

## **Supportive Professional Staff Council**

### **Minutes – General Meeting**

September 14, 2023

Hybrid Teams Meeting

10:00 a.m. to 12:00 p.m.

AL 203

**Approved November 9, 2023**

**Call to Order:** President Bohanon called the meeting to order at 10:02 a.m.

**Roll Call:** Roll called, confirming a quorum

**Members Present:** Felicia Bohanon, Cody Carter, Heath Duncan, Liz Guess, Joe Lovelace, Margaret Myles, Candice Olagunju, Tom O’Grady, Anthony Preston, Christina Sutcliffe, Lauren Teso-Warner, Dan Wolfe

**Members Excused:** Bill Braksick, Jesse Perez, Michelle Pickett, Andrew Rogers, Ronald Smith, Shannon Stoker, Manuel Valdez

**Guests:** John Acardo, Sr. Associate Vice President and Chief Human Resource Officer, Ben Creed, Catherine Doederlein, Pulchratia Lacy

**Approval of Agenda:** Properly motioned and seconded (Myles/Preston); all in favor, none opposed, Agenda approved by voice vote.

**Approval of August Minutes:** Properly motioned and seconded (Duncan/Myles) all in favor, none opposed; August minutes approved by voice vote.

### **University Committee Reports**

**Board of Trustees:** Ben Creed shared highlights of Board of Trustees and Faculty Senate meetings regarding program changes, faculty retirements, sponsored projects and financial audit.

**Student Government Association (SGA):** No report.

**Operating Staff Council:** No report.

### **Vice-President’s Report (August 10-September 14):** Tom O’Grady reporting:

**Parking Committee:** Concerns which were raised last month about mixing blue and yellow permits in some lots were taken back to Jessica Nunez who was tasked with finding out what the use was and at different times of the day. The mixed permit decision was characterized as not set in stone.

**Parking Appeals Committee:** Forty-three appeals, a lot of denials.

**University Fee Advisory Group:** The FY24 work concluded. Dr. Elish-Piper and Dr. Middlemist will kick off the FY 25 fee process soon and will solicit names from the different shared governance committees’ leadership to form the FY25 group. If you are interested in serving on the UFAG, talk to your shared governance leadership to ensure they put your name forward this year.

**Old Business:** None

### **New Business:**

- Selection of SPS member to serve on Executive Vice President and Provost search committee from an academic or student services unit. Dan Patterson in Chat, President Bohanon to contact.

- President's Budget Roundtable: Lauren Teso-Warner
- Faculty Senate Personnel Committee: Felicia Bohanon, Shannon Stoker, Anthony Preston, Cody Carter and Margaret Myles.
- Selection of SPSC Committees and Committee Chairs:  
President Bohanon provided a link for members to respond to committee preferences; willingness to chair a committee and what do members consider to be the most important concerns for this Council?

**Announcements:** President Freeman thanked people who helped with Move In Day. She also talked about our enrollment numbers. An announcement will be coming out in the next 48 hours regarding enrollment down less than 1%. We are pleased with the work that went into making this happen.

President Bohanon will be sending out a university wide announcement asking SPS interest in serving on Council committees even though they are not members of the Council.

**Adjournment:** President Bohanon asked if there were any other matters, hearing none, she thanked everyone for attending and adjourned the meeting at 11:05 a.m.

**Representatives:** Please contact our SPSC Secretary, Manuel Valdez, ([mvaldez2@niu.edu](mailto:mvaldez2@niu.edu)) and SPSC Administrative Aide, Frances Mitchell, ([fmitchell@niu.edu](mailto:fmitchell@niu.edu)) if you are unable to attend a meeting. An Alternate will be contacted for you.

**Alternates: You are invited to attend all meetings.**

*Respectfully submitted  
by Administrative Aide  
for Manuel Valdez, Secretary  
Supportive Professional Staff Council*