

Enrollment History Appeal 2023-2024



Submit to:
Financial Aid and Scholarship Office
Swen Parson Hall 245
DeKalb, IL 60115

The U.S. Department of Education has determined you have received Federal Direct Loans and/or Federal Pell Grant funds at three or more institutions during the past four award years (2019-2020, 2020-2021, 2021-2022 and 2022-2023). Upon review of your academic records, it has been determined you did not earn academic credit at one or more of your previously attended institutions. Therefore, you do not qualify for federal Title IV aid unless an appeal explaining why you did not earn any academic credit at each institution is approved. If you wish to appeal, please complete this form.

For scanning purposes, use black or blue ink to complete this form.

NIU Student Information:

Name _____ Z-ID _____
Last First MI

Enrollment History Appeal Requirements:

Students who lose aid eligibility have the right to appeal to have their financial aid reinstated. Each appeal is decided on a case-by-case basis. The appeal must explain why you did not earn any academic credit at one or more of the institutions that you enrolled in during the last four academic years and what has changed to prevent you from not earning credit in the future. Include the name of the school(s) and the semester(s) in your explanation. Examples include, but are not limited to illness or injury, death of relative, lack of academic preparation and effort, and other circumstances that could not be anticipated, were beyond the student's control and presented hardship. Third party documentation should be attached whenever applicable.

Guidelines:

1. Be specific when explaining your circumstances. Lack of information or documentation may result in a denial of your appeal. Address the questions "Why does my past academic history contain failing grades?" and "What has changed about my situation that will allow me to successfully pass courses?"
2. Provide supporting documentation.
3. Please print legibly, sign, and date your appeal form before submitting it to the Financial Aid and Scholarship Office.

Required Signature: *(please print this form and then sign)*

My signature certifies that all the information on this form is true, complete and accurate, and may be used to update the FAFSA.

Student Signature _____ Date _____

NOTE: Electronic signatures will not be accepted

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Keep this page for your records

Enrollment History Checklist:

- Student's name and NIU Z-ID has been clearly printed on the form and all accompanying documents.
 - Student has provided a written statement.
 - Student has attached documentation.
 - Student has signed and dated the form.
 - Student has checked their *My NIU "To Do List"* to see if any other documents are being requested and included them with this form.
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Next Steps:

Review of Appeal

The NIU Financial Aid and Scholarship Office is unable to begin the review process until all requested documents have been submitted.

Request for Additional Information

Once NIU begins the review process, additional documentation may be requested. During the review of your documents, our staff may need to contact you for clarification. It is important for you to check your NIU student e-mail regularly as this is how we will contact you.

Notification of Results

If the appeal results in approval, your financial aid will post when all documents listed on your *MyNIU "To Do List"* are completed.

If the appeal is denied, you will not be eligible to receive any federal financial aid (including Pell Grant, Direct Loans, etc.). You may file a new appeal with additional documentation, which may include earning credit for one semester during the 2023-2024 academic year. You will also be responsible for all charges incurred during your period of ineligibility.
