



Summer 2009

WEB UPDATE: All camp forms are available at www.niu.edu/extprograms.

Dear NIU Jazz Camper,

On behalf of camp director Ron Carter and his staff, I am delighted to welcome you to this year's NIU Jazz Camp. I look forward to seeing you at Northern Illinois University on Sunday, July 19.

Registration, Auditions, and Instrument Storage

Camp registration is scheduled for 12:15 – 1:45 p.m. in the main lobby of **Grant South Tower B Residence Hall**. Check in during this time to pick up registration materials, a camp t-shirt, and to meet the camp staff. Final schedules and the audition schedule will be available at registration.

Camper/Parent Meeting: At 1:45 p.m. parents are asked to drive their camper and his/her instrument from the residence hall to the Music Building for a 2 p.m. welcome talk by camp director Ron Carter in the Concert Hall. If parents are not available to drive, we will have counselors available to walk with campers.

Instrument Lockers: Campers are assigned a locker for storage of instruments during the week. The combination and locker number will be attached to the nametags handed out at registration.

Auditions: Auditions are scheduled to begin after the meeting at 2:20 and will end at 5:00 p.m. Campers are welcome to prepare a piece for auditions, but this is not necessary. Sight-reading and scales are part of the audition. Audition and evaluation results will be used to assign campers to classes and ensembles.

After Auditions: When campers finish their auditions, they should lock their instrument into their assigned locker and then check in with the counselors at the table in the Concert Hall lobby.

Note 1: All instrumentalists (except pianists and vibists) are expected to bring their own instruments to camp. This includes drummers, guitarists, and bassists. Please call (815) 753-1450 as soon as possible to let us know if this is not possible.

Drummers: Bring no more than a 5-piece drumset with three cymbals. Bring your throne and a rug or small piece of carpet.

Guitarists and bassists: Bring your amp, patch cord(s), and an electrical extension cord as well as your instrument.

Note 2: Those players who listed a second instrument on the registration form are asked to bring both instruments to camp. Included are doubles, mutes, etc. All woodwind players should bring your doubles and trumpet players should bring your flugels.

Private Lessons

Campers may elect to take private music lessons during the week at an additional cost of \$15 per half hour (student teachers) and \$25 per half hour (faculty teachers). You may sign up for the lessons at the registration table on Sunday or in the External Programs office (Room 132 Music Building) beginning on Monday morning; you will be asked to pay either by check (preferred) or cash at this time. More details will be available at the Sunday meeting.

Jam Sessions and Other "Free Time" Options

We will have signup sheets in the Recital Hall lobby for the daily jam sessions that begin at 3:15. We encourage campers to prepare in advance for these sessions by going to our website where we will have the jam session music in pdf format and you will be able to listen to recordings of some of the tunes.

During the jam session, each soloist will perform a maximum of 2 solo choruses on the 32 bar form tunes and a maximum of 4 choruses on the blues and the other short form tunes.

Other options during the 3:15 – 4:45 p.m. period will include board games and sports, in addition to private music lessons.

Theory Test, Forms and Balance of Payment Information

Enclosed with this letter is information about your final payment, a health/consent form, general information sheet, theory test, and rules for campers.

Campers, we are asking campers to take the theory test at home and send it to us before camp begins. This is a *placement test* and is used to determine the improv/theory class in which you are assigned during the week. Please do not compare notes with other people when you take the test. If we do not receive a completed test from you before the start of camp, you will be placed in a beginner class.

Parents, please complete the health/consent form and return with your final registration and balance of payment no later than **June 22** (receipt deadline), to: Summer in the Arts at Northern, College of Visual and Performing Arts, Northern Illinois University, DeKalb, IL 60115. The camp registration fee covers the cost of your room and board and all materials and activities of the camp. I would like to remind parents whose children have been promised scholarship support that they are responsible for the unpaid balance of payment.

IMPORTANT NOTE: We must have the health/consent form and the theory test at least two weeks before the start of camp.

Website

You will find maps and directions, along with the jam session music, forms, and other paperwork, on our website at www.niu.edu/extprograms.

Rules

Enclosed are the camper rules. Campers, please read these carefully ahead of time, as they will be strictly enforced by counselors.

Visitors

If parents or other relatives want to pick up campers during the week for any reason, I must have a letter detailing both the time and the name of the person and times of pick up and drop off. You may mail this ahead of time or drop it off at registration. Be prepared to show identification at the time of pick-up.

Medicine

Our counselors are instructed not to provide campers with any medicines, not even routine over-the-counter products. If your child is likely to need any medications, please make sure these are included with his/her toiletries. For any serious medical problems, parents will be consulted by telephone as soon as possible and the camper will be attended by a person with medical training. All medical bills are the responsibility of parents; bills will be sent home at the conclusion of the camp.

Talent Show

Campers are invited to participate in the Jazz Camp talent show on Thursday night. Bring your skits, imitations, tap shoes, and yes, your musical instruments. The time limit per performance is 3 minutes.

End-of-the-Week Concert

On Friday, July 24, parents and friends are invited to hear the camper combos and big bands perform in the Music Building. The groups begin performing at 3 p.m. and will continue until 5 p.m. The performances may be recorded; if so, you will find order forms in the Concert Hall lobby on Friday afternoon.

Note: Campers will be assigned to a combo or big band after the Sunday auditions and should contact parents during the week to let them know the name of their assigned combo or big band. Parents may also call the office during the week for this information. Be sure to pick up a camp schedule on Sunday, as this will have a preliminary performance schedule; final performance schedules will be posted in the Music Building on Friday.

Parents unable to attend the concert may meet their son/daughter at Grant South at about 5:15 p.m. Campers' luggage will be secured in a room during the day at the residence hall for pick-up at the end of the concert.

Please contact me as soon as possible if you are unable to attend the camp. And feel free to call with any questions or concerns. My number is (815) 753-1450.

Sincerely,

Deborah Booth
Director, Summer in the Arts at Northern

Checklist: What to bring to camp

- ✓ comfortable/sturdy walking shoes
- ✓ sandals – Note: Flip flops are NOT allowed in classes and should be worn ONLY in the residence hall
- ✓ umbrella or rain gear
- ✓ mosquito repellent
- ✓ sweatshirt
- ✓ alarm clock
- ✓ water bottle for the walk
- ✓ sheets and pillowcase (standard twin size)
- ✓ blanket, pillow, towels
- ✓ fan for your room (the rooms are air-conditioned, but some people find them uncomfortably warm)
- ✓ money for souvenirs, snacks, lessons
- ✓ dress during the week is casual yet appropriate; please, no short shorts
- ✓ standard concert clothes for Friday's performances
 - men: button shirt, nice slacks, jacket and tie optional
 - women: skirt or nice pants
 - no shorts, no sneakers, no jeans

SUMMER IN THE ARTS AT NORTHERN HEALTH AND PERMISSION FORM

This form must be completed by the parent or guardian, or by the camper if he or she is 18 years or older. Send with the balance of payment to: Summer in the Arts at Northern, College of Visual and Performing Arts, Northern Illinois University, DeKalb, IL 60115 or fax to (815) 753-8372.

NOTE: We MUST have this form on file before camp begins. You will find the deadline printed in the camper letter.

Camper's Last Name	First	Name of Camp	Camper's Birthdate
Name of Parents or Guardians			Home Telephone
Home Address			
Work Telephone (Mother)		Work Telephone (Father)	

Mother or Father social security number (specify parent name)

Does camper have any health conditions (i.e. allergies to medications, hay fever, asthma, chronic conditions) or special circumstances (i.e. religious convictions, special food needs, or legal arrangements) that we ought to know about?

Explain and include details of any current medication the camper is taking.

Does the camper have a disability that will require any special arrangements, such as need for a sign interpreter? yes no

If yes, explain. Note that the university requires at least three weeks to make certain arrangements.

Name and office telephone number of your family physician:

Name of your health/accident insurance carrier(s) and appropriate policy certificate number(s):

Name of Carrier	Number Policy
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Note: Medical bills resulting from visits to the NIU Health Center, DeKalb Clinic, and Kishwaukee Hospital will be sent directly to parents at the end of the week. Parents are responsible for these bills and are expected to deal directly with their insurance company.

In the event that parents are unavailable at the numbers listed above, provide the name, address and phone number of two responsible adults that can be contacted in an emergency:

I/We _____, the undersigned parents or guardians of _____, a minor participating in a summer art camp at Northern Illinois University in DeKalb, Illinois, do hereby authorize the participation of, and accept responsibility for the attendance of the said minor in the camp on the NIU campus, and all activities in connection therewith, conducted under the auspices of the Northern Illinois University College of Visual and Performing Arts.

I/We request that said minor be permitted to participate in said camp, having been fully and completely informed and advised regarding the nature and purpose of said camp and the activities conducted there under. It is my/our full and free decision to allow said child to participate.

I/We certify that our son/daughter is in good health, and hereby authorize the directors of the said camp to act for me/us, according to their best judgment, in any emergency requiring medical attention.

Since the law requires that parental permission be obtained for most medical procedures on minors, I/We wish to give permission for the medical staff of the Student Health Service of Northern Illinois University, DeKalb Clinic Convenient Care, and Kishwaukee Community Hospital of DeKalb to perform such diagnostic, therapeutic, and surgical procedures as they deem necessary for my/our son/daughter.

I/We understand that my/our consent will allow procedures to be promptly carried out so that no unnecessary delays will occur with treatment. No operation will be performed, except in extreme emergency, without parents being contacted and fully informed and their consent obtained. I/We agree that the NIU Health Service has permission to provide basic information about services rendered to my child upon request by the Office of External Programs, College of Visual and Performing Arts.

I/We also understand that the camp directors/staff have the right to send my/our son/daughter home without refund for damages, inappropriate activities, or misconduct, as determined by the conduct committee of the camp, and that I/we may be billed for damages to university property, lost keys, or other replacement costs resulting from theft or damage to property.

I/We agree to allow photographs of my/our child taken by NIU photographers to be used in camp publicity, including press releases, web advertising, and brochures.

Neither the State of Illinois, the Board or Trustees, Northern Illinois University, directors, or anyone connected with the camp assumes any financial or legal responsibility for accidents, medical, dental, or any other expenses incurred as a result of accidents while in attendance or participation in the camp.

Signed	Relationship	Date
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SUMMER IN THE ARTS AT NORTHERN CAMPER RULES

Read these rules carefully. Conduct that is in violation of any of these rules or that is considered detrimental to the operation of the camp will result in disciplinary action that may include the camper's expulsion from the camp. Campers who are expelled from the camp do not receive a refund. Final decisions about expulsion are made by the camp's conduct committee.

- The use of drugs and alcohol is not permitted at camp. Campers found with either in their room or in their possession will be sent home at once. The police will be notified.
- Cigarette smoking on the Northern Illinois University campus is strongly discouraged. University policy does not permit smoking in any university buildings, including the residence halls. Smoking that interferes with the camp's schedule will not be permitted.
- Campers may only leave the camp with a person who has provided a signed letter (with specific pick up and drop off times) to the camp director or administrator before camp begins or at registration. The person must be prepared to show identification.
- Campers are required to attend all sessions and activities listed on the schedule. Disciplinary action will be taken if a camper's actions cause serious disruption to a camp's routine; the result may be the camper's expulsion from camp. Campers who leave camp under these circumstances will not receive a refund.
- Campers are expected to be on their residence hall floor or in a camp activity at 10 p.m., in their own room by 10:30, with lights out by 11 p.m.
- Cell phone use is allowed during free time, at meals, and during the periods campers are walking between buildings. At other times, it is strongly discouraged. Cell phones may be taken from campers who use them during planned camp activities.
- Any damage found to a residence hall will be billed to the campers housed in the room. Any items found to be missing from a residence hall room at the end of camp will be billed to the campers who were staying in the room.
- Campers who drive to camp must park in a designated lot near the residence hall for the entire week; call the office at (815) 753-1450 and there will be a parking permit waiting for you at registration. Use of the car during the week is prohibited.

SUMMER IN THE ARTS AT NORTHERN GENERAL INFORMATION FOR CAMPERS AND PARENTS

Housing

Campers stay in one of two university residence halls, Grant Towers South or Grant Towers North. Your letter will note the specific hall to which your camp has been assigned. Both halls are located on the west side of campus. Campers sleep two to a room. A roommate of similar age will be assigned for those who did not specify the name of a roommate on the registration form. Male and female counselors sleep on the floors with the campers in a ratio of at least one counselor for every 13 campers. Each room has a telephone (for local outgoing calls only or with the use of an 800 phone card), a microfridge (that includes a microwave, freezer, and refrigerator), and closet and drawer space. The rooms are air-conditioned. Security is tight in the residence halls; room keys are needed on the elevators to control access to the floor.

How to Find Grant Towers South and Grant Towers North

Travel north on Annie Glidden Road and turn left (west) onto Lincoln Drive North. To get to **Grant North**, turn right on Lincoln Drive North onto Grant Drive East and left onto Grant Drive North. To get to **Grant South**, turn left on Lincoln Drive North onto Grant Drive East and bear right. For both halls, pull into the turnaround area directly in front of the entrance, where you may stop to drop off your camper and luggage. You must then move your car to one of the nearby parking lots. You should have received a map with your confirmation letter from the Outreach Services Office. You can also find maps and more detailed directions to campus and the residence halls on our website at <http://www.niu.edu/extprograms/Directions/Campusmap04.jpg>. If you are unable to access this information, call our office at (815) 753-1450 and we will mail a map to you.

Linens

All campers need to bring towels, sheets, pillowcase/s, a blanket, and pillow. The beds are standard length.

Meals

Campers eat their morning and evening meals in the residence hall and may eat an unlimited amount of food from a cafeteria-style service. Lunch is eaten in one of several cafeterias/fast-food restaurants located in the Holmes Student Center. Campers will receive a meal ticket for lunch. Food may not be taken out of either cafeteria.

Replacement Keys

The cost of replacing a lost room key is \$150.00. This amount will be billed to a camper's family at the conclusion of camp.

Important Telephone Numbers

The lobby desk of the residence hall is staffed 24 hours a day. The number for main desk of Grant South is (815) 753-1784 and for Grant North is (815) 753-1994. Parents may want to make a note of the phone number in their child's room, as outgoing long distance calls are not permitted from residence hall rooms. Use of phone cards is needed in the rooms for all off-campus calls. If parents need to reach a child during the day, call the Office of External Programs at (815) 753-1450 between 8:00 a.m. and 4:30 p.m. Mail should be sent to campers in care of the specific residence hall, Northern Illinois University, DeKalb, IL 60115.

Parking

Parents arriving with campers on Sunday drop off passengers and luggage in front of the residence hall and are then expected to move the car to Lot J. Campers who drive themselves to camp are not permitted to drive cars during the week. They will need to park in the orange area of Lot J and leave their car until the end of camp. Free parking passes are required for Lot J; call the office at (815) 753-1450 and we will have one waiting for you at the registration table on Sunday.

Walking

Campers are strongly advised to bring comfortable shoes to camp. The residence halls are about 20-30 minutes' walk from most campus buildings and campers are expected to make the round trip walk at least once a day. Campers may want to bring a water bottle for the walk.

Unscheduled Absence of Campers

Parents are required to provide notification in writing of any unscheduled pick-up of children during the week. The letter should provide the name of the person picking up the child, as well as pick-up and drop-off times. Be prepared to show identification to camp personnel at the time of pick-up. This is for your child's safety.