

SCHEDULE FOR PERSONNEL DECISIONS PREPARED IN 2009-2010 FOR ACADEMIC YEAR 2010-2011

<u>Personnel Recommendations</u>	<u>To Provost Office</u>	<u>College/Unit Notified of UCPC Recommendation</u>	<u>Appeals Heard by UCPC</u>
Sabbatical Leaves	October 9, 2009	November 17, 2009	January 2010
Promotion and Tenure	December 7, 2009	approx. March 2010	approx. February - March, 2010
<u>Other Important Dates</u>			
August 17-21, 2009	Faculty Meetings		
August 24, 2009	Fall Semester begins (College of Law: August 17, 2009)		
October 6, 2009	First UCPC Meeting (<u>Notification will be sent confirming or changing this date.</u>)		
December 7-12, 2009	Final Exams (College of Law: December 3-18, 2009)		
January 4-8, 2010	Faculty Meetings		
January 11, 2010	Spring Semester begins		
February 1, 2010	Sabbatical leave recommendations from the Provost and UCPC presented to the President to be reported to the Academic Affairs, Student Affairs, and Personnel Committee of the BOT.		
March 2010	Sabbatical leaves acted on by the Board of Trustees		
March 6-14, 2010	Spring Break		
May 1, 3-7 2010	Final Exams (College of Law: April 30-May 14, 2010)		
May 2010	Promotion and tenure recommendations from the Provost and UCPC presented to the President to be reported to the Academic Affairs, Student Affairs and Personnel Committee of the BOT.		
June 2010	Promotion and tenure recommendations acted on by the Board of Trustees.		

Appeals of recommendations should be filed with the Provost Office within **14 days** after the faculty/staff member is notified of the recommendation.