Committee on the Improvement of Undergraduate Education
March 18, 2013
(12-13, #4)

APPROVED

Members present: Anne Birberick (Vice Provost), Abul Azad (EET), Jason Hanna (LAS), Brian Mackie (BUS), Michael Manderino EDU (for S. Honig), Sarah McHone-Chase (LIB), Kathleen Musker (HHS), Joel Stafstrom (UCC), Liz Tovar (SAASS), Robert Wolf (Student/HHS).

Members absent: Pat Anderson (Alumni), Kyle Bak (Student/SA), Richard Blecksmith (LAS), Billie Giese (VPA), Chris Jones (Honors), Mark Mehrer (LAS), James Sykora (Student/CEET), Seana Winner (Student/LAS)

Others: Jeanne Ratfield, (Administrative Assistant to Vice Provost) Recorder.

I. Adoption of Agenda

A motion was made by K. Musker, seconded by J. Stafstrom to approve the agenda. The motion passed.

II. Approval of Minutes

K. Musker made a motion to accept the minutes, seconded by J. Stafstrom. The motion passed.

III. Old Business

The committee was presented with a spreadsheet of the scores of the nominees for the Excellence in Undergraduate Teaching and Instructor awards. The scores were separated by category. The spreadsheet listed each voting committee members’ rankings of each candidate. The candidates were listed from highest to lowest score. Stafstrom made a motion to accept the rankings as listed in the spreadsheet, seconded by Musker. Motion passed. Discussion opened.

Stafstrom asked if other members thought the revised form was effective. It was agreed that the applications were more uniform and completed better than in previous years.
The committee discussed the award criterion and candidates nominated. S. McHone-Chase made a motion that the Excellence in Undergraduate Teaching awards be given to: Timothy Aurand (MKTG), Rebecca Hannagan (POLS) and Betty Helen LaFrance (COMM), seconded by K. Musker, motion passed unanimously.

Other nominees were: Atkins (HIST), Aygen (ENGL), Burchfield (SOCI), L’allier (LTCY), Mooney (MGMT), and Ye (MATH).

Moving on to the Excellence in Undergraduate Instructor award, Stafstrom moved to accept the rankings as presented, seconded by K. Musker. Motion passed unanimously. James Pierce is the selection.

Other nominees were: Madlinger (ACCY), Ryan (NUHS) and Landeros (SOCI).

Birberick reminded the committee members to keep the selections confidential until the letters had been sent to all parties.

**Adjournment**

S. McHone-Chase made a motion to adjourn at 1:59 p.m., seconded by K. Musker. Motion passed.

*Respectfully submitted*

Jeanne E. Ratfield