
Excused: Patricia Liberty-Baczek, Joe Lifshitz

Guests: Deborah Haliczer, Sarah Klaper

I. Call to Order
President, Andy Small, called the regular meeting of the OSC to order at 9:07 AM.

II. Roll Call
Attendance was recorded by Stacey Bivens.

III. Approval of Agenda
A motion was made by Amy Polzin to accept the Agenda. The motion was seconded by Heike Hofstetter and passed by vote.

IV. Approval of July 11, 2013, minutes
A motion was made by Carlos Raices to accept the minutes. The motion was seconded by Victoria Nay and passed by vote.

V. Treasurer’s Report
There was no treasurer’s report, although Treasurer Elizabeth Buck shared that OSC received the same amount of money from the university as in fiscal year 2013.

VI. Announcements/Correspondence
The annual StaffFest lunch will be held August 1, 2013. The “Giving Back” organization this year is the Red Cross. The event is going to be filmed and the footage will be used at other future events.

Andy has spoken to Steve Cunningham about the importance of workshops on supervisory training and giving performance appraisals for all NIU employees who direct the work of others.
VII. President’s Reports
A. Board of Trustees
Did not meet

B. Faculty Senate
Did not meet

C. University Council
Did not meet

VIII. Committee Reports
A. Workplace Issues
Did not meet

B. Elections and Appointments
Since Operating Staff Council voted yes on a constitutional amendment to change the number of OSC members from 16 to 17, the election to choose the 17th member was held. Pam Roesner was elected to fill this position.

A vote was also held to choose a second voting member and two alternates for University Council. Amy Polzin was chosen as the second voting member, with Zack Bohn as her alternate. Andy Small in his role of OSC President is already a UC voting member; Jay Monteiro is Andy’s alternate.

C. Public Relations
The Public Relations committee met July 25, 2013. There are 13 members for 2013-14, with Don Butler as Chair. The committee discussed the StaffFest seating arrangement, administrators who would be serving at the event, and showing a message from President Baker during the Fest.

D. SPS Council
The SPS Council’s annual report was shared. With the departure of Todd Latham, Deborah Haliczer has been elected president of the SPS Council. The next SPS meeting will take place August 15, 2013.
E. Visiting Committees/Guests
   The members of the Operating Staff Council welcomed Deborah Haliczer, the newly-elected president of the SPS Council.

F. EAC
   EAC met at the University of Illinois at Springfield. Tom Morelock attended the meeting, which featured a legislative update on the state’s budget crisis. Andy Small mentioned that the EAC audits universities for violations of compliance with civil service statutes. At the last audit conducted at NIU, there were 750 violations found.

G. UAC
   Did not meet

H. APAC
   Photos from the Operating Staff Awards Banquet were circulated. The pictures featured Dr. Peters congratulating Operating Staff Outstanding Service Award winners. Operating Staff Dependent Scholarship recipients were also in attendance.

IX. Old Business
    Construction in the Holmes Student Center continues. Dave Long shared the information that a tunnel has been completed through the construction area so it’s much easier to maneuver around the main floor of the building.

X. New Business
    Andy Small suggested that the OSC take a couple of “road trips” to visit new facilities on campus, including the Chessick Center and the newly-renovated Gilbert Hall.

XI. Adjournment
    The meeting was adjourned at 10:15 A.M.

Respectfully submitted,
Stacey Bivens
Operating Staff Council Secretary