Present: Roger Maas, Dain Gotto, Laura Beamer, Ron Blomberg, *Dave Scharenberg, Melissa Burlingame, Patricia Liberty-Baczek, Chalermsee Olson, Melanie Costello, Jeanine Clark Bremer, Arielle Kalvelage, Stuart Nissenbaum 
* Committee Chair

Excused: John Heckman, Brad Hoey, Sgt. Alan Smith, Darren Mitchell, James Murphy, Comm. John Petragallo, Robert Kreml, Craig Kline, Alfredo Garcia,

1. Meeting called to order at 10:30 am 
   • No new announcements pertinent to the committee

2. The minutes from January 20, 2016 were approved

3. Old Business:
   Mr. Scharenberg discussed the plans for Severe Weather Awareness week. NIU will conduct an informational “blitz” utilizing various media resources with the assistance of Mr. Hoey and Mr. Ullmark, from Emergency Management. A formal drill will not be conducted.

   “Building Captain” discussions continue to move forward at Administrative levels

   Planning for Fire Drills in campus buildings continues to move forward.

   The committee discussed the NIU training module available on the Public Safety web site. Ms. Bremer went through the modules and commented on the effectiveness of the training and that she had forwarded it to members of her department. Mr. Scharenberg suggested that all committee members take a look at the site and advise their associated departments to do the same.

   Lactation Stations: Ms. Beamer discussed what they have done at the School of Nursing. Mr. Hoey discussed the inclusion of locations into the appropriate NIU web sites and interactive map.

   Hydration Stations: There are no hydration stations at the Field House. Several requests exist around campus but none have been approved. Departments requesting them should go through the work order process. Mr. Hoey and Mr. Nissenbaum indicated that a student group, H2O to Go, is still active on campus and may still be seeking project funding for stations. Locations are available on the interactive maps.

   ADA Accessibility: Most of these locations are indicated on the interactive map. Ms. Kalvelage indicated that the Disability Resource Center performs audits every year of
problem areas. The School of Nursing has no ADA compliant bathrooms. Ms. Kalvelage will discuss this with Ms. Cathy Doederlein.

Smoking Policy: The committee discussed students and staff smoking in prohibited areas, private property, and cigarette butts tossed on the ground. Mr. Hoey and Mr. Gotto indicated that information on the Campus Smoking Policy can be found on the campus web site.

4. **New Business:**
Mr. Scharenberg asked the question of how the committee would act as a “sounding board” for communications and various information sources that should be advertised and distributed to other campus entities. Much discussion followed. When information is brought before the committee that we feel should be disseminated the committee members will take thoughts and ideas generated back to their departments and work areas.

   It was moved to cancel the March meeting due to Spring Break. The motion was seconded and passed. The next meeting will be the April meeting.

5. Next meeting scheduled for April 20, 2016 at 10:30 am

6. Meeting adjourned at 11:20 am.