Committee on Advanced Professional Certification in Education (CAPCE)

Monday, February 10, 2014
8:15 – 9:30

Minutes
Approved


Absent:

I. Old Business.

A. Merger CAPCE and CITC. Committee members were provided with a list of pros and cons of staying merged with CITC as well as options for moving forward that were provided from a recent survey of the CAPCE membership. Committee members felt that the CITC meetings dealt mostly with issues related to initial teacher certification, not advanced or nonteaching programs. This committee (CAPCE) is the only venue where issues specific to advanced and nonteaching programs can be thoroughly discussed. Cowan noted that when these specific issues came up, he was glad to have CAPCE to be able to discuss them with colleagues. Malecki said that it seems to be clear that CAPCE members would like to go back to having their meetings separate from CITC. Schumacher asked, for the benefit of individuals who have to attend both, could CAPCE meetings be held before or after CITC. Cowan said that there is an institutional history of CAPCE meeting on the first Monday in Graham Hall. It was also suggested that some business for CAPCE could done electronically. Hecht said that in the last couple of years, the same information has been shared with both CAPCE and CITC. Malecki responded that every time she went to CAPCE she went back and changed her handbook due to something she learned. Cowan agreed, adding that even if the same information is shared, advanced and nonteaching programs have different approaches, for example the Criminal Background Checks. But one approach could be that there is a CAPCE rep who would attend CITC meetings then, by what was learned at the CITC meeting, could determine if CAPCE needed to meet. Malecki said that could be the CAPCE chair’s responsibility, to take notes at CITC and share that information with CAPCE members. This could save Parker and Zack from having to also attend CAPCE meetings. Going back to separate meetings will improve communication to advanced and nonteaching programs. L’Allier also liked the idea of having a CAPCE rep who would attend CITC meetings, then report back to CAPCE. Malecki said that this would be how CAPCE would operate going forward, that there would be a CAPCE rep (typically the CAPCE chair) at CITC who would report to CAPCE members. Then separate CAPCE meetings will be called when there are issues that need to be discussed in a face-to-face meeting. It was also suggested that individual programs could communicate directly with the Office of Educator Licensure and Preparation with any program-specific concerns.
The time for CAPCE meetings was discussed. It was noted that the meetings were moved from the first Monday to the second Monday due to a schedule conflict the former associate vice provost for educator licensure and preparation had on the first Mondays. Malecki said that she will ask Parker if there is still a schedule conflict on the first Monday of the month. Cowan made a motion, seconded by L’Allier, THAT CAPCE MEET PERIODICALLY TO REVIEW WHAT GOES ON AT CITC MEETINGS AND TO REVIEW ADVANCED AND NONTEACHING PROGRAM SPECIFIC ISSUES AND THAT THE CHAIR WILL SEND CAPCE MEMBERS NOTES FROM CITC MEETINGS. Motion passed unanimously. Malecki asked CAPCE members to please forward to her any agenda items. She will be attending CITC meetings and L’Allier will be her alternate. Malecki also asked CAPCE members to think of ideas for a name that better represents the entire membership.

II. Other Business. There was no other business.

Meeting adjourned by acclamation at 9:30.

Minutes submitted by Donna Smith, CAPCE recording secretary.