

**Supportive Professional Staff Council  
Working Draft – General Meeting**

January 11, 2024

Teams/In Person Hybrid Meeting

10:00 a.m. to 11:00 p.m.

Approved February 8, 2024

**Call to Order:** President Bohanon called the meeting to order at 10:00 a.m.

**Roll Call:** Administrative Aide called the roll and confirmed a quorum.

**Members Present:** Felicia Bohanon, Bill Braksick, Heath Duncan, Joe Lovelace, Margaret Myles, Tom O’Grady, Candice Olagunju, Jesse Perez, Anthony Preston, Shannon Stoker, Christina Sutcliffe, Dan Wolfe

**Members Excused:** Cody Carter, Liz Guess, Michelle Pickett, Andrew Rogers, Ron Smith, Lauren Teso-Warner

**Guests:** Ben Creed, Faculty Senate; Pulchratia Lacey, Human Resource Services; Natasha Johnson, Operating Staff Council;

**Approval of Agenda:** Properly motioned and seconded (Duncan/Stoker); all in favor, none opposed, Agenda accepted by voice vote.

**Approval of December 14, 2023, Minutes:** Properly motioned and seconded (Preston/Sutcliffe) all in favor, none opposed, December minutes approved by voice vote.

**University Committee Reports**

**Board of Trustees:**

**Faculty Senate/University Council:** Ben Creed reporting: Not much new to report.

- The State of the University is January 23, 3:00 p.m., Barsena Alumni and Visitors Center Ballroom. Professor Creed asked for examples of innovation, success, improvements, etc. that SPSC members know of or areas for improvement/investment/action that he could share in his conversation with President Freeman in preparation for the State of the University address.
  - FS/UC expressed willingness to share the QR code for donations to the Civil Service Emergency Fund.

**Student Government Association:** no report.

**Operating Staff Council:** Natasha Johnson reporting: our Public Relations/Activities committee is working on what we can do to get people engaged in some activities and that would also include Supportive Professional Staff.

**Vice President’s Report:** [Vice President's Report](#)

**Human Resource Services:** Pulchratia Lacey reporting: HR in the process of hiring an additional person to work under the leadership of Catherine Doederlein, to serve as liaison between campus units for matters related to employment.

**Committee Updates:**

Advocacy: No report.

Awards: Dan Wolfe reported they are trying to figure out how to get people nominated. The nomination form is on the SPSC website. The committee will be meeting Monday to plan for wider outreach.

Communications & Technology: Felicia Bohanon reporting: \_\_\_\_\_

Constitution & Elections: Tom O'Grady reporting: We are still a couple months out before nominations start; we want to make the recruitment process to encourage others to get involved and will have more information next month; the real work doesn't start until the end of the month. We are on track so we are good.

Events: Still in process of planning next event; want to bring SPS together in development.

Professional Development: Candice Olagunju reporting: Next meeting in a couple of weeks.

Wellness is a suggested topic; need to nail down a speaker.

Regional Community Relations: No report.

SPSC Dependent Scholarship: Application process is open and closes February 28. Looking at more publicity and funds.

**Old Business: None**

**New Business: None**

**Announcements:**

Last year we realized we did not have a lot of business in the summer so we did not meet in June and July. President Bohanon asked for a vote on the question: Do we want to have the summer months off as we did last year? The consensus was yes.

Therefore, let the record reflect, the Supportive Professional Staff Council will not meet during the summer months of June and July and will resume meetings in the academic year.

Upcoming visiting speakers are President Freeman/Matt Streb; Chief Financial Officer, George Middlemist.

**Adjournment:** Having no further business, President Bohanon adjourned the meeting at 10:32 a.m.

**Representatives:** Please contact our SPSC Secretary, Manuel Valdez, ([mvaldez2@niu.edu](mailto:mvaldez2@niu.edu)) and SPSC Administrative Aide, Frances Mitchell, ([fmitchell@niu.edu](mailto:fmitchell@niu.edu)) if you are unable to attend a meeting. An Alternate will be contacted for you.

**Alternates: You are invited to attend all meetings.**