

**Northern Illinois University  
HSC Campus Catering Down Holmes Menu Form**

Department Name: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Client Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Guest Count: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Fax #: \_\_\_\_\_ Account Number: \_\_\_\_\_

Set up Location & time: \_\_\_\_\_ Equipment pick up: \_\_\_\_\_

**Down Holmes Buffet**

\$23.00P/P

HSC Disposable Service – Cloth & Skirting included on Food & Beverage Table

Oven Fried Chicken, Ham in Cider, Baked Macaroni and Cheese  
Corn soufflé, Bake Potato with Sour Cream & Butter,  
Dinner Roll

Black Bean Salad, Cucumbers and Onions in Sour Cream sauce, Fresh Fruit  
Pecan Bars and Peach Cobbler

Beverages: Coffee, Decaf, Ice Tea, Lemonade, Ice Water

NUMBER of GUESTS \_\_\_\_\_ x \$10.50 P/P = Estimated Total \$ \_\_\_\_\_

[Fill in If Required]

Additional Linens: Tables clothed and skirted \_\_\_\_\_ @ \$30.00 each.

Tables clothed for guests (rounds, cocktail rounds, 6 ft. or 8 ft. tables) \_\_\_\_\_ @\$6.00 each

Today's Date \_\_\_\_\_ Customer Signature \_\_\_\_\_

(Office use only: Order Guaranteed By: \_\_\_\_\_)

Service Agreement: Total above is an estimate. Actual total will be billed after service due to event's additional needs or requests.

Sales tax will be waived with advance presentation of valid tax exemption letter. (NIU exemption letters already on file.)