

REGISTRATION FORM

PROFESSIONAL DEVELOPMENT EDUCATION PROGRAMS FALL 2009

Cancellation Policy:

Up to 14-calendar days prior to start of class a 50% refund. Less than 14-calendar days prior to start of class no refund. No refunds will be issued once materials are distributed to students. NIU reserves the right to cancel classes and issue refunds if minimum registrations are not received by the due date. All cancellation requests must be in writing to: outreachregistration@niu.edu or fax 815.753.6900.

Name

Employer Title

Home Address City State Zip

Work Address City State Zip

E-mail (required) Birthdate for user name assignment (required)

Preferred Phone Number (required) Fax Number

How did you hear about us: E-mail Internet Search Professional Organization/Association
 Print Ad Word of Mouth Other
 Direct Mail Employer

HUMAN RESOURCES

DATES	DAYS	CAMPUS	EVENT #	TIMES	DURATION	REGULAR PRICE	SHRM/NIU ALUMNI PRICE
SHRM's Essentials of Human Resource Management							
<input type="checkbox"/> 08/13/2009 - 08/14/2009	Thurs.-Fri.	NIU Naperville	10380	8:30 am - 4:30 pm	2 days	\$595	\$545
SHRM's Essentials of Human Resource Management							
<input type="checkbox"/> 09/28/2009 - 09/29/2009	Mon.-Tues.	NIU Hoffman Estates	10381	8:30 am - 4:30 pm	2 days	\$595	\$545
Professional HR Management Certification Prep Program							
<input type="checkbox"/> 09/08/2009 - 12/01/2009	Tuesdays	Glenview	10379	6 - 9 pm	13 weeks	\$1150	\$1050
Professional HR Management Certification Prep Program							
<input type="checkbox"/> 09/09/2009 - 12/09/2009	Wednesdays	NIU Hoffman Estates	10382	6 - 9 pm	13 weeks	\$1150	\$1050
Professional HR Management Certification Prep Program							
<input type="checkbox"/> 09/10/2009 - 12/10/2009	Thursdays	NIU Naperville	10384	6 - 9 pm	13 weeks	\$1150	\$1050
Professional HR Management Certification Prep Program							
<input type="checkbox"/> 09/14/2009 - 12/07/2009	Mondays	Rockford	10385	6 - 9 pm	13 weeks	\$1150	\$1050
Professional HR Management Certification Prep Program							
<input type="checkbox"/> 09/15/2009 - 12/08/2009	Tuesdays	Joliet Junior College	10387	6 - 9 pm	13 weeks	\$1150	\$1050
Professional HR Management Certification Prep Program - Fast Track							
<input type="checkbox"/> 10/10/2009 - 11/21/2009	Saturdays	NIU Naperville	10388	8:30 am - 4:00 pm	6 weeks	\$1150	\$1050
HR Strategies & Solutions: Strategic Leadership for HR Professionals							
<input type="checkbox"/> 10/23/2009	Friday	NIU Hoffman Estates	10386	8:30 am - 4:30 pm	1 day	\$375	\$350

PAYMENT METHOD - Payment must be received at time of registration

Check (payable to NIU) Visa Mastercard Discover American Express

Account number Expiration Date

Name as it appears on card

Signature

FEIN number (required if requesting invoice)