I. Preliminary Information

Date:

Name:

Lesson Title and Topic:

Supervising Teacher:

Subject Area:

Length of Lesson:

1. Student Population (grade level, background):

2. Materials and Resources Needed:

3. National / state standards (ACTFL / ISBE) addressed:

4. Goals and Objectives - *Students will be able to* ...

II. Lesson Activities and Procedures

5. **Preparation/Warm-up Activity**

6. **Presentation /Practice** (Lesson Activities, normally 2-6 activities)

   1. 
   2. 

   ... 

   for each activity above explain how you will do the following) 
   
   • Modeling (teacher models or demonstrates the skills to be learned) 
   • Practice (individual / pairs / groups)
7. **Closure activity** (exit interview / game / song etc.)

8. **Evaluation / Assessment** (Have objectives been met?)

9. **Handouts** (Attach all handouts)

10. **Reflection** (to be handed in to the supervisor after teaching the lesson)

    You may also refer to: “Other issues to be addressed while preparing and evaluating the lesson plan” in “Guide to writing a successful lesson plan” below.

    • What worked? (How do you know it worked?)
    • What did not work? (How do you know it did not work?)
    • What can you do to improve the lesson?
    • If you need to re-teach a concept how will you do it?
    • What accommodations did you make for students with learning disabilities?