**Northern Illinois University**

**Request to Conduct External Research at NIU**

Principal Investigator:

Home Institution:

Telephone:       Email Address:

Project Title:

Project Period:      /     /      to      /     /

Name of contact person at NIU:

Number of participants being sought at NIU: Faculty       Staff       Students

Provide a brief description of the project. Include the data collection methods (i.e., surveys/ questionnaires, interviews, etc.) and the procedures to be used to carry out the research (i.e., electronic, face-to-face, etc.).

Describe the participant population chosen for this project. Include the rationale for requesting participants from NIU and how the NIU participants will be contacted.

Describe how the results of the project will be used (i.e., presentations, publications, thesis, dissertation, etc.).

Include the following documents: IRB Approval/Exemption letter from home institution

Email/letter of support from NIU contact person

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Send the completed **Request to Conduct External Research** form and attached documents to

the Office of Research Compliance, Integrity, and Safety at [researchcompliance@niu.edu](mailto:researchcompliance@niu.edu).

Questions may be directed to Patty Wallace at [pwallace@niu.edu](mailto:pwallace@niu.edu) or 815-753-8588.