Call to Order
In the absence of Operating Staff Council (OSC) President, Andy Small, Heike Hofstetter called the regular meeting of the OSC to order at 9:07 AM.

Roll Call
Attendance was recorded by Stacey Bivens (acting secretary).

Approval of Agenda
A motion was made to accept the Agenda as presented. The motion was seconded and passed by vote.

Approval of March 7, 2013, minutes
A motion was made by Carlos Raices to accept the minutes as presented. The motion was seconded by Jennifer Ridge and passed by vote.

Treasurer’s Report
The Treasurer’s report was given by Elizabeth Buck.

Announcements/Correspondence
It was noted that certificates of recognition will be awarded at the Supportive Professional Staff Council Awards, which will take place April 16, from 2 – 4 P.M. Operating Staff Council has a new website which was put together using Cascade. The OSC newsletter will be sent out as scheduled; Jay Monteiro has all the material he needs to publish the next edition.

President’s Reports
A. Board of Trustees
   No report

B. Faculty Senate
   The Faculty Senate does not have policy-making ability. In regard to the search for a new NIU president, candidates were not made known to protect them if they did not get the job. Although this lead to a lack of open forums for NIU faculty, staff and students to participate in the interview process, it provided the confidentiality needed to find better candidates. Dr. Douglas Baker, who was later chosen as NIU’s 12th president, was the stand-out candidate.

C. University Council
   The University Council met on April 3, 2013.
VIII. Committee Reports

A. Workplace Issues
The committee continues to work on the survey and pare down the number of questions that will appear on the survey. It was also mentioned that Workplace Issues has discussed supervisor training and the information was shared that the SPS Council put forth a motion at one of their meetings to make it mandatory that all supervisors undergo training in doing evaluations as well as other aspects of supervision.

B. Elections and Appointments
The Operating Staff Council Election Ballots will be due back on April 19, 2013, and the election will be held in May. The ballots will be typed and sent out. They will need to be returned by May 31, 2012, so those elected can attend the June 6, 2013, OSC meeting. A new alternate is needed for University Council, there are three openings on the Parking Appeals committee, and volunteers are needed for the Student Conduct Board.

C. Public Relations
There is $1683.58 in the Credit Union, which is enough to give two $500.00 scholarships to students Evan Wittke and Jacklyn Zimmerman. Don Butler motioned to have any money collected through 50/50 put into another account that would make the money more accessible to OSC. In related news, Verda Gotsche won the 50/50 raffle held at this year’s Health and Wellness Fair. It was also pointed out that OSC could legally raise money. For example, we could sell tickets for a lock-out event at the Huskies Den.

D. SPS Council
No report.

E. Visiting Committees/Guests
There were no visitors at the April 4, 2013, meeting.

F. EAC
No report.

G. UAC
No report.

H. FY 12 Strategic Planning and Beyond
There was no meeting.

I. APAC
Linda Odom was unable to attend OSC’s April 4, 2013, meeting.

IX. Old Business
A. Four-day Work Week
There still hasn’t been a statement on whether or not the four day work week will be
X. New Business
   A. Staff Fest
      OSC hasn’t yet received word about whether or not Staff Fest will take place this year.
   B. SPS Meeting
      Steve Cunningham will be attending the SPS meeting next week.
   C. There will be a retirement reception in honor of Pat Siebrasse on April 11, 2013. It will be held from 3:00 until 6:00 P.M. in the Chandelier Room.
   D. APAC will hold its yearly breakfast on April 24, 2013, in Altgeld Hall.

XI. Adjournment
The meeting was adjourned at 9:47 A.M.

Respectfully submitted,
Stacey Bivens
Acting Operating Staff Council Secretary