I. ADOPTION OF THE AGENDA

J. Umoren moved to approve the agenda (corrected to read 185th meeting), seconded by S. Marsh. **Motion carried.**

II. ANNOUNCEMENTS

A. Approval of October 30, 2013 minutes

S. Marsh made a motion to accept the minutes as corrected, seconded by M. Myles. **Motion passed unanimously.**

III. OLD BUSINESS

A. College of Health & Human Sciences (Nursing)

Beverly Henry, Associate Dean for the College of Health & Human Sciences, was present for the discussion. She indicated that they were appreciative of the feedback and the new wording would read:
Nursing courses completed more than five years prior to admission will need to be retaken to meet the major requirements.

Wolfskill asked for clarification regarding the statement presented on what R&R would do. Byrd said that they did explore the degree audit and the coding with them. They are able to put a timeframe on, but, that is based on the student’s catalog year not their term of admission. Wolfskill asked how the repeat would be zeroed out. Henry said that currency is the issue with the Nursing program and indicated that both attempts of the course would show on the transcript but the initial attempt would be the one that would be included in calculations. It will be the program’s responsibility to notify R&R when this needs to happen. Byrd indicated this will be manual process and therefore have agreed to it because they it will not occur often.

Marsh moved to approve, seconded by Umoren. **Motion passed unanimously.**

B. College of Engineering & Engineering Technology

Mogren indicated that this was discussed at the last meeting and it was referred back to the department for language clarification. Wolfskill suggested the language be updated to read (the second line) … which may include up to 9 hours… He also asked for clarification regarding the proficiency credit. This proficiency credit, apparently, is not, or doesn’t have to be for credit in specific courses, so it would not meet specific major requirements but its only purpose would be to accumulate hours toward the 120 hours for graduation or possibly toward the upper level hour requirement. Students would still need to meet all major requirements which presumably aren’t covered by this proficiency credit except on a case by case basis. Other members confirmed. He said that potentially that the students in this program would not be able to graduate without this provision because they would be short of the 120 hours. Myles added that she guessed it is because it is the applied degree and not all of that credit articulates. There was brief discussion about the required number of hours to be taken at NIU.

Not specifically in reference to this program but in general - Marsh asked how many credit hours should be required to be taken at NIU to get an NIU degree?

Wolfskill made a motion to accept the proposal with the amendment, seconded by Marsh. **Motion passed unanimously.**

This area of study is limited to transfer students with an Associate of Applied Science degree with a major in a recognized technical area. With the approval of the NIU Department of Technology advisor and chair, up to 43 hours of proficiency credit, which may includes up to 9 hours of upper level credit, can be used towards the 120-semester hour and 40-semester hour upper level university graduation requirements.

Students in this emphasis are exempt from the 30 semester hour university residence requirement. All students in this emphasis must obtain a grade of C or better in MATH 155 and all majors must meet NIU’s requirements for general education (29-41 hours).
IV. NEW BUSINESS

College of Health and Human Sciences #8

School of Nursing and Health Studies – Nursing Major

Associate Dean, Beverly Henry spoke on behalf of the School of Nursing. The college revised the language and rationale based on feedback from this committee. The lengthy rationale was replaced by a shorter version that more clearly explained the provisional admission. The rationale: By requiring students to meet clinical requirements before they are fully admitted, and for continued enrollment in nursing courses, the nursing program will not be obligated to find clinical placements for students who do not meet the clinical requirements. The current clinical requirements are fully described in the Undergraduate Nursing Student Handbook. Henry explained that because there are very strict laws regulating health care workers licensure, it is important that students do not get admitted and begin courses when they will not be able to complete the degree or get a job.

A motion was made by Wolfskill, seconded by Myles to accept the revised language. Motion passed unanimously.

To be admitted to and remain in the nursing program, students must meet academic requirements and possess the skills listed as “Essential Performance Components” in the School of Nursing and Health Studies section of this catalog.

All students who are admitted to the nursing program are admitted provisionally until they have provided proof of meeting the clinical requirements outlined in the Undergraduate Nursing Student Handbook. Full admission to the nursing program is required to enroll in nursing courses. All nursing majors are required to submit proof of having met clinical requirements when requested and must maintain clinical requirements for continued enrollment in the nursing major. The Undergraduate Nursing Student Handbook contains additional policies related to admission and progression through the nursing program.

Family, Consumer and Nutrition Sciences

FCNS 320 – C or better in FCNS 304

Mogren indicated that this came before the committee because of the language of C or better requirement. Henry explained that they pretty much uniformly require a C or better in the major coursework to ensure the students have a fundamental understanding in the prerequisite in order to be successful in the sequence of courses. In addition the committee questioned why a C and not a higher level. Henry indicated they did not want to be more restrictive than they need to be. There are two ways in which students can meet the prerequisite for 320 and the other courses (FCNS 200A and FCNS 200B) also require a grade of C or better.
A motion by Myles, seconded by Zinger to approve the grade of C or better for FCNS 304 as a prerequisite for FCNS 320. **Motion passed unanimously.**

**College of Health and Human Sciences #9 – Family and Child Studies FCNS 398**

The requirement of C or better in prerequisites for FCNS 398 was discussed. Umoren indicated that the rationale for the C or better in this case is similar to the last case. Henry indicated that the reason for a grade of C or better in this particular course would be to set the bar - that students would have the fundamental understanding and is consistent with other major courses. Henry indicated that the level of C is sufficient and they would only suggest a higher grade if there was evidence that students needed it to be successful. Marsh suggested adding that it would only be open to declared Family and Individual Development majors. Byrd said the department can code the courses. She also said that they could add senior standing.

Umoren made a motion, seconded by Johnston-Rodriguez to approve the language as suggested and the rationale given. **Motion passed unanimously.**

**398. COOPERATIVE EDUCATION FOR FAMILY AND INDIVIDUAL DEVELOPMENT (3).** Advanced cooperative work experience for students in the family and individual development emphasis in family, consumer, and nutrition sciences. Participation and work site must be approved by the school and the cooperative education program coordinator. S/U grading may be used. May be repeated to a maximum of 6 semester hours. Open only to declared Family and Child Studies majors in the Family & Individual Development emphasis with senior standing. PRQ: FCNS 280 or PSYC 225 with a grade of C or better, and FCNS 284 with a grade of C or better and at least two of the following: FCNS 437, FCNS 438, FCNS 482, FCNS 483, or FCNS 488, and consent of school.

**College of Liberal Arts & Sciences #9 – Visiting Students**

This is the issue of credit hour limitation for visiting students. Currently there is a limit of 15 credit hours. Marsh questioned if this referred to all students in all colleges. Myles indicated that all visiting students are currently housed within Liberal Arts and Sciences. Wolfskill asked who students would apply to for the extension. Myles indicated that it would be the advising dean of the college. She also pointed out that if the student were taking primarily business courses – it would be LA&S not the College of Business who would be asked for the extension. Buster-Williams indicated that she was aware of a particular program that was problematic and indicated that the change may relate to that program. The discussion also touched on the language being unclear.

A motion was made by Marsh to table the issue and refer it back to LA&S for further information and clarification of the rationale, seconded by Myles. **Motion passed unanimously.**
College of Visual and Performing Arts #2

School of Art – Major in Art History (B.A.)

Mogren indicated this was brought to the committee because of the C or better grade requirement in all major coursework. There was discussion regarding the lack of rationale. In addition it was not explained how the C or better protects the integrity of the degree. Impact on the students was also included in the discussion.

Wolfskill made a motion, seconded by Myles to the refer this back to the department for a more detailed rationale which includes how it protects the degree’s integrity and what is the impact on the students. It was suggested that the course description be updated as well. The department is encouraged to review the impact on any and all majors that may require ARTH 291, which is being eliminated. Under special requirements, the committee suggests that it read: students must receive a grade of C or better in all Art History course requirements. Motion passed unanimously.

School of Music – Vocal Music

Mogren indicated this is being reviewed due to the C or better requirement. There was discussion regarding the language submitted. There were areas that committee members felted were unclear. The criminal background language was questioned. Myles indicated that criminal background checks for licensure students are no longer done at NIU but through their placement district. They are not required annually but for each placement (that is not in the same district). One suggestion is to change the word may to will (in the third paragraph following the word prerequisites). The rationale needs to be more explicit as well. In addition, clarification of the criminal background check information is requested.

A motion by Marsh, seconded by Johnston-Rodriguez was made to return to the School of Music to address the issues of the may/will language, include a more explicit rationale, and clarify the information on criminal background check.

V. ADJOURNMENT

Stafstrom made a motion to adjourn @ 4:30p.m., seconded by Marsh. Motion passed.

Respectfully submitted,
Jeanne Ratfield
Administrative Assistant
Office of the Provost