General
In order to receive the tuition waiver, students must meet the following criteria:
- Students must earn a minimum of 12 semester hours each semester of attendance (both fall and spring semesters), excluding summer semester.
- Students must maintain a cumulative grade point average of 2.00 or above in all NIU course work. Students who fall below a 2.00 will have the tuition waiver immediately revoked.
- Students must remain in good academic standing and judicial university standing at all times. A tuition waiver will be immediately revoked if a student is not in good standing, and will not be reinstated to the Huskie Service Scholars program.
- The tuition waiver is only available for one year and is not renewable.

Fellow Eligibility Requirements
- Currently enrolled as a NIU student
- Maintain a cumulative GPA of 2.0 or higher
- Earn a passing grade in a minimum of 12 credit hours each semester of the program
- Remain in good academic standing and judicial university standing at all times

Fellow Program Requirements
- I will perform at least 300 hours of community service or civic engagement on campus and in the local community. It is expected that Peer Mentor service will be divided between service (70%), mentoring (20%), and training (10%).
- I will complete service hours and record them online weekly.
- I will participate in weekly team meetings.
- I will participate in one team off campus service event per month.
- I will meet individually with my mentor each week to review my progress.
- I will meet with my site supervisor weekly to review team and individual progress.
- I will attend and participate in monthly meetings with my cohort.
- I will assist with developing group service activities.
- I will contribute to the group/team environment and support unit.
- I will participate in all trainings, orientations, and reflection activities.
- I will complete an end-of-service evaluation.

Peer Mentor Eligibility Requirements
- Currently enrolled as a NIU student
- Have been enrolled at NIU for at least one year
- Maintain a cumulative GPA of 2.0 or higher
- Earn a passing grade in a minimum of 12 credit hours each semester of the program
- Remain in good academic standing and judicial university standing at all times

Peer Mentor Program Requirements
• I will perform at least 300 hours of community service or civic engagement on campus and in the local community. It is expected that Peer Mentor service will be divided between service (55%), mentoring (30%), and training (15%).
• I will complete service hours and record them online weekly.
• I will participate in weekly team meetings.
• I will participate in one team off campus service event per month.
• I will meet individually with my fellows each week to review their progress.
• I will attend and participate in monthly meetings with my cohort.
• I will assist with developing group service activities.
• I will contribute to the group/team environment and support unit.
• I will participate in all trainings, orientations, and reflection activities.
• I will complete an end-of-service evaluation.

**Site Supervisor Expectations**

• Attend weekly team meetings if schedule permits
• Attend monthly cohort meetings hosted by OSEEL if schedule permits
• Check in with Fellows & Peer Mentor regularly to assess team/individual progress
• Facilitate student involvement and volunteer hours at the campus partner site
• Submit monthly impact reflection worksheet (template attached)
• Approve student hours every month (directions at end of handbook)

Supervisors are expected to nurture an unbiased, unprejudiced and open environment that will strengthen the social and professional support system and knowledge base of HSS Fellows. Supervisors should enable participants to converse freely, ask questions and voice their opinions and concerns. Supervisors are also expected to act as a liaison between the Fellows and OSEEL staff, as well as campus and department resources.