

Employment Application
 Outing Centre Attendant
 Recreation Services – The Outing Centre
 N.I.U., DeKalb, IL 60115
 (815) 753 -9423

Today's Date: ___/___/___

Fall 20___, Spring 20___, Summer 20___

Please Print Clearly and Neatly

Name: _____, _____, _____ Z-ID#: _____
 (last) (first) (int.)

Campus Address: _____ Home Address: _____

Campus Phone: (____) _____ -- _____ Home Phone: (____) _____ -- _____

Expected month and year of graduation: _____ Hours enrolled this semester: _____

Is your current G.P.A. above 2.0? yes: _____ no: _____

Are you interested in work/study employment? yes: _____ no: _____

If you are a graduate student, do you have an assistantship? yes: _____ no: _____

List one character reference:

Name: _____ Title: _____
 Address: _____ Phone #: (____) _____ -- _____
 Former Employer? yes: _____ no: _____

Use the back of this application to complete the following questions.

- 1) Why are you applying for this job?
- 2) What do you have to offer as an Outing Centre employee?

Check the specific skills and personal characteristics that you have in relation to this job.

Specific skills:	Personal Characteristics:
___equipment maintenance/repair	___artistic ability ___ingenuity
___mechanical aptitude ___sewing	___innovative ___sense of humor
___stove/backpack repair ___cashiering	___writing skills ___publicity
___woodworking ___skate/ski maintenance	Other: _____

Don't forget to complete your upcoming class and work schedule on back!!

Note: This application does not guarantee employment at OCR Outdoors. This application will be on file for one semester. All information is true and correct to the best of the applicant's knowledge. It is the applicant's responsibility to correct and update information when changes occur.

APPLICANT'S SIGNATURE: _____ TODAY' DATE: ___/___/___

For office use only: Received by: _____ Date: ___/___/___

Employer Comments: _____

1) Why are you applying for this job? _____

2) What do you have to offer as an Outing Centre employee? _____

List days / dates when you will be available for work?

Example: Monday, June 7th through Friday, July 30th

Please complete the following schedule, placing an x in the blocks taken by classes / other employment commitments and school activities. Also list day and times of all classes and other employment.

	Mon.	Tues.	Wed.	Thurs.	Fri.	List Days and Times of classes ie. PE 118 MW 9-10
1:45 – 2:45						
2:45 – 3:35						
3:45 – 4:45						
4:45 – 5:45						
5:45 – 6:45						

Work is usually completed by 6:45 pm