Course Regulations:

1. Assignments are to be neat and presented logically on loose-leaf paper. If more than one sheet of paper is used, the assignment must be stapled together. You must show all your work.

2. Your final grade will be determined based on what you earn in the following components:
   a. One exam worth 150 points.
   b. Homework assignments worth a total of 75 points.
   c. Presentation worth 75 points.

3. With a total of 300 points possible, the cutpoints for letter grades A, A-, B+, B, B-, C+, C, C- and D will not exceed 285, 270, 260, 245, 235, 220, 210, 190, 180 points respectively.

4. If you believe that an error was made in grading an exam or assignment you have one week from the time the paper was handed back to request that the instructor look at the exam or assignment. If you wait longer than one week, no change will be made to the grade.

5. While there is no mandatory attendance policy, it is your responsibility to turn in your assignments on time. If you do not attend a lecture, it is also your responsibility to get announcements and course notes from other students in the class.

6. The policies of NIU regarding academic misconduct will be strictly enforced.

7. NIU's updated policies on Academic Integrity, Attendance, and Accommodations are now available at:
   

   Please read carefully this important document as your full compliance with the updated policies in the document is required in this class.

8. The syllabus may be changed at any time. Changes will be announced in lecture.