I. Voting Members:

Art Education -
Biology – Jon Miller
Chemistry – Judy Boisen
CoE Member At-large – Jeff Chan
CoE Member At-Large – James Cohen
CoE Member At-large – Jenny Parker (Chair Elect)
CoE Member At-large – Cynthia Taines
CoE Member At-large – Donna Werderich
CoE Member At-large – Sharon Smaldino
Early Childhood – CHHS – Susan Bowers
Early Childhood – CoE - Maylan Dunn-Kenney
Earth & Space Science – Paul Stoddard
Economics – Mohammed Mirhosseini
Elementary Education (TLRN) – Sheldon Woods
English- Judith Pokorny
ETRA – Vicki Collins
ETRA – Cynthia York
F&CS – Bette Montgomery
French (Special K-12) – Elizabeth Erbeznik
Geography – Wei Luo
German (Special K-12) – Jessamine Cooke-Plagwitz
Health Education – Sue Baldwin
History – Andrea Smalley
Mathematics – Paul Dawkins
Music Education - Jui Ching Wang
Physical Education (6-12) – Ethel Gregory
Physical Education (K-12) - So-Yeun Kim
Physics – Michael Eads
Political Science – Mikel Wyckoff
Psychology – Amanda Durik
Sociology & Anthropology – Kate Maley
Spanish (Special K-12) – Karen Lichtman
Special Education – LBSI – Lynette Chandler
Special Education – LBSII – Laura Hedin
Special Education – Vision – William Penrod
Student Rep – CHHS – Rachel Neir
Student Rep – CLAS –
Student Rep – COE – Molly Lamanski
Student Rep – CVPA –
II. Non-Voting Members:
   Vice Provost & Certification Officer - Anne Birberick
   College of Education - Connie Fox
   College of Health & Human Sciences – Mary Pritchard
   College of Liberal Arts & Sciences - Susan Callahan
   College of Visual & Performing Arts - Judy Doebler
   College of Education (SEED) – Barbara Schwartz-Bechet
   CITC Chair – William Mefford Penrod, SEED
   Graduate School - Bradley Bond
   Registration & Records – Jerry Montag
   Teacher Certification Assessment Coordinator - Carrie Zack
   University Office of Teacher Certification Coordinator – Jenny Parker

III. Activities:

CITC held seven regular meetings and one electronic meeting. William M. Penrod chaired the Committee after Jenny Parker took her new position as the Associate Vice-Provost for Educator Licensure and Preparation and stepped down as CITC chairperson. Jon Miller served as chair-elect. Donna Smith served as recording secretary. The following is a summary of the 2013 - 2014 actions:

- The Committee met jointly with CAPCE this school year, but CAPCE elected to return to separate meetings effective March 2014, but will continue to send a representative to CITC.
- Public Act 098-0361 (Illinois) became effective January 1, 2014. Parker suggested that university policy remain unchanged with the TAP as an entrance exam to educator licensure programs with the understanding that some programs may continue to allow for conditional admission.
- Tuition Waiver Policy was discussed. Chair Penrod explained that there is a gap between 10-week and 15-16 credit waivers and there needs to be a policy to address 11-14 week placements. Modifications were made to the University and Clinical site agreement to reflect “…one two-credit hour tuition waiver for every non-initial/interactive early clinical student; one three-credit hour tuition waiver for every eight-week student teacher; one four-credit hour tuition waiver for every ten-week student teacher; and one six-credit hour tuition waiver for every 15 or 16 - week student teacher. Tuition waivers will be issued on a per student basis, not on a per teacher basis. Such tuition waivers are subject to the conditions specified on the tuition waiver and are limited to the usual tuition fee,” as reflected in Appendix A of the CITC Handbook.
- The Committee discussed all aspects of the ISBE mandates regarding the Test of Academic Proficiency (TAP) and returned the question to the Committee on Policy and Procedures (COPPS). Chair Penrod, who also served as Chair of COPPS reported a recommendation to keep the current provision, that students must pass the TAP before full admittance to a program. This is earlier than what is required by the act, which is that students must pass the semester before student teaching. Programs may still offer provisional admissions. Succinctly, it was decided that it be noted in the minutes that
CITC/CAPCE discussed this and affirmed that the current policy stay in force for initial educator licensure.

- The Research and Assessment (R&A) committee made suggestions for the alignment and utilization of Danielson Model. The committee chair Brantly noted that a draft of a proposal from the Research and Assessment Committee was sent to CITC/CAPCE. The proposal included a request for $7,000 dollars for professional development of five of the Danielson modules. Many commented favorably regarding the recommendation. However, Chair Penrod reminded Chair Brantly that although CITC has no budget, it would happily endorse this effort and possibly suggest resourcing opportunities and thanked Chair Brantley for her efforts.

- It was reported by Carrie Zack that the Conceptual Framework Committee met electronically and reviewed the most recent version of the conceptual framework and decided not to recommend any changes this year.

- ISBE accepted our IPTS matrices.

- CITC Name Change. Due to the state’s change in language from teacher certification to educator licensure, this committee needs a new name. Suggestions were: 1. Committee on Initial Licensure of Teachers (CILT). 2. Committee on Initial Educator Licensure (CIEL). 3. Initial Teacher Education Committee (ITEC). 4. Committee on Initial Educator Licensure and Endorsement (CIELE). An electronic vote was held and CITC endorsed the addition of “University Committee on” to the committee’s title and selected a winning option from those provided above. Therefore, CITC’s new name will be University Committee on Initial Educator Licensure (UCIEL).

1. Committees:

*Committee on Policy and Procedures (COPPS):*
W. Penrod served as chair. The Committee continues to wrestle with the aspects of additional and subsequent endorsement. The committee also continues to review the CITC Handbook. These projects remain on the COPPS agenda and will be addressed over the summer.

*Curriculum and Accreditation Committee:*
T. McCann chaired this committee. The Committee took up two major tasks: (1) drafted guidelines for deciding subsequent endorsements. The Curriculum and Accreditation Committee, recognizing that this task was more closely aligned with the responsibilities of COPPS, turned the task over to that committee. (2) The Curriculum and Accreditation Committee reviewed all of the written responses to the program “red flags” identified by the Illinois State Educator Preparation and Licensure Board (SEPLB). The committee met with representatives from programs that were called to appear before SEPLB.

*Research and Assessment Committee:*
H. Brantley chaired this committee. The committee worked on aligning assessment with TPAC, IPTS, Charlotte Danielson’s model, SPAs, and NIU’s conceptual framework. The committee continued work on developing assessment tools based on the Danielson framework. The committee seeks funding of $7,000 to purchase teaching modules.

*Student Teacher Orientation Committee:*
J. Cooke-Plagwitz chaired this committee. Student Teacher Orientations were held in August, 2013, and January, 2014.

2. Ad Hoc Committees:

*Conceptual Framework Committee:*  
C. Zack served as chair of the committee. There are no changes to the conceptual framework recommended for the current year.

*Technology Committee:*  
K. Maley chaired the committee.

**IV) Chair and Chair-Elect:**

For 2014-2015: Jon Miller will serve as chair;

Respectfully submitted by  
William Mefford Penrod