

The George Gund Foundation Fellowship

Seeking Candidates for 2011-2013

The George Gund Foundation Fellowship provides an opportunity for promising professionals to work inside the Foundation, a philanthropic organization that plays a vital role in supporting the civic life of Greater Cleveland and in various national policy deliberations that impact our community. The Fellowship is a two-year, full-time commitment beginning in Summer 2011, requiring residence in Northeast Ohio during the term of engagement.

The George Gund Foundation (www.gundfoundation.org), established in 1952, is the largest private foundation in Ohio. The Foundation makes annual grants totaling approximately \$20 million. Program officers professionally handle grantmaking in arts, economic development and community revitalization, education, environment, and human services.

The Fellowship experience will be tailored to the Foundation's needs and will include a wide range of substantive assignments including reviewing grant proposals, organizing and conducting site visits, and researching topics related to the Foundation's grantmaking interests.

Each George Gund Foundation Fellow will receive a stipend of \$45,000 per year, plus a full benefits package including health, dental, disability and life insurance, 403(b) contributions and work-related travel expenses. Housing, transportation and other living arrangements are the responsibility of the Fellow.

Successful candidates for this Fellowship will have a graduate degree and/or several years work experience in the nonprofit sector. Excellent writing skills and sufficient computer competency to carry out assigned projects are essential. A demonstrated desire to work in public service or the nonprofit sector is also important, as the Foundation views the Fellowship to be a valuable early career opportunity. The selection process is anticipated to be highly competitive.

To be considered for the Fellowship, each candidate must submit a cover letter, a detailed resume, two letters of recommendation and a short essay discussing why the Fellowship opportunity is appealing. Please also indicate how you learned of the position. **These materials are due no later than January 10, 2011.** A Fellow will be selected by mid-April 2011.

Address application materials to:

Robert Jaquay, Associate Director
The George Gund Foundation
1845 Guildhall Building
45 Prospect Avenue, West
Cleveland, Ohio 44115

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