MONDAY _10/26____________________Office Hours: _2:40-3:25______________

List activities and tasks performed during paid workday:

- Looked over draft for MAP Grant petition
- Phone Interview with the Northern Star about voter registration drive
- Looked over the DeKalb City Council’s meeting agenda

List out-of-office meetings held:

- DeKalb City Council (1.5 hours)

Total Hours Worked: _2.25_______

TUESDAY _10/27____________________Office Hours: _12:30-3:00_______

List activities and tasks performed during paid workday:

- Picked up laptops for voter registration drive
- Sent reminders to senators and directors signed up to help with the drive
- Organized materials to prepare for the drive

List out-of-office meetings held:

- Voter Registration Drive (3 hours)

Total Hours Worked: _5.5_______

WEDNESDAY _10/28____________________ Office Hours: _11:40-1:40_________

List activities and tasks performed during paid workday:

- Contacted Illinois Connection to collaborate on the online petition they created about supporting higher education.
- Continued preparation for the Illinois State Budget & Map Grant Rally
THURSDAY _10/29________________ Office Hours: _12:30-6:00____________

List activities and tasks performed during paid workday:

- Created sign-in sheets for Business Passport rally attendees
- Met with APO to discuss possible sign-in sheets for their attendees
- Organized other materials for the voter drive at the Illinois State Budget & Map Grant Rally
- Assisted Speaker Domke with preparing materials for the Illinois State Budget & Map Grant Rally
- Attended the Illinois State Budget & Map Grant Rally, and hosted a voter drive while signing up attendees to fulfill their Business Passport requirement

List meetings held:

- Chief of Staff: Greg Lexon (15 minutes)
  - Discussed the success of the recent voter drive, and the agenda for the Illinois State Budget & Map Grant Rally

Total Hours Worked: _5.5____

FRIDAY _10/30________________ Office Hours: _none______________

List activities and tasks performed during paid workday:

List meetings held:

Total Hours Worked: _0____

TOTAL HOURS WORKED FOR WEEK: _15.25____

ADDITIONAL COMMENTS/PROJECTS

COMPLETED FORMS MUST BE SIGNED BY THE CHIEF OF STAFF OR PRESIDENT AND UPLOADED TO THE SA WEBSITE WITHIN 1 WEEK.