OPENING: The meeting was called to order by E. Mogren

I. ADOPTION OF THE AGENDA

S. Johnston-Rodriguez moved to approve the agenda. S. Marsh seconded. Motion carried.

II. ANNOUNCEMENTS

A. Birberick recommended moving the election for the chair of APASC to the fall at the first meeting.

IV. New Business

B. NURS Limited Admissions and Retention Renewal

M. Pritchard indicated that the Academic Policies and Procedures Manual states that limited admissions should be tied to resource limitations. The students in this program do five semesters of clinicals which have to be in hospitals. In addition, there can only be ten in a class by state law and some sites limit the enrollment to eight. She also stated that the limited retention issue is nursing accreditation.
S. Marsh asked how the essential performance components (manual dexterity, mobility, etc.) were assessed. M. Pritchard said that the student’s grade would indicate their ability to perform at that level and the catalog language was a matter of announcing those requirements to students in advance.

E. Mogren asked if Nursing’s current standards solve the retention. M. Pritchard said that there are a certain number of spots designated. Then an analysis is done for all the applicants based on several criteria and a waiting list is formed. She stated it is a priority system based on GPA in prerequisite courses.

E. Mogren congratulated Mary on the 90% graduation rate for the nursing program.

**S. Marsh moved to approve the Nursing Limited Admission and Retention Renewal. A. Keddie seconded. Motion carried.**

### III. Old Business

A. Special and Early Education Emphasis 2: Vision Impairments – GPA

**S. Johnston-Rodriguez moved to approve the catalog language. D. Zinger seconded.** Discussion was opened and most of the discussion was regarding whether or not “cumulative” should be added to the catalog language.

S. Johnston-Rodriguez mentioned that the College of Education has discussed this with their other programs within the department and the intention with them was that they have a minimum cumulative GPA requirement.

**A friendly amendment to the motion was added so that the College of Education could remove “cumulative” if they did not want that in the catalog language. Motion carried.**

### IV. New Business

A. Curricular Item referred by CUC – Physics

**S. Marsh moved to accept the catalog change from the Department of Physics. A. Keddie seconded.** Discussion was opened and the discussion was regarding the catalog language in the box on page 3 of the College of Liberal Arts and Sciences, March 29, 2013.

E. Mogren suggested that the first sentence clarify that it is “all undergraduate students in the teacher’s certification program who must earn a “C” or better in all coursework required for the degree and all coursework required for teaching certification.”
There was quite a bit of discussion regarding the catalog language on the first page under the “Please note” section regarding the sentence, “All certification students should seek advising as soon after enrollment as possible.” It was decided that this was a recommendation being given to the student.

A. Birberick stated that all departments in teacher certification programs are required and held to state regulations, but they do their advising differently. She indicated that she was hesitant to tell a department that they must advise a certain way. She stated that there needs to be clarity in the catalog for both the graduate and undergraduate students seeking this certification.

M. Myles indicated that the text used by the Biology Department is similar to that of Physics, but reads a little more clearly.

A. Birberick said that the Biology catalog language could be a point of reference for Physics since it is a clearer example of catalog language.

A. Birberick said that she and E. Mogren would write the Department of Physics and make the following suggestions regarding the catalog language in the box:

- Separate references to graduate students pursuing this certification.
- Clarify what they mean by minimum, combined and cumulative GPA when referring to the graduate students.
- The second sentence is redundant – if it is not instrumental, it should not be there.
- What is meant by the “high number” courses?
- Clarify what students they are referring to in the first sentence.
- Make sure this information aligns with information in the graduate catalog.

S. Marsh moved to table the catalog language from the Department of Physics for teacher’s certification. M. Myles seconded. Motion carried.

V. ADJOURNMENT

Minutes submitted by Lisa Allison.