Committee on the Improvement of Undergraduate Education
September 21, 2015
(15-16, #1)

APPROVED

Members present: Anne Birberick (Vice Provost); Kerry Freeman (VPA); James Horn (LAS for Ryzhov); (LAS); Trude Jacobsen (LAS); Beth McGowan (ULIB); Shanthi Muthuswamy (EET); Jerry Wright (Student Support Services)

Members absent: Mike Konen (LAS); Ed Klonoski (Acting Associate Vice Provost); Joel Stafstrom (Acting Director, University Honors); T. Adeboje (SA representative); M. Moscinski (student/HHS)

Others: Jeanne Ratfield, (Administrative Assistant to Vice Provost) Recorder.

I. **Adoption of Agenda**
A motion was made by B. McGowan, seconded by S. Muthuswamy to adopt the agenda with the removal of Old and New Business topics due to the absence of Ed Klonoski who was to present that information. **Motion passed unanimously.**

II. **Introductions**
Members present introduced themselves. Birberick went over responsibilities.

III. **Election of committee chair**
Birberick asked for nominations for chair of the committee. Jerry Wright nominated Jim Horn to be committee chair, seconded by B. McGowan. Hearing no further nominations, Birberick closed nominations. **Motion passed unanimously.**

IV. **Approval of Minutes**
A motion was made by B. McGowan, seconded by T. Jacobsen to approve the minutes from the April 6, 2015 meeting with the addition of S. Muthuswamy to members absent. **Motion passed unanimously.**

Birberick told the committee that the proposal for curricular committee restructuring fell short of University Council approval by two votes. This will be brought back through the approval process again this year.

V. **Adjournment**
T. Jacobsen made a motion to adjourn @ 1:20 p.m., seconded by S. Muthuswamy. **Motion passed.**

Respectfully submitted,

Jeanne Ratfield