
Absent (excused): Patricia Liberty-Baczek, David Long, Yvette Lubbers

Guests: Karen Baker, Marlene Bryant, Deborah Haliczer, Sarah Klaper, Celeste Latham, Gene Massey, Bill Nicklas, Andy Pecarelli, Jesse Perez, Rhonda Wybourn

I. Call to Order
President Andy Small called the regular meeting of the OSC to order at 9:09 AM.

II. Roll Call
Attendance was recorded by Stacey Bivens

III. Approval of Agenda
A motion was made by Carlos Raices to accept the Agenda. The motion was seconded by Victoria Nay and passed by unanimous vote.

IV. Approval of June 5, 2014, Minutes
A motion was made by Carlos Raices to accept the Minutes. The motion was seconded by Karen Smith and passed by unanimous vote.

V. Treasurer’s Report
The treasurer’s report was given by Elizabeth Buck. A motion was made by Carlos Raices to accept the treasurer’s report. The motion was seconded by Barb Andree. With the retirement of Dena Funkhouser, the question was raised about who is the contact for the OSC’s accounts and for transferring funds between our accounts if needed.

VI. Announcements/Correspondence
No report

VII. President’s Report
A. Board of Trustees
   Online courses were discussed. The budget was discussed and questioned. With decreases in student enrollment and state aid there will be a $30 million shortfall. A construction project is underway to switch the bus turnaround from between Neptune Dorm and the Student Center over to Normal Road.

B. Faculty Senate
   No report

C. University Council
   No report

VIII. Committee Reports
A. Workplace Issues
   No report
B. Elections and Appointments

Officer elections were held with the following results:

President: Jay Monteiro
Vice-President: Carlos Raices
Secretary: Stacey Bivens
Treasurer: Elizabeth Buck
Parliamentarian: Karen Smith

Jay Monteiro, as OSC President, is a representative to the University Council. However, a second voting representative was needed. A vote was taken by secret ballot, and Gina Shannon was elected. The University Benefits Committee needed a member; John Hulseberg volunteered to serve on this committee.

In addition to officer elections, there was discussion to amend the Operating Staff Council Bylaws. In order to reduce the amount of meetings the OSC President is required to attend, the article 1.19 would be added to the Bylaws and would read:

1.1 President shall:
1.19 Have authority to assign a designee from the Operating Staff Council to serve in an official capacity on an as needed basis any duties as listed above in articles 1.15 and 1.16 of the Operating Staff Council Bylaws.

A motion was made by Barb Andree to accept the first reading of Article 1.19. The motion was seconded by Carlos Raices and passed by unanimous vote. A motion to waive a second reading of Article 1.19 was made by Carlos Raices. The motion was seconded by Holly Nicholson and passed by majority vote. There was one nay vote. A motion was made by Victoria Nay to approve Article 1.19. The motion was seconded by Barb Andree and passed by unanimous vote.

Also up for discussion was Article 2.2 of the OSC Constitution. It’s felt there’s a need for 17 people on the council with three alternates. To amend the constitution, the first reading was at this meeting. A motion was made by Victoria Nay to open the floor to discussion about the amendment. The motion was seconded by Barb Andree. Victoria Nay felt that it’s difficult to get enough people on the committee let alone extras. She did agree that 17 council members are needed to make tie votes less likely. Jay Monteiro pointed out that there is one year until the next election to figure out the logistics of using either the wording “up to three alternates,” or “up to three elected alternates.”

C. Public Relations

A list of jobs for StaffFest will be compiled and sent to all OSC members to sign up. Andy Small will invite dignitaries to StaffFest. Karen Smith talked about establishing a link to the NIU Credit Union along with a thank-you on the OSC web page. It was asked if a similar link would be established for TCF Bank. The answer was no, instead TCF would be placed on a list of service providers. The difference is that the Credit Union has been a sponsor of StaffFest, and donated items for prizes. TCF hasn’t done this.

D. SPS Council

Elections of officers were held.

E. Visiting Committees/Guests

There were a number of guests at the OSC’s meeting to discuss changes at Human Resources. Bill Nicklas, Vice President for Operations and Community Relations, spoke about how, over time, there came to be 14 departments in the division, overlap developed, and there was no uniformity in how rules were explained. Since Human Resources touches all other departments at the university, there’s been an assessment of all the departments in the division, and changes have been implemented. The intent is to make HR a one stop shop. Celeste Latham of Employment Services (Payroll and
Benefits, Human Resource Information Technology Support, and Service Centers ([Human Resources and Swen Parson]) talked about the changes reducing redundancy. Karen Baker of Affirmative Action and Diversity Resources and Title IX Coordinator said that her office can provide a place for labor relations and employee relations when partnering with Celeste Latham and her new department. Andy Small spoke about the OSC’s request for an advisor/advocate for Civil Service employees. The Council would want this person to have training with Karen Baker and Celeste Latham’s groups. Bill Nicklas was asked about the possible outsourcing of the Employee Assistance Program (EAP). He said that it will not be outsourced, and will still be available on campus providing information and referral services. With the retirement of Nancy Apperson, Sarah Klaper asked if another counselor would be hired. Vice President Nicklas said to “Stay tuned,” and that something should be known within a week. Both Carlos Raices and Sarah Klaper had questions about the Human Resources website: is it being worked on, and would the HR reorganization be clear on the website.

F. EAC
   The next meeting will be held July 17-18, 2014.

G. UAC
   No report

H. APAC
   No report

IX. Old Business
A motion was made by John Hulseberg that the Council revisit the issue of separating the NIU Credit Union and TCF Bank. The motion was seconded by Holly Nicholson. A motion was made by Andy Small to list TCF Bank as one of the resources available on the OSC website. The motion was seconded by Carlos Raices. Barb Andree asked if TCF Bank offered any extras to NIU employees; they do not.

X. New Business
No report

XI. Adjournment
The meeting was adjourned at 11:52 AM. The August 7, 2014, OSC meeting will be at 9:00 AM in the Capitol Room in the Holmes Student Center.