Supervisor Approval Form for UNIV 101/201

To be eligible to become a UNIV 101/201 Educator for fall 2018, applicants must obtain supervisor's approval.

The Supervisor's Approval Form needs to be completed and signed by your supervisor. This form can be returned to First- and Second-Year Experience:

- through campus mail to First- and Second-Year Experience (Attn: Shelley Mass);
- in person to Altgeld Hall, room 100;
- by fax to 815-753-0711; or
- via e-mail to fsye@niu.edu.

Applicant’s Name (Print): ________________________________

Explanation to Supervisor of Compensation for Time Missed

Please use the space below to provide a written explanation of how you will make up any time missed while teaching UNIV 101/201 in fall 2018. (Please use additional pages if needed)

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Supervisor Approval

Supervisory approval is required for anyone teaching UNIV 101/201. The supervisor’s signature below indicates approval for the employee’s agreement (noted above). Supervisor approval is limited to the semester indicated in the agreement (noted above).

Supervisor’s Name (Print) ________________________________  Supervisor’s Title ________________________________

Supervisor’s Signature ________________________________  Date ________________________________