

A consortium agreement is a written agreement between two Title IV (financial aid) eligible schools for the purpose of providing federal financial assistance to the named student. Under the agreement, the “home” school, which is Northern Illinois University, considers the student to be enrolled in an eligible program and accepts the credits earned at the “host” school. Throughout this document NIU will be referred to as the “home” school. The “home” school and the “host” school named herein are entering into a consortium agreement.

This form can be completed for courses approved to be taken at the “host” school, provided NIU is the student’s “home” school and the student meets all of the following criteria:

1. Is not enrolled at NIU for the same semester. (If you are enrolled at NIU for the same semester DO NOT complete this form. You are concurrently enrolled and will need to read and follow the directions in the Concurrent Enrollment Instruction Sheet available at www.fa.niu.edu/ARN_07_08/Concurrent_Enr_Info_Sheet.pdf)
2. Is enrolled in a course that is NOT offered at NIU for the same semester. **NOTE: If the course is offered at NIU for the same semester, you are not eligible to complete this form, unless authorized by an NIU representative.**
3. Has completed all application materials and has been awarded financial assistance as an NIU student in good academic standing, and has no outstanding balance at the Bursar’s Office.
4. Has an authorized NIU representative sign and complete this form. An authorized representative is someone from the Office of Registration and Records, College Advising Office, or your advising Dean’s Office.
5. Submit this form with **all 5 sections completed** to NIU’s Student Financial Aid Office.

Prior to taking any courses at another institution, the student must receive confirmation that the intended courses are NOT offered at NIU for the same semester and will go towards their NIU degree.

SECTION I: STUDENT INFORMATION

Name _____ Z-ID _____
 Last Name First MI
 Address _____ City _____ State _____ Zip Code _____
 Telephone Number _____ Email _____

SECTION II: COURSES TO BE TAKEN AT THE “HOST” SCHOOL *TO BE COMPLETED BY THE STUDENT*

Course Number	Course Title	Credit Hours	Start/End Date of Course

REQUIRED SIGNATURE

Student Signature _____ Date _____

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SECTION V: HOST SCHOOL'S CERTIFICATION

TO BE COMPLETED BY THE HOST SCHOOL

Section V: Certification to be completed by the "host" school.

1. The "home" school agrees to provide payment(s) to this student, if eligible, under the Title IV Programs as appropriate for the term specified.
2. The "host" school agrees not to provide Title IV Program payments to this student during the term specified and further agrees to notify the "home" school, NIU, of the student's withdrawal from classes with the "host" school.
3. It is agreed to by both the "home" school, NIU, and the "host" school that all financial aid and/or loan funds will be sent to the contact person at the "host" school to the address listed below.

REQUIRED SIGNATURE

Host College's Contact Person's Signature _____ Date _____

Please return completed form to:

*Northern Illinois University
Student Financial Aid Office
Swen Parson Hall 245
DeKalb, IL 60115*