community Organizations in a Digital World (3)
- CLCE 390 - Special Topics in Community Leadership and Civic Engagement (3)
- CLCE 429 - International NGOs and Globalization (3)
- MGMT 217 - Legal Environment of Business (3)
- MGMT 311 - Social Entrepreneurship (3)
- PSPA 201 - Public Service Leadership (3)
- PSPA 326X - Nonprofit Management (3),
  OR POLS 326 - Nonprofit Management (3)
- PSPA 401 - Philanthropy and Volunteerism (3)
- PSPA 402 - Resource Strategies for Non-Profit Organizations (3),
  OR MGMT 402X - Resource Strategies for Non-Profit Organizations (3)
- SOCI 375 - Sociology of Organizations (3)
- SOCI 392 - Organizing for Social Action (3)

**Department of Political Science**

**Humanities and the Arts (9-12)**

PHIL 231. CONTEMPORARY MORAL ISSUES (3). … ….
POL S 251. INTRODUCTION TO POLITICAL PHILOSOPHY (3). Discussion of the permanent questions of importance to political life such as “What is justice?” “What is the relationship between individual and political ethics?” “What is the relationship between political theory and political practice?” Discussion will proceed by studying political thought. Representative political thinkers are Plato, Machiavelli, Locke, Marx, and Dewey.

THEA 203. Introduction to Theatre (3). … ….

↓

Humanities and the Arts (9-12)
    ↓

PHIL 231. CONTEMPORARY MORAL ISSUES (3). … ….

POL S 251. INTRODUCTION TO POLITICAL PHILOSOPHY (3).

GEC 10/18/12
SECTION C – Items previously in Section B, now reported for inclusion in the 2012-13 Undergraduate Catalog

ALL UNIVERSITY SECTIONS

University Graduation Requirements

GEC  Other Catalog Change  Undergraduate Catalog

General Education Requirements
↓
↓
Distributive Studies Area Requirements and Course Descriptions
↓
Interdisciplinary Studies
↓
IDSP BKST 200. Racism in American Culture and Society (3) … ….
IDSP BKST 211. Educating for Cultural Sensitivity (3) … ….
IDSP BKST 219. Introduction to African Studies (3) … ….
↓
General Education Course Titles
↓
Distributive Studies Area
↓
Interdisciplinary Studies
↓
IDSP BKST 200. Racism in American Culture and Society (3).
IDSP BKST 211. Educating for Cultural Sensitivity (3).
IDSP BKST 219. Introduction to African Studies (3)

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

Other Academic Units

GEC  Other Catalog Change  Undergraduate Catalog

Minor in Black Studies
↓
Requirements (18)

Core Courses
IDSP BKST 200 - Racism in American Culture and Society
IDSP BKST 219 - Introduction to African Studies (3)
SECTION C – Items previously in Section B, now reported for inclusion in the 2012-13 Undergraduate Catalog

<table>
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<th>Course Code</th>
<th>Course Title</th>
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<td>IDSP BKST 300</td>
<td>Foundations of Black Studies (3)</td>
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<tr>
<td>IDSP BKST 493</td>
<td>African Centered Research Methods (3)</td>
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<td>African American option (6)</td>
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<td>IDSP BKST 202</td>
<td>Issues Facing African American Students (3)</td>
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<tr>
<td>IDSP BKST 211</td>
<td>Education for Cultural Sensitivity (3)</td>
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<td>IDSP BKST 302</td>
<td>Topics in Black Studies (3)</td>
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<tr>
<td>IDSP BKST 312</td>
<td>Hip Hop Culture (3)</td>
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<td>IDSP BKST 350</td>
<td>Black Economics (3)</td>
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<td>IDSP BKST 402</td>
<td>The African Woman (3)</td>
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<td>Black Liberation Movements (3)</td>
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<td>IDSP BKST 445</td>
<td>Independent Studies (3)</td>
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GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

Inter-College and University-wide Interdisciplinary Courses

Black Studies

GEC Course Revisions Undergraduate Catalog

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<th>Course Code</th>
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<td>IDSP BKST 200</td>
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<tr>
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</tr>
<tr>
<td>IDSP BKST 211</td>
<td>Education for Cultural Sensitivity (3)</td>
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</table>

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

COLLEGE OF EDUCATION

Department of Special and Early Education

GEC Other Catalog Changes Undergraduate Catalog
SECTION C – Items previously in Section B, now reported for inclusion in the 2012-13 Undergraduate Catalog

Major in Special Education (B.S.Ed.)
↓
Emphasis 1. Learning Behavior Specialist 1
↓
Other Requirements (22-26)
↓
*MATH 20, *PSYC 102, and EPFE 201 or *IDSP BKST 211 or *ILAS 123
↓
Emphasis 2. Vision Impairments
↓
Other Requirements (22-26)
↓
*MATH 20, *PSYC 102, and EPFE 201 or *IDSP BKST 211 or *ILAS 123
↓

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

COLLEGE OF LIBERAL ARTS AND SCIENCES

Minor in Global Studies
↓
*IDSP BKST 219. Introduction to African Studies (3).
↓

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

Department of Mathematical Sciences

Major in Mathematical Sciences (B.S.)
↓
Emphasis 5. Mathematics Education
↓
Additional Requirements
↓
Cultural Diversity
SECTION C – Items previously in Section B, now reported for inclusion in the 2012-13 Undergraduate Catalog

EPFE 201 … OR IDSP BKST 211 Educating for Cultural Sensitivity (3)

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

COLLEGE OF VISUAL AND PERFORMING ARTS

School of Art

GEC Other catalog changes Undergraduate Catalog

Major in Art and Design Education (B.S.Ed.)
↓ Requirements outside School
↓ *EPFE 201 … OR *IDSP BKST 211 Educating for Cultural Sensitivity (3)

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12

School of Music

GEC Other catalog changes Undergraduate Catalog

Major in Music (B.M.)
↓ Emphasis 1. Music Education
↓ Requirements outside School
EPFE 201 … OR IDSP BKST 211 Educating for Cultural Sensitivity (3)

GEC 10/18/12, CUC Section B 9/13/12, UCC 10/4/12