
CAPCE Voting Members Present: S. L’Allier


Ex Officio Members Present: T. McCann, J. Parker, C. Zack

Student Representatives Present: K. Schram

Interested Parties: B. Amberg, E. Cowan, C. Donahue, J. Doyle, A. Hein, P. Hsu, M. Myles, G. Schumacher, S. Schwartz, D. Smith

The meeting was called to order by CITC chair elect Miller.

I. McCann made a motion, seconded Dunn-Kenney, TO APPROVE THE AGENDA FOR THE FEBRUARY 21, 2014, CITC/CAPCE MEETING. Motion passed unanimously.

II. Approval of CITC/CAPCE minutes for the January 17, 2014, meeting. Montgomery made a motion, seconded by Collins, TO APPROVE THE MINUTES FROM THE JANUARY 17, 2014, CITC/CAPCE MEETING. Motion passed unanimously.

III. Reports

A. CAPCE--C. Malecki. L’Allier reported that CAPCE met last Monday to discuss the pilot of the CAPCE/CITC joint meetings and they decided to go back to separate meetings, but to also send a CAPCE representative to CITC meetings.

B. University Office of Teacher Certification--J. Parker

a. ISBE update. Parker reported as the state is changing the licensing grade structure, students seeking the current middle grades endorsement must be completed before January of 2018. Parker reported that because grade levels are changing, new programs will have to be proposed or current programs will have to go up for renewal. She added that rules have not been written for secondary or early childhood programs. Elementary and middle grades will have to be put through changes. The K-12 programs are not being touched so far. Parker is hoping to receive some time lines soon. Parker clarified the grade levels: early childhood is birth through age two,
elementary is grades 1-6, middle grades are grades 5-8, and secondary grades 9-12. Forms for elementary and middle grades are up on the ISBE website. These programs do require the IPTS matrix, in addition to other requirements. It is a much more in-depth process. Parker will include those with the next update. Pearson will provide the state of Illinois with vouchers to help offset candidates with the cost of testing. A policy needs to be developed for distributing the funds and it has to be based on Title II information. Only one voucher is allowed per test, but candidates can get more than one voucher for multiple exams.

2. UOELP Update. Parker provide a follow-up to the weekly update.
   a. The EdTPA forms are online and legal is working on the language.
   b. TAP/ACT substitution guidelines were sent out to advisors and Parker hopes to have this information on the UOELP website by Monday. Parker said that for students to qualify they must have an account in ELIS.
   c. HLC Visit, March 3-5. Parker reported that faculty and staff have been asked to be familiar with the mission of the university and to read the executive summary of the self-study. If anyone is in a situation where they are answering questions for the site team, they should be aware of the mission and to cognizant of responses when answering questions.
   d. Middle Grades Task Force (MGTF) Update. Parker reported that the middle grades committee met this morning and they are making progress, making sure that all university requirements for graduation are met. The goal is to move this out of committee and to meet with the deans of the licensing colleges soon. They hope to have the program catalog effective by fall 2015. Dawkins asked what is the deadline for the new program to start and Parker said that students will need to be in the new program by January 31, 2018. Cohen asked that if students don’t finish the current program by that date, will the state let them finish and Parker responded that it is her understanding that they will not allow that. Montgomery asked about her 6-12 program and Parker responded that the rules and paperwork have not been put through for that yet.

C. Assessment/CAEP Update--C. Zack.

1. CAEP, PEDS, Title II reporting. Zack reported that she is working on these three reports right now. They are all due in April. Most of that data is coming from the reports the programs did in September. But CAEP is requiring additional data and Zack has sent the reporting representatives a sheet with tables on it for them to complete. This will also be added to the September reports. She is also working on collecting additional data for the other Title II requirements. This is only for the initial licensure programs.

2. CAEP Advisory Committee. Zack reported that this committee has been looking at new CAEP standards and options for the accreditation path. The committee is close to developing a plan on how to proceed during the next accreditation. They hope to have that put through and approved this spring semester because have to get things in order. The next visit is fall 2017.

3. SPA reports. These are supposed to go in three years before accreditation and are supposed to be mid-cycle reporting, but this has been changed to two years and is due in the fall of 2015. The UOELP is working on developing a time line for that, when it is due in Zack’s office, etc.

4. Milestones at admission and completion with effective dates. Zack reported that she continues to work on getting everyone on the same page. There have been training sessions for entering milestones and another one is being
planned. A handout has also been developed and Zack is waiting on confirmation that it is correct, then she will send out to programs. CAEP wants to see that there’s a process in place for showing completion data.

D. Committee on Policy and Procedures--W. Penrod
   1. Additional endorsements. No report.

E. Curriculum and Accreditation Committee—J. Miller. Miller reported that the committee had one item (Spanish) to address regarding annual program reports submitted to SEPLB. The committee talked to the program coordinator regarding their assessment of content and clinical practice. Since then, the department has prepared a response, which was submitted to SEPLB and was approved.

F. Research and Assessment Committee--H. Brantley.
   1. Alignment and Utilization of Danielson Model. McCann reported that the committee is the process of meeting to align with the next step for the Danielson model.

G. Student Teacher Orientation Meeting Committee--J. Cooke-Plagwitz
   1. Cooke-Plagwitz reported that they met on Wednesday and have the agenda lined up and they are discussing speakers. The date for the fall orientation is August 22.

IV. Ad Hoc Committees


B. Technology Committee--K. Maley. No report.

C. Common Core Working Group--J. Ressler. Parker reported that the committee has not met, but they have a couple of questions they will be sending out to program directors.

D. EdTPA Working Group--J. Boisen. Boisen reported that there will be a local evaluation training on February 28 in the Sky Room. Lunch will be provided as well as flash drives and prizes.

E. Induction and Mentoring Working Group--B. Wilkins/M. Dunn-Kenney. McCann reported that this committee has organized a series of four webinars on hot topics as determined by the committee. EdTPA was the topic of the first one. Boisen was the presenter and it was well received. That webinar is still available for viewing online. This week, there will be another one hosted by Melanie Bickley on redefining quality in teaching. On March 19 the topic will be how to get a job in teaching. Local school administrators will provide their perspectives on what they are looking for in candidates. The fourth webinar will focus on common core state standards, presented by Dr. Vicky Tusken from Geneva Middle School.

V. Unfinished Business

There was no unfinished business.

VI. New Business
A. CITC and Executive Committee Meeting dates for 2014-2015 academic year. Parker reported that she will send those out.

B. Next Student Teacher Orientation date. August 22; see report above.

VII. Announcements

A. The next CITC Meeting, March 21, 2014, HSC Sky Room 1:00-3:00 p.m.
B. Boisen asked that the survey she sent survey on EdTPA cut scores be completed.

L’Allier made a motion, seconded by Gregory, TO ADJOURN. Meeting adjourned at 1:40 p.m.

Respectfully submitted, Donna Smith, CITC/CAPCE recording secretary.