

INSTITUTIONAL TUITION WAIVER APPLICATION

NIU Division of Academic and Student Affairs and Enrollment Management

The Division of Student Affairs and Enrollment Management at Northern Illinois University annually awards institutional tuition waivers to students who have demonstrated commitments to leadership and involvement. Applicants are considered based on their contributions to the quality of campus life, the level and scope of their involvement, potential for future involvement, academic achievement, and volunteer community service activities.

Application process

1. Complete the attached application form.
2. Write a leadership statement on how your involvement has contributed to your total education. This statement should be no more than one, single-space, typed page.
3. Write a personal statement indicating your past/current contributions, future commitments, your level (leader or member) and your scope (variety) of involvement, and your volunteer community service activities. This statement should be no more than one, single-space, typed page.
4. Obtain an unofficial copy of your transcript from the Office of Registration and Records. (NOTE: Printouts of student schedules and/or semester grade reports from the Internet are NOT acceptable as an unofficial transcript.)
5. Request two letters of recommendation, one of which must be from an NIU faculty or staff member. An organizational faculty advisor would be ideal. Letters from current NIU students are not acceptable.
6. Return TWO copies of application form, leadership and personal statements, unofficial transcript, and letters of recommendation to: Student Involvement and Leadership Development, Campus Life Building 150, by **4:00 p.m. on Wednesday, February 1, 2012.**

Criteria

1. **MUST submit 2 copies of the entire application** (2 copies of the application form, 2 copies of the leadership statement, 2 copies of the personal statement, 2 copies of the unofficial transcript, and 2 copies of each recommendation letter = 12 total documents)
2. Two copies of ALL materials (application form, leadership and personal statements, unofficial transcript, and two letters of recommendation) must be received by **4:00 p.m. on Wednesday, February 1, 2012**, in order to be considered.
3. All information provided via the application process must accurately reflect the student's actual activities and involvement. Falsification of any information in the application form, personal or leadership statements, or other materials will result in the loss of any and all award(s) for which the student is selected.
4. The student must be an undergraduate student. If the student graduates during the award period, the waiver will not be applicable.
5. The student must have and maintain a cumulative GPA of 2.0. Points will be awarded as follows for GPA. 2.0 = 20 points; 2.1 GPA = 21 points; .3.9 GPA = 39 points; 4.0 GPA = 40 points.
6. The student must successfully complete a minimum of 12 credit hours each semester the student holds the award; minimum of 6 credit hours during the summer semester the student holds the award.
7. The student must not be a recipient of any award that pays for tuition during the academic year for which the waiver is awarded.
8. The student must contribute to the campus community through volunteer community service activities. Individuals completing 30 hours of volunteer work will be given higher consideration.

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NOTE: Waiver will only cover in-state tuition. Institutional Tuition Waivers may not be awarded for all semesters applied for by the applicant. Winners will be notified in their award letter, issued by the Department of Student Involvement & Leadership Development, of the semester(s) their specific award will cover. Typically, the awards cover/waive tuition for ONLY ONE SEMESTER AND ONLY UP TO 12 CREDIT HOURS (fall and spring) OR 6 CREDIT HOURS (summer), and therefore the applicant should indicate on the ITW application form their preference for which semester the applicant would like the ITW to cover if awarded.

Written notification regarding this award will be available by early April 2012. If you have any questions about the application process, contact the Department of Student Involvement and Leadership Development, 753-6511. Recipients will be presented with a Certificate of Recognition for their tuition waiver at the Kevin D. Knight Leadership Award Ceremony on Sunday, April 29, 2012.

If you are selected to receive an "NIU Institutional Tuition Waiver," would you like your immediate family to be notified? (check one):

Yes, please notify my family of my selection

No, do NOT notify my family of my selection

If you indicated that you would like your family to be notified, please provide a name and address for notification:

I hereby agree to allow Student Involvement and Leadership Development to verify my grade point average with the Office of Registration and Records for the purpose of this award selection process. I understand that if I am selected for this award, any information I provide, with the exception of my grade point average, will become public and will be announced as part of the award presentation ceremony.

Signature

Date

List your previous and current organizational involvement/leadership. Highlight executive leadership beyond general membership. **List ONLY from August 2010 to Present**

Organization	Position	Responsibilities	Dates	Paid (Y/N) List Salary

List all your planned organizational involvement and/or commitments for **summer and fall 2012, and spring 2013.**

Organization	Position	Responsibilities	Dates	Paid (Y/N) List Salary

List awards, honors, and/or other recognitions you received **while attending NIU**, especially in the area of Student Life/Student Services.

Award	Date Received	Description

Return completed application and ALL additional application materials to Student Involvement and Leadership Development, Campus Life Building 150, by **4:00 p.m. on Thursday, December 1, 2011.**

Northern Illinois University

SERVICE HOURS LOG FOR INDIVIDUAL VOLUNTEERS

NAME
(print)

_____ Z-ID# _____
Last First MI

LOCAL ADDRESS _____ PHONE _____

E-Mail Address _____

List ONLY from August 2010 to Present

DATE(S)	AGENCY SERVED	NATURE OF PROJECT	NO. OF HOURS DEVOTED

I verify the validity of all the statements, materials, and attachments provided on this form.

Signature

Date