### Handling Academic Misconduct and Disruptive Students

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#### Academic Misconduct Process

1. **Incident occurs**
2. **Meeting held with student to discuss violation**
   - Student accepts finding of responsibility and sanction(s)
   - Student denies finding of responsibility and/or recommended sanctions
3. **Incident report completed and submitted to Community Standards & Student Conduct**
4. **Incident report completed and submitted to Community Standards & Student Conduct (Hearing Process started)**

#### Key Concepts

1. **Encourage your students to be academically honest.** Familiarize yourself with the NIU Code of Student Conduct for the definition of academic misconduct and determine appropriate sanction for your students with advice from your faculty supervisor and Student Conduct.

2. **There may be a number of reasons and situations in which a student is disruptive.** Use your syllabus to define disruptive behaviors and the possible consequences. Seek advice from support units on how to be sensitive a disruptive student needs, and the needs of the entire class.

3. **Review the Incident Reporting explanation and the Academic Misconduct Incident Report Form on the Student Conduct website.**

#### Next Steps

Review your syllabus to make sure that you have clear expectations for student behavior and academic integrity.

#### Resources

- Student Conduct, Campus Life Building, Room 280 or at [niu.edu/conduct](http://niu.edu/conduct)
- Student Code of Conduct: [go.niu.edu/student-code](http://go.niu.edu/student-code)

#### Got Questions?

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