

FREELANCERS 2017-2018
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<p>Le'Passion Darby P.O. Box 504 DeKalb, IL 60115 E-mail: lepassiontdarby@gmail.com</p>	<p>Microsoft Office 365 (Word, Excel, and PowerPoint). APA, MLA, Chicago/Turabian, and the NIU Graduate School Guidelines. Proofreading, copyediting, transcribing, PowerPoint presentations. Worked as Research and Writing Graduate Assistant for the NIU Department of Literacy and Elementary Education; 23 years of experience proofreading theses, dissertations, manuscripts, book chapters, and journal articles. References available upon request. Other Services: Research journal articles and other sources; create research binders; translate data and lengthy text into PowerPoint presentations and other creative visuals; create, edit, and format charts, graphs, tables, and figures; PDF conversion.</p>
<p>Susan E. Graham 126 E. 2nd St. PO Box 583 DePue, IL 61322 (815) 915-7277 E-mail: seahg56@outlook.com</p>	<p>HP computers with Word 7 and 10 and WordPerfect X6; printer/scanner for B&W and color. Can make PDFs for electronic submission, as well as paper copies for defense or post-graduate binding. Twenty years experience editing and formatting theses and dissertations for students from NIU and various other colleges/universities (primarily APA, especially according to NIU guidelines, but some experience with other formats); also experience editing dissertations into book format for commercial publication following graduation.</p>
<p>Diane Johns 226 Windsor Dr. DeKalb, IL 60115 (815) 758-6259 E-mail: ladybugdgi@aol.com www.wordsmitheditorialservices.net</p>	<p>IBM; MS Office 2010; Adobe Ph.D. in English from the University of Oregon. More than 20 years experience editing theses and dissertations for NIU's Graduate School and other universities, journal articles, and book manuscripts. APA, MLA. Formatting and editing services available.</p>

<p>Anna Kendall 336 W. Wellington Ave. Chigago, IL 60657 (630) 253-2662 E-mail: annakendall4@gmail.com www.collegepaperbuddy.com</p>	<p>Mac; Office (Word, Excel, PowerPoint, etc.); Adobe (compatible with older versions); high-speed Internet. New printer/scanner. Professional academic editor and published author with several years of experience editing dissertations as well as journal articles and book chapters for clients in the U.S. and Europe. APA style; multiple disciplines.</p>
<p>Susan Richter 318 Sycamore Road DeKalb, IL 60115 (815) 758-7182 (815) 751-5688 (Cell) E-mail: Susanrichter76@gmail.com</p>	<p>MS 2010. Transcription, editing, formatting. Twenty years experience with NIU graduate students, all disciplines. Also specializing in engineering theses.</p>
<p>Donna Smith 2330 Herman Rd. Ashton, IL 61006 (815) 762-0220 E-mail: deemms929@gmail.com</p>	<p>Dell Studio 540 desktop; Microsoft Office 2007: Word, Excel, Windows 7. HP Laserjet 1200 series, HP Office Jet All-in-One. All characters/symbols available with Windows 7 and Office 2007. Editing and formatting services available.</p>
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<p>TRANSCRIPTION SERVICES</p>	
<p>Le'Passion Darby</p>	<p>See full listing above</p>
<p>Cheryl Peterson 16616 Nelson Road Woodstock, IL 60098 (815)353-0302 E-mail: Digitydawg22@gmail.com</p>	<p>Interview transcription services, verbatim or cleaned-up (taking out the extra "um's"). MP3, Google shared drive. MS 2010; Microsoft 365. Over 20 years experience in transcription, editing, and ghostwriting; published author of non-fiction and fiction books. Working with clients throughout the country. Payment: cashier's check, certified check, or retainer.</p>
<p>Susan Richter</p>	<p>See full listing above</p>