Northern Illinois University’s Student Involvement & Leadership Development (SILD), Fraternity & Sorority Life (FSL) must be notified prior to any IFC, PHC, NPHC, or UGC chapter begins a membership intake process. The purpose of this notification is to ensure that FSL staff members are aware of membership activities and to ensure adherence to Northern Illinois University policies.

This form must be submitted to the FSL Office, Campus Life Building 150, two (2) weeks prior to beginning a membership intake process, or September 15th for the Fall or February 15th for the Spring, whichever occurs first.

The_______________________ chapter of ________________________ does not intend to conduct membership intake during the____________ semester of 20____. We understand that should that decision change, we must notify Fraternity & Sorority Life in writing, with written approval from the Chapter Advisor. We understand that if we engage in pre-pledging activities not a part of the inter/national process, it will be reported to Student Involvement & Leadership Development Fraternity & Sorority Life, Community Standards and Student Conduct, and/or the University Police, as well as the inter/national organization headquarters.

Chapter President: ____________________________________________________________ Date: ____________
  Phone Number: ____________________________________ _____________________________________
  Email: ___________________________________________ ______________________________________
Chapter Advisor: _____________________________________________________________ Date: ____________
  Phone Number: ____________________________________ _____________________________________
  Email: ___________________________________________ ______________________________________
FSL Assistant Director: _________________________________________________________ Date: ____________

Department Use Only:

Received By: _________________________________________________________________ Date: ____________

Return to:
Student Involvement & Leadership Development, Fraternity & Sorority Life
Campus Life Building, Suite 150 DeKalb, IL 60115
(815) 753-1421