## Checklist for Meeting Quality Matters Standard 7

### Learner Support

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Link/Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.1</td>
<td>The course instructions articulate or link to a clear description of the technical support offered and how to obtain it.</td>
<td><a href="mailto:servicedesk@niu.edu">servicedesk@niu.edu</a></td>
</tr>
<tr>
<td>7.2</td>
<td>Course instructions articulate or link to the institution’s accessibility policies and services.</td>
<td></td>
</tr>
<tr>
<td>7.3</td>
<td>Course instructions articulate or link to an explanation of how the institution’s academic support services and resources can help learners succeed in the course and how learners can obtain them.</td>
<td></td>
</tr>
<tr>
<td>7.4</td>
<td>Course instructions articulate or link to an explanation of how the institution’s student services and resources can help learners to succeed and how learners can obtain them.</td>
<td></td>
</tr>
</tbody>
</table>

### ADA Statement (Required to be on your syllabus)

**Accommodations for Students with Disabilities**

NIU abides by Section 504 of the Rehabilitation Act of 1973, which mandates reasonable accommodations be provided for qualified students with disabilities. If you have a disability and may require some type of instructional and/or examination accommodation, please contact me early in the semester so that I can provide or facilitate in providing accommodations you may need. If you have not already done so, you will need to register with the Disability Resource Center (DRC, http://niu.edu/disability), the designated office on campus to provide services and administer exams with accommodations for students with disabilities. The DRC office is located on the 4th floor of the University Health Services building (815-753-1303). I look forward to talking with you soon to learn how I may be helpful in enhancing your academic success in this course.

### Designing Courses that Support Learners

- [ ] There is a link and information about the NIU DoIT Service desk (7.1) servicedesk@niu.edu
- [ ] There is a link to the Disability Resource Center (7.2) and an ADA Statement niu.edu/disability
- [ ] There are links to relevant Academic Support resources, and explanations for why students should use them (7.3) niu.edu/osas/resources/academic.shtml — some sample resources at NIU
- [ ] There is a link to Career Services (7.4) niu.edu/CareerServices

Provide other resources and supports that are appropriate for the discipline/course.

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