

**Nomination Referral Form for NIU  
Presidential Supportive Professional Staff Award for Excellence**

Name of Nominee \_\_\_\_\_ Date \_\_\_\_\_

Nominee's Department \_\_\_\_\_

Job Title \_\_\_\_\_

\* \* \* \* \*

Nominator \_\_\_\_\_

Department \_\_\_\_\_

Telephone # \_\_\_\_\_

Names of persons writing support letters (**letters must be included with nomination materials as a complete packet**)

Name	Dept.	Phone #
1. _____		
2. _____		
3. _____		

**Complete nomination packets:** (Nomination Referral Form, nomination letter, and three letters of support) **must** be received by the SPSC Awards Coordinator by 4:30 p.m. on **December 1, 2011**. Nominations and/or letters of support received after December 1 **will not** be considered. Questions? Contact Dana Gautcher at 753-5721 / [dana@niu.edu](mailto:dana@niu.edu) or Dawn Roznowski at 753-6161 / [droznowski@niu.edu](mailto:droznowski@niu.edu) .

Send to:           Dana Gautcher  
                      SPSC Awards Committee Co-Chair  
                      Office of Student Academic Success  
                      110 Academic Advising Center\*

*\*The Academic Advising Center is located at 633 W. Locust Street which is behind Founders Memorial Library and next to the Parking Garage.*