



Design Team Meeting

Thursday, October 22, 2009 3:30 PM District 428 Administration Center

Attendees: Judy Cox-Henderson, Roger Scott, Susan Callahan, Sharon Smaldino, Marilyn Bellert, Paulette Bowman, Stacy Bjorkman, Doug Moeller, Kari Cremascoli

Absent: Amy Crook, Russ Fletcher, Christine Malecki, Mary Miller, Judy Pokorny, Kelly Powell, Margo Sিকেle, Jessica Stewart, Jennie Hueber, Kristin Brynteson

Meeting Objectives: Receive progress reports, discuss site visit implementation, continue planning process, discuss 3TM revisions, coordinate work of committees, and discuss task completion

1. Reports

- **Site Visit to Woodruff High School, Peoria** The eight NIU and District 428 staff and faculty who attended this site visit were quite impressed, and they walked away wondering how to implement/apply this school's practices to DHS. Among these practices are the process of moving from co-teaching to independent teaching, the expectation that the teacher candidates participate in all school activities not just in the classroom, and the responsibilities of the liaisons. The high school students treated the ISU students just like high school faculty members. ISU had 120 applicants for the 15-20 teaching spots this year and Woodruff teachers were eager to work with them. ISU did not change the Woodruff curricula, whereas the Partnership Curriculum committee may have some influence on the DHS curricula. Recommendations follow:
 - Begin developing the DHS-NIU recruitment materials.
 - Clarify partnership liaison responsibilities.
 - Consider a site visit to a Ball State PDS.
 - Develop a small pilot group for fall 2010-spring 2011.
- **District 428 School Board meeting, October 6, 2009** Kari Cremascoli presented the overview of the 2/24/09 Community event and student survey.
- **October 9, 2009, District 428 Teacher Institute** Few NIU faculty members were able to attend but those who did found the Institute profitable and enjoyable, liked the multiple opportunities/pre-signups, and felt it was a good start to relationship building.
- **Wednesday Morning meetings** The late starts are going well with PLTs working well together. Long time faculty report having the best discussions ever. November's two PLT will focus on literacy and data protocol.

2. Implementation Discussion

The PD, National Model, and Curriculum committees need to complete their frameworks, so we can begin to move forward with the project phase.

3. 3TM Definition Revisions (Mary Miller)

Look for the definition on the District 428 website.

<http://moss.dist428.org/ParentsStudents/3TM/Pages/default.aspx>

4. Partnership Planning Process

View all updates online. Mary Miller will present at the November meeting.

5. Committee Reports—Progress Toward Objectives See all meeting summaries online.

- **Preservice Committee** See handout. Judy CH presented highlights from the committee meeting including the development of a classroom management and interpersonal communication course to

offer on-site at the PDS, the importance of clarifying the role of the partnership liaisons, and the creation of a best practices log/handbook for communications between student/teacher/NIU.

Curriculum Committee Susan reported that the curriculum committee has been studying national standards for areas like physical education, Fine Arts, and Social Studies which do not fit neatly into core course standards. They will encourage the development of a standards-based DHS curriculum that supplements ACT college readiness standards with national standards in non-core courses.

Professional Development Committee The committee is streamlining logistics, researching where professional development is already occurring, and waiting for information from the other committees.

- **National Model Committee** The committee, which received two new members Kevin Beverley and Fred Heuschel, talked about image issues and ways to create momentum. They carefully considered options to curb contentions and defensiveness and create a free flow of information. Possible future actions include some of the following:
 - Professional development/team building activities.
 - News items for the District 428 and NIU websites.
 - Continuous web updating.
 - Story ideas for newsletters and announcements.
 - NIU faculty roles in late starts/PLTs.

6. Task Completion

Old Tasks

- Complete planning documents, including timelines and milestones (Committee chairs)
- Locate news article on late starts and add to website (Russ to Paulette)

New Tasks

- Complete committee frameworks and start to focus on projects. To Paulette with committee reports.
- Think of story ideas for National Model communications. To Marilyn.
- Send recent 3TM draft to Team with meeting summary. Roger/Paulette
- Post FAQs on Partnership website. Roger/Paulette
- Ensure that the P20 poster arrives at DHS.
- See Jennie Hueber with ideas for late start topics: data collection, management, interventions

Next Meeting—November 19, 2009, 3:30 PM, District Administration Building