UNIV 101/201 is a one credit-hour, 11-week elective course for first-year undergraduate students (freshman and transfer) coordinated through First- and Second-Year Experience Office. UNIV exists to help new students make a successful transition to college life at Northern. Graduate Student Leaders work collaboratively on a UNIV teaching team consisting of one Instructor and possibly an undergraduate Peer Instructor.

Graduate Student Leaders may help implement the curriculum, facilitate class discussions, and apply student development theory to practice in a first-year classroom. This is a volunteer position open to graduate students who meet the criteria below. Preference will be given to graduate students pursuing a degree in Counseling, Adult & Higher Education.

**REQUIREMENTS**
Graduate Student Leaders must meet the following qualifications:

- Have a cumulative GPA of 3.5 or higher;
- Have completed at least one semester of graduate coursework at NIU;
- Have completed or be enrolled in CAHE 522 (Student Development Theory);
- Demonstrate an ability to communicate effectively to a class of first-year students;
- Have 4-5 hours per week to commit to UNIV teaching responsibilities during Fall 2015

**CAHA 597 INDEPENDENT RESEARCH REQUIREMENTS IN ADULT & HIGHER EDUCATION**
It will also be required for participants to enroll in the Graduate Student Leader Seminar. You will earn two units of independent research credit within the Department of Counseling, Adult & Higher Education (CAHA 597).

Graduate Student Leaders will be required to attend a bi-monthly professional development seminar for further discussion of first-year practices and student development theory to practice. Graduate Student Leader seminars are scheduled twice a month in September, October, and November 2015.

*Permit numbers to enroll in CAHA 597 will be distributed from First- and Second-Experience once a Graduate Student has been selected for the GSL position.*
APPLICATION & SELECTION PROCESS
Please return the attached application no later than 4:30 p.m. on Friday, April 3, 2015.

Completed applications can be returned to First- and Second-Year Experience in Altgeld 100, or sent in an email to fsye@niu.edu.

Applications can also be found on our website at niu.edu/fsye under the First-Year Experience tab, UNIV 101/201. Applications will be reviewed and candidates will be interviewed in mid-April. Candidates will be notified of the position by the beginning of May or earlier.

TIMELINE & TRAINING
During summer 2015, Graduate Student Leaders will be assigned to a section of UNIV 101 or 201 and will be expected to attend all class meetings in the fall. UNIV 101/201 classes will either meet for 50 min, twice for the first 6 weeks and once for the last 5 weeks for a total of 11 weeks, or meet for 75 min, twice for the first 3 weeks and once for the last 7 weeks for a total of 10 weeks. Meetings with the instructor(s) are also required as needed. All Graduate Student Leaders must attend two training sessions:

- Attend UNIV 101/201 Instructor training in May. (May 12-13)
- Graduate Student Leader training – Wednesday, August 19, 2015

Graduate Student Leaders will also be involved in the annual recognition for all members of the UNIV teaching teams.

QUESTIONS?
Feel free to contact First- and Second-Year Experience staff at 815-753-0028 or at fsye@niu.edu.
UNIV 101/201 Fall 2015
Graduate Student Leader

Please return the application no later than Friday, April 3, 2015. Completed applications can be returned to First- and Second-Year Experience Office in Altgeld Hall room 100, or send in an email to fsye@niu.edu.

APPLICANT INFORMATION

Full Name: _____________________________________________________________

Mailing Address: __________________________________________________________________________

Cell Phone: ___________________ Preferred E-mail: _________________________________

Z-ID: ___________________________ Employee-ID: _______________________________

Graduate Program & Emphasis: _________________________________________________

Expected Graduation: _____________________ Cumulative GPA: _________________

Highest Degree & Institution: _________________________________________________

Will you hold a graduate assistantship during fall semester 2015?

☐ Yes  ☐ No  Where?___________________________________________________________

Campus/Community Involvements: _____________________________________________

___________________________________________________________________________

Previous College-Level Teaching Experience: ________________________________

___________________________________________________________________________

Previous Experience with First-Year Experience: _____________________________

___________________________________________________________________________
Previous Experience Teaching on a Team: __________________________________________
____________________________________________________________________________
____________________________________________________________________________

If you hold a graduate assistantship, how will you balance academic work, your assistantship, and your responsibilities as a Graduate Student Leader? __________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Will you be able to attend the Graduate Student Leader Seminar and earn independent research credit through the Department of Counseling, Adult & Higher Education (CAHA 597)?
  □ Yes □ No

First- and Second-Year Experience staff will pair Graduate Student Leaders with appropriate UNIV Instructors; however, if you have already discussed this teaching team opportunity with a potential UNIV Instructor, please write down the Instructor(s) you have spoken to or wish to work with. __________________________________________
____________________________________________________________________________

INFORMATION VERIFICATION

By signing below, I certify that the above information is true and accurate to the best of my knowledge. My signature indicates that I have read and agree to meet the conditions and expectations specified in the Graduate Student Leader Information section. I understand that my signature does not guarantee me placement as a UNIV 101/201 Graduate Student Leader.

___________________________________  ___________  __________
Applicant’s Signature                       Date

___________________________________  ___________  __________
GA Supervisor’s Signature                   Date