GCRC Internship Opportunity

When: May 2012 - May 2013

Where: Chicago Federal Executive Board, 77 W. Jackson Blvd., Room 2115, Chicago, IL, 60604

- Conduct research & analysis on special projects
- Help coordinate career events and high level meetings
- Learn how the Federal government operates and network with government, college and university officials
- Maintain website
- Help develop strategies to connect students with public service careers

Seeking: Juniors, Seniors, or Graduate students enrolled for the 2012-2013 academic year, who have a serious interest in a public service career. The selectee will receive three $500 stipend payments, for a total of $1,500 for the academic year.

Requirements: U.S. Citizenship. Currently enrolled in a GCRC member college or university with a Junior, Senior, or Graduate student standing. Minimum GPA of 3.0/4.0. Interest in a career in public service. Experienced in Microsoft Office Suite. Demonstrated initiative and excellent communication skills. Must be able to dedicate 15-20 hours a week. Moving and housing expenses are not provided.

Send: Cover letter explaining your interest in a public service career, a resume with GPA, and three references to gcrcinfo@gmail.com by April 13, 2012. Incomplete application packages will not be considered.