Committee on the Improvement of Undergraduate Education

October 6, 2014
(14-15, #2)

APPROVED - ELECTRONICALLY

Members present: Jason Hanna (LAS); Sheryl Honig (EDU); Michael Kolb, Associate Vice Provost (for Birberick); Mike Konen (LAS); Linda Matuszewski (UCC/BUS); Beth McGowan (ULIB); Shanthi Muthuswamy (EET); Victor Ryzhov (LAS); Sarah Trygstad (Student/LAS/NGOLD)

Members absent: J.D. Bowers (Associate Vice Provost for Honors) Karen Brandt (HHS); Brian Mackie (BUS)

Others: Jeanne Ratfield, (Administrative Assistant to Vice Provost) Recorder.

I. Adoption of Agenda

A motion was made by V. Ryzhov, seconded by M. Konen to adopt the agenda. The motion passed unanimously.

II. Approval of Minutes

L. Matuszewski made a motion to approve the minutes from the September 8, 2014 meeting, seconded by S. Muthuswamy. The motion passed unanimously.

III. Old Business

The committee reviewed updates to the EUTA/EUIA forms and rubrics. Committee members discussed and suggested some minor wordsmithing, mainly under the general instructions, section B prompt boxes 3, 4 and 5. The EUIA form needs to be updated to more closely match the EUTA form. Updates will be made to forms and sent electronically to committee members for a final review and for them to provide any further edits.

Members then moved on to work on the David Raymond application. Kolb reminded committee members that the issue from last year was related to the transferability and whether the rubric needed to be adjusted. Committee members discussed how to make this component clearer to those applying as well as for the committee members. The category of transferability to other venues was changed to impact beyond NIU to clarify this criteria.
IV. Adjournment

M. Konen made a motion to adjourn @ 2:40 p.m., seconded by S. Honig. Motion passed.

Respectfully submitted,
Jeanne Ratfield