

SUGGESTIONS FOR SYLLABI STATEMENTS

It is important that students with disabilities at NIU know that they need to discuss their accommodation needs with the instructor. Students also need to know that the Center for Access-Ability Resources (CAAR) has been developed at NIU to determine eligibility for accommodations and assist in the provision of these services. NIU faculty members are encouraged to provide this information to their students through the inclusion of a statement on their syllabi. The following are some suggestions for statements that faculty members may use on syllabi to encourage students with disabilities to identify themselves and their accommodation:

If you have specific physical, psychiatric or learning disabilities and require accommodations, please let me know early in the semester so that your learning needs may be appropriately met. You will need to provide documentation of your disability to the Center for Access-Ability Resources (CAAR), located on the 4th floor of the University Health Service, 753-1303.

This school abides by Section 504 of the Rehabilitation Act of 1973, which stipulates that no student shall be denied the benefits of an education 'solely by reason of a handicap.' Disabilities covered by law include, but are not limited to learning disabilities and hearing, sight or mobility impairments. If you have a disability that may have some impact on your work in this class and for which you may require accommodations, please see me so that such accommodations may be arranged.

If there is any student in this class who has need for test-taking or notetaking accommodations, please feel free to come and discuss this with me.

If you have a documented disability and wish to discuss academic accommodations, please contact me as soon as possible.

If you need accommodations for any sort of physical or learning disability, please speak to me after class, make an appointment to see me, or see me during my office hours.

I would be pleased to discuss any disability-related need during my office hours.

I encourage students with disabilities, including 'invisible' disabilities like chronic diseases and learning disabilities, to discuss with me after class or during my office hours appropriate accommodations that might be helpful to them.

Students with disabilities who may need academic accommodations should discuss options with their professors as soon as possible during the semester.

Any student with a documented disability needing academic adjustments or accommodations is requested to speak with the professor by January 31, 2000. All discussions will remain confidential.