

**Supportive Professional Staff Council
Meeting Minutes**

Thursday, August 12, 2021
Microsoft Teams Video Conference
10:00 AM to 12:00 PM

Approved September 9, 2021

Member Participants: Eric Armstrong, Jeanna Ballard, Monique Bernoudy, Felicia Bohanon, John Boswell, LaBrian Carrington, Melanie Costello, Heath Duncan, Lupe Flores, Liz Guess, Andrea Hein, Joan Laurino, Laura Lundelius, Jeanne Meyer, Frances Mitchell (Adm. Aide), Margaret Myles, Tom O’Grady, Michelle Pickett, Ronald Smith, Roselyn Snell, Shannon Stoker, Jason Underwood, Manuel Valdez, Megan Woodruff

Guest Participants: Peter Chomentowski, Pat Erickson, Merlynette Griffin, William Hodson, Holly Nicholson

I. Call to Order:

President Bohanon confirming a quorum, called the meeting to order at 10:01 a.m., and began recording.

II. Approval of the Agenda: Bohanon added two items to the agenda: Jeanne Meyer’s retirement; and Face-to-Face meetings under new business. Bohanon called for a motion to approve the amended Agenda. [Costello/Myles] None opposed, no abstentions, all in favor. The motion carried.

III. Approval of July 8, 2021 Minutes: Bohanon called for a motion to approve the July 8 Minutes. [Meyer/Snell] All in favor, none opposed, no abstentions, the motion carried.

IV. Guest Speaker: William Hodson, Sr. Assoc. VP and Chief Human Resource Officer
President Bohanon welcomed and introduced Mr. William Hodson. Mr. Hodson is originally from California. He has spent about forty years in human resources—most recently ten years in senior leadership at the Mayo Clinic, Rochester, MN and ten years at Indiana University, Bloomington. Mr. Hodson expressed his desire to hear from supportive professional staff employees.

V. Announcements: If you are transitioning from SPS to Civil Service, you still have options. Tom O’Grady explained transitioning to civil service does not mean the Council loses you immediately. You can remain on the Council through this year of service, until June 30, 2022.

President Bohanon appealed to those who are transitioning to please stay on Council as long as possible. We want you to know you have that option.

VI. University Committee Reports:

University Council: Peter Chomentowski reported that University Council will be meeting in person in Altgeld 315 as in the past, in accordance with the Open Meetings Act (OMA) requiring in person meetings by those groups governed by the OMA. [The SPSC and OSC are not governed by the OMA.] Also, the Faculty Senate will be meeting in the Barsema Alumni and Visitors Center this year.

Student Government Association: No report.

Operating Staff Council: Holly Nicholson reported the OSC's major campaign right now is building an emergency fund for civil service employees similar to the student emergency fund. We are working on some fund-raising ideas. We have a booth at Corn Fest. Our initial goal is to raise \$2500 before opening the application process.

Faculty Senate: September 1, 2021

Board of Trustees Committees: August 26 & November 18

Board of Trustees: August 26 Special Meeting; September 23 Regular Meeting

VII. Committee Reports: (sign ups) everyone is expected to sign up for at least one committee.

Frances will post an Excel sign-up sheet for SPS group “*2021-2022 SPS Council Reps & Alternates*” in SharePoint.

Advocacy – no report

Awards – no report

Communications & Technology – no report

Constitution & Elections – report

Events – no report

Professional Development – no report

Regional Community Relations – no report

SPS Dependent Scholarship Fund – report

VIII. Vice-President's Committees Summary Report:

Most committees have not met. Scott Mooberry, reporting from the July 13 Parking Appeals Committee: There were thirty-five appeals: 7 approved, 23 denied. 1 reduced to \$2.50, 3 reduced to \$5.00, and 1 reduced to \$20.00.

IX. Unfinished Business:

Search Committee Updates/Ad Hoc Committee Updates: President Bohanon mentioned there are a number of searches in progress on campus for various positions. Bohanon did not have any additional information.

X. New Business:

Election of Officers:

President Bohanon opened the floor for nominations. Nominations were made and accepted for the officer positions which were presented to the Council as a Slate of candidates for voting. Tom O'Grady for Vice President; Lupe Flores for Secretary; Eric Armstrong for Treasurer. Hearing no objections, Bohanon called for everyone in favor of seating the candidates to so indicate by typing Yes in the chat. The council voted unanimously in favor. **Congratulations to the SPSC's new executive committee!**

Nominations for Student Fee Committee: The Provost has asked this Council to recommend three individuals as nominees for a position on the Student Fee Committee. The three members stepping forward were **Ronald Smith, Andrea Hein and Margaret Myles**. Thank you all for your willingness to serve.

Election to University Committees: President Bohanon is sending out information about university committees and calling for nominations due by **August 31** to be voted on at the September 9 meeting in the Capitol Room of HSC.

Personnel Advisor: Jeanne Meyer is retiring, and we will be calling for nominations to serve in the PA position.

In person meetings: President Bohanon opened a discussion reminding members that at the July meeting we decided to begin face-to-face meetings in September. Members were asked to vote in Chat. Based on the comments received, Bohanon reported we will be meeting face-to-face in September. Bohanon will reach out to Evan Forbes, HSC Technical Director to explore the feasibility of offering hybrid meetings.

Reminder: All representatives and alternates are ***required*** to server on an internal council committee. Please get signed up by the end of next week.

XI. Adjournment

Being no further discussion, President Bohanon called for a motion to adjourn. (Smith/O'Grady)
All in favor, none opposed, no abstentions. The meeting adjourned at 11:34 a.m.

Representatives: Please contact our SPSC Secretary, Lupe Flores, and SPSC Administrative Aide, Frances Mitchell if you are unable to attend a meeting. They will identify an Alternate for you.
Alternates: You are invited and encouraged to attend all meetings.

Respectfully submitted by Lupe Flores, Secretary