**SAMPLE INVITATION LETTER FOR FAMILY AND FRIENDS**

*(Replace the items in brackets with your specific information)*

[**Date**]

U.S. [**Consulate or Embassy**], [**City, Country location of U.S. Consulate or Embassy**]

Dear Consular Officer:

I, [**your name as it is on your passport and I-20/DS-2019**], a citizen of [**your country of citizenship**], am currently a [**graduate/undergraduate student or visiting scholar**] at Northern Illinois University in DeKalb, Illinois, in lawful [**F-1 or J-1**] status.

I would like to invite my [**relationship**], [**full name on passport**], a citizen of [**country of citizenship**], to visit me in Illinois. The purpose of the visit is to [**state purpose of the trip**] for the period from [**date**] to [**date**]. During [**his/her**] visit, [**he/she**] will stay at the address indicated below.

**HOST (STUDENT) INFORMATION**

Name:

Date of Birth:

SEVIS ID:

Current Address in the U.S:

**VISITOR INFORMATION**

Name:

Current Address in Home Country:

Date of Birth:

Passport Number:

Address during the U.S. Visit:

[**Visitor name**] also prepared all other required documents for your review and they are enclosed in [**his/her**] application.

Should you have any questions regarding my academic status at Northern Illinois University, please feel free to contact me by phone at [**your phone number in the U.S.**] or by email at [**your email address**]. Thank you for your consideration.

Sincerely yours,

[***Your signature***]