COMMITTEE ON THE IMPROVEMENT OF UNDERGRADUATE EDUCATION
Altgeld 203
February 21, 2011
1:00 to 3:00 PM
(#4, 10-11)

APPROVED

Present: Pat Anderson (Alumni), Abul Azad (CEET), Jessica Braley (HHS), Karen Brandt (HHS), Dave Changnon (Acting Assistant Vice Provost), Billie Giese (VPA), Paula Hastings (LAS), Sheryl Honig (EDUC), Sarah McHone-Chase (LIB), and Charles Petersen (BUSE)

Absent: Denise Hayman (CHANCE), Patty Hurney (CEET), Daniel Kempton (Honors), Wei Luo (LAS), Kristin Preihs (LAS), and Cason Snow (UCC/LIB).

Other: Joanne Ganshirt (Honors/Recording Clerk).

I. NEW BUSINESS

A. Election of Chair

Brant agreed to continue as chair. Petersen seconded the offer. Brandt was elected chair.

B. Grant Proposals

Changnon started the discussion on the grants by suggesting a cover page be created for the service learning proposals. This would make identification of service learning proposals easier. Hastings said she would like to see the same on the teaching award forms. Petersen suggested having a page length limit for the grants, as well as adding the chair and dean signatures on the cover page.

Brandt said the committee needs to decide if letters of support are even necessary. She said the proposals are being considered and the letters do not always help in the evaluation process. Previous committees removed the requirement for a letter of support for that reason.

The rankings for all the grant proposals were presented. One student-originated grant proposal was received. PETERSEN/McHONE-CHASE MOVED TO APPROVE THIS GRANT. THE MOTION PASSED.

Two grant proposals were received requesting funding for service learning projects that did not include faculty salary. PETERSEN/GIESE MOVED TO APPROVE THE FIRST SUCH GRANT. THE MOTION PASSED. McHONE-CHASE/PETERSEN MOVED TO APPROVE THE SECOND GRANT. THE MOTION PASSED.
One grant proposal submitted was to fund a resource library for the general education committee. **HONIG/McHONE-CHASE MOVED TO NOT APPROVE THE FUNDING FOR THIS GRANT. THE MOTION PASSED.**

One proposal was received for the purchase of software. **PETERSEN/GIESE MOVED TO APPROVE THIS GRANT. THE MOTION PASSED.**

The remaining grants were discussed. Some of these grants were placed on hold until all grants were considered. **GIESE/HONIG MOVED TO APPROVE ALL GRANTS THAT HAD BEEN PLACED ON HOLD. THE MOTION PASSED.**

Committee members discussed partially funding several of the grant proposals. **HASTINGS/McHONE-CHASE MOVED TO APPROVE THREE GRANT PROPOSALS WITH FUNDING REDUCED FROM THAT REQUESTED. THE MOTION PASSED.**

**McHONE-CHASE/GIESE MOVED TO FULLY OR PARTIALLY FUND 11 OF THE 14 SUBMITTED GRANT PROPOSALS. THE MOTION PASSED.** Grants were awarded to Helen Nagata, School of Art; Matthew Wiesner, Department of Physics; Jack Marchewka, Department of Operations Management and Information System; Sarah Blue, Xuwei Chen, and Wei Luo, all of the Department of Geography; Reva Freedman, Department of Computer Science; Chris Carger, Department of Literacy Education; Alicia Schatteman, Department of Political Science, David Shernoff, Department of Leadership, Educational Psychology, and Foundations; and Paul Stoddard, Department of Geology.

**II. ADJOURNMENT**

The meeting adjourned at 2:45 p.m. The next meeting will be held on March 21 at 1 p.m. in Altgeld 203.