



SIGMA TAU DELTA IS PLEASED TO ANNOUNCE A CALL FOR STUDENT ADVISOR NOMINATIONS/APPLICATIONS

STUDENT ADVISOR 2012-2014

The Board of Directors will make this two-year appointment for a term beginning with the 2012 International Convention and ending at the 2014 Convention.

POSITION RESPONSIBILITIES

Student Advisors provide the student voice to the Board of Directors and serve as full voting members of the Board. They also chair the important Student Leadership Committee. Student Advisors must be student members of active chapters and must be willing advocates for the needs and concerns of the student members of Sigma Tau Delta. Together, the two Student Advisors work to promote the goals of the Society among its members. Complete position duties are listed at <http://english.org/sigmatd/leadership/>.

Candidates for the **Student Advisor** position will be interviewed and appointed by the Board of Directors. Individuals will assume their offices at the 2012 International Convention.

APPLICATION PROCESS

Applications include the following two (2) components submitted via email to sigmatdapply@niu.edu :

1. Applicant Email

- a) In the subject line, type STUDENT ADVISOR POSITION;
- b) ATTACH the following three (3) items in Word (doc or docx) or in PDF, titled to reflect the contents of each attachment (*Letter of Intent, Chapter Involvement, Curriculum Vitae*):
 - 1) a letter of intent to run for office, with a statement of qualifications;
 - 2) a summary of Sigma Tau Delta chapter involvement;
 - 3) a one-page Curriculum Vitae;
- c) ATTACH a recent headshot photograph (in jpeg format), titled *Picture*.

2. Faculty Sponsor Email (sent from Faculty Sponsor's email address)

- a) In the subject line, type [APPLICANT'S LAST NAME] RECOMMENDATION LETTER (example: *SMITH RECOMMENDATION LETTER*);
- b) ATTACH a one-page recommendation letter from the local Faculty Sponsor.

All application materials should be received by January 31, 2012.