Operating Staff Council  
HSC – Capitol Room  
Minutes – August 7, 2014


*Absent (excused):* Patricia Liberty-Baczek

*Guests:* Robin Andersen, Deborah Haliczer, Andy Peccarelli

I. **Call to Order**  
President Jay Monteiro called the regular meeting of the OSC to order at 9:15 AM.

II. **Roll Call**  
Attendance was recorded by Stacey Bivens.

III. **Approval of Agenda**  
A motion was made by Barbara Andree to accept the Agenda. The motion was seconded by Andy Small and passed by unanimous vote.

IV. **Approval of July 3, 2014, Minutes**  
A motion was made by Barbara Andree to accept the Minutes. The motion was seconded by Gina Shannon and passed by unanimous vote.

V. **Treasurer’s Report**  
The treasurer’s report was given by Elizabeth Buck. A motion to accept the Treasurer’s report was made by Karen Smith. The motion was seconded by Victoria Nay. Elizabeth shared that she had asked for an increase in the budget for the OSC, but was turned down since the committee had money left over at the end of the fiscal year.

VI. **Announcements/Correspondence**  
Deborah Haliczer shared that the Controller’s and Accounts Payable Office will be closed August 14 and 15.

Andy Small spoke to President Baker about the Advisor position that Andy and the OSC have been advocating for and gave Dr. Baker the job description. President Baker will be attending the OSC’s September 4 meeting.
The Employee Assistance Program has been reorganized back to Deborah Haliczer.

VII. President’s Report
A. Board of Trustees
   No report

B. Faculty Senate
   No report

C. University Council
   No report

VIII. Committee Reports
A. Workplace Issues
   No report

B. Elections and Appointments
   No report; there followed a brief discussion in the OSC meeting about the need for alternates for Jay Monteiro and Gina Shannon at the University Council meetings. Barbara Andree and John Hulseberg volunteered to fill these roles.

C. Public Relations
   Work is being done to update the OSC’s website. After the latest PR meeting, the subcommittee’s webmasters, Pam Roesner and Holly Nicholson, met with Carlos Raices. The Public Relations chair is Patricia Liberty-Baczek, with Pam Roesner as co-chair.

D. SPS Council
   Deborah Haliczer shared that President Baker will be attending the SPS Council’s August 14 meeting. She suggested that the SPS Council and OSC work together to draft policy between the groups.

E. Visiting Committees/Guests
   There were none.

F. EAC
   Andy Small reported that EAC is looking into electronic voting on campus for EAC elections, although paper would still be available.
He is going to Urbana next week to meet with the HR group, who are discussing SPS vs. CS positions. NIU will be audited in September.

G. UAC
No report

H. APAC
No July meeting; Vice-President Bill Nicklas is on their meeting schedule.

IX. Old Business
No report

X. New Business
A. There was a request for someone to take part on the Ombudsperson Review Committee. Carlos Raices volunteered to do this.

B. Council of Councils will take place on October 17 at SIU – Carbondale

C. Karen Smith briefly discussed the President’s Retreat she attended.

D. OSC briefly discussed a letter to the editor critical of NIU President Baker that appeared in the DeKalb Chronicle. President Baker will be attending the OSC’s September 4 meeting, and it was agreed that OSC members should prepare questions that don’t duplicate those already asked by the SPS Council at their August 14 meeting with Dr. Baker.

XI. Adjournment
The meeting was adjourned at 10:15 AM.

Respectfully submitted,
Stacey Bivens
Operating Staff Council Secretary