Present:  Stacey Bivens, Elizabeth Buck, Donald Butler, Patricia Liberty-Baczek, David Long, Jay Monteiro, Victoria Nay, Rachel Pierce, Amy Polzin, Pam Roesner, Gina Shannon, Andy Small, Karen Smith

Excused:  Joe Lifshitz, Yvette Lubbers, Carlos Raices

Guests:  Deborah Haliczer, Sarah Klaper

I.  Call to Order
President Andy Small called the regular meeting of the OSC to order at 9:10 AM.

II.  Roll Call
Attendance was recorded by Stacey Bivens.

III.  Approval of Agenda
A motion was made by Rachel Pierce to accept the Agenda. The motion was seconded by Amy Polzin and passed by vote.

IV.  Approval of August 1, 2013, minutes
A motion was made by Heike Hofstetter to accept the minutes. The motion was seconded by Rachel Pierce and passed by vote.

V.  Treasurer’s Report
The treasurer’s report was given by Elizabeth Buck. A motion was made by Amy Polzin to accept the report. The motion was seconded by Karen Smith and passed by vote.

VI.  Announcements/Correspondence
Karen Smith shared the information that flu shots will be available in the Regency Room on September 17, 2013, from 10:00 AM until 2:00 PM, and October 23, 2013, from 11:00 AM until 1:00 PM.

Guest Deborah Haliczer said that SURS retirement workshops are being offered at NIU’s Naperville campus. Employees will not be granted release time to attend these workshops and must use vacation time instead. Retirement counselors will only see employees who are close to retirement.
VII. President’s Reports
A. Board of Trustees
   The Board approved a fourth subcommittee called the Compliance, Audit, Risk Management and Legal Affairs Committee. NIU’s Conceal/Carry policy was discussed. Illinois legislation allows NIU to continue to prohibit the possession and carrying of weapons on NIU property.

B. Faculty Senate
   Did not meet

C. University Council
   Did not meet

VIII. Committee Reports
A. Workplace Issues
   Did not meet

B. Elections and Appointments
   Did not meet

C. Public Relations
   The committee discussed places for OSC to meet/tour on campus. OSC’s October 3 meeting will take place in the new Gilbert Hall. The committee will also look into a tour of Cole Hall.

D. SPS Council
   Rachel Pierce attended the SPS Council meeting in place of Andy Small. Parliamentary meeting procedures were discussed. The SPS Dependent Scholarship Committee had met and selected the recipient of the award.

E. Visiting Committees/Guests
   There were none

F. EAC
   The dismissal of an NIU employee was discussed by the Merit Board.

G. UAC
   Did not meet
H. APAC
APAC’s proposed tiered parking fee is still under discussion. The next Administrative Professionals Day breakfast will take place in April 2014. APAC meets the second Wednesday of each month.

IX. Old Business
A. Parking
The issue of tiered parking is still at the proposal stage. The problem seems to be in changing the software that Campus Parking currently uses. However, this might be possible by the end of next year.

X. New Business
A. Supervisor Training
Human Resources has been offering supervisor training since the late 1980s; there is no budget to hire speakers on this topic. It’s Andy Small’s impression that President Baker understands that we need personal time to attend workshops and training. The Provost has supported mandatory resource allocation to make training a priority.

XI. Adjournment
The meeting was adjourned at 10:20 AM.

Respectfully submitted,
Stacey Bivens
Operating Staff Council Secretary